KITTITAS COUNTY BOARD OF HEALTH
AGENDA

Thursday October 16, 2008
Commissioners’ Auditorium

Minutes:

- Approval of September 18, 2008 Minutes

Introductions and Announcements:

- Introduction of BOHAC representative(s)
- Dr. Larson – WSPHA President’s Award
- Introduction of Kasey Knutson, Health Promotion

Contracts and Amendments:

- Contract: TATU ESD 105
- Contract: Child Care Infant Nurse Consultant Contract-Rainbow Center
- MOU: KCPHD Tobacco Prevention and Jan Bender
- MOU: KCPHD Tobacco Prevention and Nicole White
- MOU: KCPHD Tobacco Prevention and Lance Hyatt
- MOU: KCPHD Tobacco Prevention and Brian Todd
- MOU: KCPHD Tobacco Prevention and Scott Botten
- Contract: UKC Exempt Well MOA Assistance- between GSI and KCPHD
- Contract: Consultant Agreement with Bonnie Snedeker

Department Updates/Issues:

- Health Officer Update
- CD Update
- Immunization proposed rule change
- Announcement of flu shot clinic dates
- EH Key Health Indicators Report
- Blue Ribbon Funds Work Update

Business:

- Resolution on Support for Public Health Funding, Resolution 2008-01
- 2008 Financial Update
- Camps and Parks Policy and Procedure and Inspection form
- Request Public Hearing for 2009 Fee Schedule

Next Board of Health Meeting: November 20, 2008, 10 a.m., Commissioners’ Auditorium
KITITTAS COUNTY BOARD OF HEALTH
Minutes
Thursday, October 16, 2008
Commissioners' Auditorium
9:00am

PRESENT: Board Members: Alan Crankovich, Linda Huber, and Mark McClain, Dr Don Solberg and Rich Elliott.

Kittitas County Public Health Department Staff (KCPHD): Cathy Bambrick, Candi Blackford, Kasey Knutson, Holly Myers, Robin Read-Ochoa.

OTHER ATTENDEES:
Joan Baird Glover-BOHAC

Chair McClain called the meeting to order at 9:08am

MINUTES:
Motion 10-01: Rich Elliott moved to approve the September 18, 2008 minutes. Don Solberg second the approval of the September 18, 2008 minutes. All approved. Motion carried

INTRODUCTIONS AND ANNOUNCEMENTS:
Joan Baird Glover from BOHAC introduced herself and wanted to reinforce how important BOHAC is. The committee is a group of knowledgeable individuals who give their thoughts and recommendations to the health department. She wanted to reinforce that there is a citizen group that is there and ready to look at what kinds of recommendations, thoughts, struggles the BOH has. She stated the citizen group is there ready to provide an ear and resource for them. She is receiving alerts about potential cuts in public health and what that would mean in here in the county and that it is not just a local issue, but a regional, state and national issue. Everyone on the board is very serious about making sure the funds being spent are used the best way possible. In addition BOHAC went over a lot of documents at the last meeting on October 12, 2008 and specifically went over the camps and parks and the editorial notes and comments they made and that they were very supportive of the policy.

Cathy Bambrick noted at the BOH meeting that Dr Larson was awarded the Washington State Public Health Association Presidents Award at the joint health conference for his work with the free clinic here in town. BOH members congratulated Dr. Larson on this award. Mark McClain questioned if a press release had been done for this and Cathy stated not yet, but will be done soon.

Cathy Bambrick introduced Kasey Knutson the health departments new Health Educator. Kasey comes to the health department from OIC. She has previously worked with youth previously and she will now be working with the youth tobacco program. She has a degree in English from Central Washington University. The BOH members welcomed Kasey Knutson. Robin Read-Ochoa also stated that she has a high level of energy and
happy to have Kasey here at the department.

**CONTRACTS AND AMENDMENTS:**

**TATU ESK 105:** Cathy Bambrick reviewed this contract with ESD 105. This is for $4000.00 to provide the Teens Against Tobacco Use in schools in Kittitas County.

