KITTITAS COUNTY BOARD OF HEALTH
Minutes

Thursday, April 16, 2009
Commissioners’ Auditorium
10:00am

PRESENT: Board Members: Alan Crankovich, Mark McClain, Paul Jewell, Dr. Don Solberg, and Rich Elliott

Kittitas County Public Health Department Staff (KCPHD): Cathy Bambrick, Candi Blackford, Amy Diaz, Amber Simon

Chairman Alan Crankovich called the meeting to order at 10:00 a.m.

Minutes:

Motion 04-01: Motion to approve the March 19, 2009 BOH minutes. Mark McClain moved to approve the March 19, 2009 minutes with corrections to be made in regards to typos. Paul Jewell second. All approved. Motion carried to approve the March 19, 2009 minutes with corrections to be made in regards to typos.

INTRODUCTIONS AND ANNOUNCEMENTS:
There were no BOHAC members present.

CONTRACTS AND AMENDMENTS:

Community Health of Central Washington: Children with Special Health Care Needs Program Contract: Cathy reviewed that this agreement was approved by the BOCC agenda session on April 7, 2009 due to time constraints. The Agreement between Community Health of Central Washington and the Kittitas County Health Department is to provide nurse consultant services for the Children with Special Health Care Needs program.

Motion 04-02: Motion to approve the Community Health of Central Washington: Children with Special Health Care Needs Program Contract. Mark McClain moved to approve the Community Health of Central Washington: Children with Special Health Care Needs. Paul Jewell second. All approved. Motion carried to approve the Community Health of Central Washington: Children with Special Health Care Needs Program.

Washington Consolidated Contract #13: Cathy reviewed this contract amendment which was already approved by BOCC April 7, 2009 due to time constraints. This contract amends a statement of work for Child Death Review, Maternal and Child Health and Public Health Emergency Preparedness and Response.

Washington Consolidated Contract #14: Cathy reviewed this contract amendment which was already approved by BOCC April 7, 2009 due to time constraints. This contract adds a statement of work for Local Capacity Development Funds, Oral Health program, and PHIP Quality Improvement Project and amends the
5930 Public Health Funding, Child Death Review, Immunization Program CHILD profile, Office Drinking Water Group A Program and Public Health Emergency preparedness and Response (PHEPR).

**Washington Consolidated Contract #15:** Cathy reviewed this contract amendment which was already approved by BOCC April 7, 2009 due to time constraints. This contract adds a statement of work for Adult Viral Hepatitis Prevention Program and amends the Oral Health Program.

**Motion 04-03:** Motion to approve the Washington Consolidated Contract Amendments 13, 14, and 15. Paul Jewell moved to approve the Washington Consolidated Contract Amendments 13, 14, and 15. Mark McClain second. All approved. Motion carried Washington Consolidated Contract Amendments 13, 14, and 15.

**Central Washington University and Kittitas County Public Health Department SANE Nurses:** Cathy reviewed this contract which was previously approved by BOCC April 7, 2009. This contract exchanges no monies just services provided for informational and professional support as well as clinical experience in performing female examinations for the SANE program.

**Motion 04-04:** Motion to approve the Central Washington University and Kittitas County Public Health Department SANE Nurses. Mark McClain moved to approve the Central Washington University and Kittitas County Public Health Department SANE Nurses contract. Paul Jewell second. All approved. Motion carried to approve the Central Washington University and Kittitas County Public Health Department SANE Nurses contract.

**RSVP -Retired and Senior Volunteer Program:** Cathy reviewed the MOU which outlines the basic provisions of the services that are provided by RSVP and Kittitas County Health Department. This will allow RSVP to place senior volunteers with the county as positions open. Mark McClain also noted that he would like Cathy to present this at the management team meeting to make sure other departments are aware of this program and to get involved if possible.

**Motion 04-05:** Motion to approve the RSVP-Retired and Senior Volunteer program. Paul Jewell moved to approve the RSVP-Retired Senior Volunteer Program. Mark McClain second. All approved. Motion carried to approve the RSVP-Retired Senior Volunteer Program.

**Child Care Infant Nurse Consultant Contract between Creative Kids and Kittitas County Public Health Department:** Cathy reviewed this contract and informed commissioners that this is for the Public Health Nurse to be able to provide consulting services to the daycare. Kittitas County Health Department will receive $50.00 per month for a contract total maximum of $600.00.

**Child Care Infant Nurse Consultant Contract between CMA and Kittitas County Public Health Department:** Cathy reviewed this contract and informed commissioners that this is for the Public Health Nurse to be able to provide consulting services to the daycare. Kittitas County Health Department will receive $50.00 per month for a contract total maximum of $600.00.

**Motion 04-06:** Motion to approve the Child Care Infant Nurse Consultant Contract between Creative Kids and Kittitas County Public Health Department and the Child Care Infant Nurse Consultant Contract between CMA and Kittitas County Public Health Department. Paul Jewell moved to approve the Child Care Infant Nurse Consultant contract between Creative Kids and Kittitas County Public Health Department and the Child Care Infant Nurse Consultant Contract between CMA and Kittitas County Public Health Department. Mark McClain second. All Approved. Motion carried to approve the Child Care Infant Nurse Consultant Contract between Creative Kids and Kittitas County Public Health Department and the Child Care Infant Nurse Consultant Contract between CMA and Kittitas County Public Health Department.