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<th>Motion 10-02: Linda Huber moved to approve The Signature of the Department Head Administrator, Cathy Bambrick for TATU ESD 105. Mark McClain second. All approved. Motion 10-02 carried.</th>
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**Child Care Infant Nurse Consultant Contract-Rainbow Center:** This item was removed from agenda. Did not make it through prosecutor’s office.

**MOU- KCPHD Tobacco Prevention and Jan Bender, Nicole White, Lance Hyatt, Brian Todd, and Scott Botten:** Cathy Bambrick stated that each advisor has their own MOU. Brent Bottoms helped create more formal agreement with them to keep the advisor and the county safe. The MOU states each advisor will receive $800.00 for provision of services to implement the TATU program

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<th>Motion 10-03: Alan Crankovich moved to approve The Signature of the Department Head Administrator, Cathy Bambrick for the MOU between Jan Bender, Nicole White, Lance Hyatt, Brian Todd and Scott Botten. Linda Huber second. All approved. Motion 10-03 carried.</th>
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**Exempt Well MOA-GSI and KCPHD:** Cathy Bambrick discussed this contract for them to provide services for us including participating on the advisory committee, so they will be representing the upper county ground water advisory committee also review hydro geological reports and wrote in a technical assistance portion as well. Bren Bottoms made sure that the contract was really safe for the county. DOE will cover this expense this year and next year we will have to revise our fee schedule to raise Platt fees to cover the cost for this program and at this time the department is not sure how much it will cost. Linda Huber questioned what if next year there is no plating activity and is it based on activity? Cathy answered we will still have to adjust our fees and stated that in the contract we are not held to this due to lack of work. There were questions regarding the estimate sheet and clarification of this attachment.

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<th>Motion 10-04: Alan Crankovich moved to approve The Signature of the Department Head Administrator, Cathy Bambrick for the MOA contract between KCPHD and GSI. Linda Huber second. All approved. Motion 10-04 carried.</th>
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**Consultant Contract between KCPHD and Bonnie Snedeker:** Cathy Bambrick reviewed this contract and stated it is to help facilitate the upper county ground water advisory committee. She will help initiate the study process to help get it started up. Linda Huber questioned contract end date and Cathy responded with that the department hopes it goes quicker than that, but it is hard to know a final end date at this time that is why it is currently March 31, 2009. Mark McClain also stated that he had spoken on the phone with her along with Holly at one point.

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<th>Motion 10-05: Don Solberg moved to approve The Signature of the Department Head Administrator, Cathy Bambrick for contract between Bonnie Snedeker and KCPHD. Mark McClain second. All approved. Motion 10-05 carried.</th>
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Cathy asked to have decision items moved up on agenda since Don Solberg had to leave.

**Business:**

**Resolution on Support for Public Health Funding, Resolution 2008-01:** Cathy Bambrick asked BOH to support the resolution to allow us to request support for public health funding. This will allow us to look for a sustained source of funding for the health department. The Washington State Medical Association met about 2 weeks ago and they are putting public health as a top priority for funding. This would mean that public health would be included in health care costs in general. Dr Larson added that they pass a series of resolutions at the meeting in Chelan. One resolution proposed was a permanent funding solution for public health. Other physicians are starting to see the need for public health and this is a positive move for the department.

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Motion 10-06 Don Solberg moved to approve The Signature of the Board of Health for the Resolution on Support for Public Health Funding, Resolution 2008-01. Rich Elliott second. All approved. Motion 10-06 carried.
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**Camps and Parks Policy and Procedure and Inspection forms:** Cathy Bambrick reviewed the documents handed out with modifications done as requested by BOHAC. The major change in the document was adding the words “accessible to public” on the policy form and on the inspection form we took out some bullets that BOHAC did not like and they wanted us to add the county logo. The policy takes us through procedures that staff must follow to do an inspection. It was noted that this is the second to last inspection that did not have form in place and will hopefully bring the final inspection form to the BOH meeting in November. Schools will be the last to get the forms for their inspections and will work on enforcing this in 2009. Don Solberg asked for clarification on the inspection form where the boxes are to check off. Wanted to see two boxes-one for compliant and one for not compliant. Mark McClain discussed the frequency policy with the members and would like to see the frequency more than once on the parks that are having problems like Getty’s Cove. Cathy noted that we are one of only nine counties still inspecting parks. Alan Crankovich questioned the first part of the inspection form regarding the definition of a competent person in charge. Alan suggested that the word competent be taken out and would rather see “competent”.

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Motion 10-07 Don Solberg moved to approve the Camps and Parks Policy and Procedure concept. Linda Huber second. All approved. Motion 10-07 carried.
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**Request to set a Public Hearing:** Cathy Bambrick informed the BOH that we will hold a Public Hearing on November 20, 2008 at 10:00am. This is to be a joint meeting with Board of Health to revise the Public Health Department 2009 Fee Schedule.

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Motion 10-08 Rich Elliott moved to approve the Request for a Public Hearing on 11/20/2008. Linda Huber second. All approved. Motion 10-08 carried.
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**DEPARTMENT UPDATES/ISSUES:**

**Health Officer Update:**

- Dr Mark Larson reinforced the importance of the Washington Medical Association resolution on public health funding. The annual health officers meeting centered on public health funding and the possibility for restructuring health officer positions in the state. Smaller communities are having difficulties replacing health officers due finance issues. Larger counties are combining a health officer/director positions. There are questions about having regional health officers for smaller counties rather than 1 health officer per county. There was discussion about the health officer...
positions and who could fill these. Dr Mark Larson stated the biggest piece is finding those who are qualified, competent and who want to do the work and being active in the health department. This will continue to be a list serve discussion and work force issue. Some issues will begin to get policies coming down from the state level vs. how much local involvement there is. Some counties now have health officers in training.

**Communicable Disease update:**

- Dr Mark Larson updated that last year when we got a lot of methicillin resistant staph death issues the government pushed through a monitoring to see how much methicillin resistant staph there was and it was a voluntary 6 month survey getting lab information. It was relatively well supportive. There were 229 cases of invasive methicillin staph in the state. Ninety one percent of the cases are from blood and the rest from sputum. When the pilot project ended there were recommendations and observations. The first being that methicillin resistant staph (invasive) is everywhere in the state. The other is that it is much more common in middle aged and older people and recommended that we put into place hospital and community monitoring people at risk. Our hospital has already put this into place by swabbing people who come into the hospital.

- Dr Larson discussed the flu season which is coming upon us and reported that flu deaths increased in 2006-2007 year in children under 18 with 73 deaths. The 2007-2008 data has not all been compiled but it is looking like closer to 90 deaths in children. Of the kids that die of the flu, 35% had co-existent MRSA in the nose. The recommendations this year is all children between 6month and 18years of age be vaccinated with the flu shot whereas before it was only recommended up to 5 years of age. Mark Larson stated that to get children under 6 months you vaccinate the pregnant moms and family members to protect the young. Most clinics have started giving the flu vaccine. There were questions about how long the vaccine last? Mark state the most recent information states that it lasts well over 6 months and should not have a shortage of vaccine this year.

- Dr Larson updated that there have been an increase amongst Chlamydia cases this year. Currently the department is doing some partner treatment in partner with the state. Other CD in the county is herpes, HPV (which we have a vaccine for) and syphilis which do not have the numbers like Chlamydia.

- There have been a couple cases of ecoli-diarrhea and an outbreak of Noro-virus which is a viral diarrhea h vomiting illness at the high school in the last couple of weeks. There was some difficulty getting information from the school and the department is working with the school to try to explain why it is important to get information from them in a timely matter.