**NACCHO:** Cathy reviewed this contract noting this was for the creation of modules for the Next Gen software system the Public Health Department will be implementing in the next few weeks. These modules
will be for the notification of communicable diseases.

**Motion 04-05: Motion to approve the NACCHO contract.** Mark McClain moved to approve the NACCHO contract. Paul Jewell second. All approved. Motion carried to approve the NACCHO contract.

Don Solberg MD added that he is excited about this project and that his office is applying for a grant to hopefully extend the current grant the Health Department has.

**DEPARTMENT UPDATES/ISSUES:**

**Administrators Update:** Cathy updated the commissioners on the Health Departments work for the month of March with a handout that was given. She noted that the pertussis outbreak forced the Health Department to use the authority of the Health Officer to postpone all school activities in both the Kittitas Secondary School and Cle Elum-Roslyn School District. There were 26 positive cases and over 1000 contacts.

She updated that state budget proposals were released in March. The Governor’s proposed budget included modest reductions to the drinking water program, HIV prevention program and the tobacco statewide advertising campaign. Overall, the impact was less than $5,000.00 cut for our department. The Senate Budget proposal, released after the Governor’s, proposed the cuts in the Governor’s budget and an additional 20% reduction in Blue Ribbon Funds which would reflect a total of approximately $30,000.00 reduction in funding for our department. The House budget presented the deepest cuts; their budget included the Governor’s budget cuts, 100% and/or elimination of the Blue Ribbon Funds and a staggered elimination of the Motor Vehicle Excise Tax Backfill funding with the promise of a future bill to add surcharges for replacement of the MVETB funding. The proposed bill does not have a sponsor and has not yet been written.

Cathy stated that the Health department had written two grant applications in March to begin work on a Wilson Creek Sub-basin Project.

The next update was brief in part due to discussion at a later time in the meeting on the West Nile Virus activity and she had already updated on the Next Gen software.

**BUSINESS/DISCUSSION:**

**West Nile Virus Update:** James updated the commissioners that last week he and Kodi Still had gone to Upper County and explored for water sources and dipped for mosquito larvae. He noted that they were overwhelmed by the amount of bodies of water seen and he stated that it was impossible to larvicide every body of water due to so many of them being on private property. He also noted that he and Cathy Bambrick went to the City of Cle Elum meeting and presented the information on larvicideing and how responsive they were to the concept. The rest of the discussion was focused on property owners buying the larvicide at the hardware stores and applying it themselves, advertising a “day” to larvicide so the public is larvicideing at the same time, how to get information out to the public, and the need to notify hardware stores before campaigning to larvicide to prepare them for the public to purchase this.

**National Standards- presentation:** Amy Diaz presented a power point to the commissioners which was an overview of the National Standards and gave a background of the State Standards. In 2008 the Standards were paired down quite a bit with 12 standards covering 76 measures and the department did quite well. The National Standards would divide it into two parts covering 10 domains, 31 standards and 109 measures. She presented one standard to the board members as an example. She also noted there would be some things we as a department would not do because we do not have the staff to do this. The scoring would be different. The National Standards would use a 5 point system instead of the current State Standards which is based on a 3 point system. The department is giving input on the National Standards by the end of the month. BETA testing will begin late this summer in 2009 and applications will be accepted starting in 2011. There was discussion about the two sets of standards and the possibility of the National Standards becoming mandatory.
for accreditation and to obtain funding.

**Emergency Response-Pertussis and January 2009 Flood After Action Report:** Cathy informed the commissioners that the presentation on pertussis will be at the May meeting due to Jackie Dawson being on vacation.

Cathy reviewed the after action report on the January 2009 flood with the commissioners. She stated that the Health Department was notified on 01/07/2009. From the start of the event the Health Department was providing messaging for housing that was needed for flood victims, water issues people would have, and other Public Health issues. The Health Department helped with providing educational materials about flooding and water issues, providing vaccines necessary for this event (Hepatitis and Tetanus), providing water test kits, assessing the flood damage to homes, septic tanks, wells and various other tasks to help other departments. She also reviewed the information the department needed to improve on.

**Immunization: Free Clinic/Kindergarten Registration updates:** Cathy informed the commissioners that the Health Department was holding its “Free Immunization Clinic” on April 18, 2009 from 9:00am to 12:00pm.
Also updated that the Health department went to the Cle-Elum Kindergarten Registration for a vaccination clinic and we vaccinated 25 kids for a total of 59 shots.

**Financial Update:** Amber Simon updated that the hand-out given was a cash flow update and that this did not include January, February or March billing due to not receiving the indirect cost allocation plan. Amber will just go ahead and bill without this as to not lose the money this year and will soon see the money that was associated with the contracts just passed today start to come in.

Amber updated the commissioners on the budget competition and that she has gotten together with Cathy and they have reviewed the projects to determine which ones were realistic. She also noted that she had just got back from some budget workshops and informed commissioners that a couple of them would be worthwhile to attend if they know of anyone else who could benefit from the workshops.

*It was also noted at the end of the meeting that instead of printing out packets for Board of Health we can just e-mail them.

**Next Meeting:** May 21, 2009 at 10:00am

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Alan Crankovich, Chair of the Board of Health

Cathy Bambrick, Administrator
Kittitas County Public Health Department

Candi Blackford, Clerk of the Board of Health