- The health department was investigating a case of TB that came from Seattle and ended up at a nursing home and turned out that he had microbacterium avium.

- There have been 3 confirmed cases of Salmonella in Kittitas County 2 were in a retirement community and 1 in a child. Total with the Salmonella Puma there are 100 cases between the US and Canada. Most likely a food thing, but we do not have a source at this time. The CDC is investigating the 2 cases in the retirement homes to see if they can come up with any information. Dr Larson stated that 1/3 of all salmonella cases are invasive meaning blood work needs to be done to determine. This was made public in Canada, but has not made our media yet. Also stated that we should wash hands and food. It was also noted that the recommendation is to not have lizards, snakes, or turtles for children under 5 and it was recommended to do a handout for kids at the schools/daycares to take home.
- Cathy gave the information on our flu clinics: Cle Elum 10/16/2008 from 10:00-2:00pm at the Senior Center and Ellensburg 10/23/2008 from 7:30-2:00pm at the Grand Meridian Cinema. Both are drive up and walk in.

**Key Health Indicator Report:** Cathy Bambrick handed out the first Environmental Key Health Indicator report in the state. She stated that both BOH and BOHAC helped make the decisions as to what data we collect and what information they see in the book. She informed the BOH members that they could expect to see data in next year’s report in 2009.

**Blue Ribbon Funds Update:** Cathy Bambrick went over the Public Health Action update form and states that it explains how we are spending funds. The CD team is going out to local providers and veterinarians offices and making sure that they have the most recent forms, correct numbers to report to and reportable information.

Mark Larson also commented on how important child profile is. The program will help physician offices and the public health departments determine who needs vaccinations and who does not. The program will also help the community out when or if we ever had a communicable disease outbreak where we needed to isolate or vaccinate people in the community. When a client is vaccinated with a clinic that is on Child Profile the information is then entered into the state system. When needed the information could be pulled up and show all of the clients vaccinations that have been entered into the system. Grant County had recent outbreak of measles in the community and child profile was proven to be very helpful.

**Financial Report:** Amber Simon presented the January through August financial performance of the department. As of August 31st, the bottom line shows that the department has incurred a $269,194.44 deficit; however, there is an estimated $109,333 that has not yet been billed for that relates to the first 8 months of the year. Linda Huber questioned when that revenue would be billed and Amber replied that it would hopefully be complete by the end of this week. Amber also clarified to the Board that QuickBooks is reconciled to Cayenta and revenues are accrued into QuickBooks while they are not accrued in Cayenta. Mark McClain asked for clarification if the department was overshooting their budget and if the management anticipated needing the entire budgeted county contribution. Cathy Bambrick explained that they could make no promises as to the financial performance over the past four months of the year, but as of August 31st it did not appear that the department was over performing the budget. A graph was also presented showing the performance by each division of the department with 67% of the year completed. Amber explained that all divisions were holding their expense down to similar rates as their revenues, even though some revenues were coming in at lower than budgeted rates. She emphasized that there were still several months of the year to go, but as of August 31st the department finances appear to be in good shape against the budget.

**Proposed School Rule:** Dr Mark Larson went over the Proposed School Rule information. It will be required that children entering preschool and child care centers be required to have the pneumococcal vaccine in 2009. Dr Larson also spoke on the issue of opting out of vaccinations. He stated that it will not be as easy in the future to opt out of vaccinations when registering for school. Mark McClain also suggested sending out a letter of support to help with the implementation of the new vaccine.

**Motion 10-08** Don Solberg moved to approve a letter of support for pneumococcal vaccine. Linda Huber second. All approved. Motion 10-09 carried.
The meeting adjourned at 10:27 am.

Next Meeting: the next Board of Health meeting will be held on November 20, 2008 at 10:00 a.m. in the Commissioners' Auditorium.

Mark McClain, Chair of the Board of Health

Cathy Bambrick, Administrator
Kittitas County Public Health Department

Candi Blackford, Clerk of the Board of Health