Clearing and Grading Ordinance Exemption Flowchart

For specific applicability requirements, refer to KCC 14.05.050 and 14.05.060

Adopted December 2, 2014

Is your project listed in KCC 14.05.050 (see page 2):
- Construction of a private road, or a public road prior to acceptance onto the county road system; or
- Work within a critical area, shoreline or sensitive area; or
- Work related to structural development of a preliminary plat being prepared for final approval?

**YES**

**NO**

Does your project propose to fill or grade more than 100 cubic yards?

**NO**

**Grading Permit NOT REQUIRED**

**YES**

Does your project meet an exemption listed in KCC 14.05.060 Exemptions (see page 2)?

**YES**

**Grading Permit NOT REQUIRED**

**NO**

Does your project propose to fill or grade more than 500 cubic yards?

**NO**

Is your project within a critical area (except ag activities or previously disturbed residential activities)?

**NO**

**Engineered Grading Permit REQUIRED**

**YES**

**Standard Grading Permit REQUIRED**
14.05.050 Permits required.
Except as exempted in Section KCC 14.05.060, no grading or filling upon a site involving more than one hundred (100) cubic yards shall be performed without a grading permit from the County Engineer or Public Works designee. The following activities are not exempt and shall require a grading permit:
1. Private road(s), as defined by Kittitas County Code Title 12, Road and Bridge Standards serving more than two (2) dwelling units;
2. Public road construction prior to acceptance into the County road system;
3. Work within critical areas, shorelines, or sensitive areas as defined by local, state and federal law.
4. Work upon ground that has received preliminary plat approval and is being prepared for structural development and final plat approval.

14.05.060 Exemptions.
A grading permit shall not be required for the following:
1. Excavation below finished grade for basements and footings of a building, retaining wall or other structure authorized by a valid building permit. This shall not exempt any fill made with the material from such excavation or exempt any excavation resulting in soil or rock having an exposed, unsupported height greater than five feet after the completion of such structure;
2. Cemetery graves;
3. Refuse disposal sites controlled by other regulations;
4. Excavations for wells, or trenches of utilities;
5. Mining, quarrying, excavating, processing or stockpiling rock, sand, gravel, aggregate or clay controlled by other state regulations, provided such operations do not affect the lateral support of, or significantly increase stresses in soil on adjoining or contiguous properties;
6. Exploratory excavations performed under the direction of a registered design professional, County Engineer or Public Works designee.
7. An excavation that (a) is less than two (2) feet in depth, or (b) does not create a cut slope greater than 5 feet in height and steeper than one (1) unit vertical in two (2) units horizontal;
8. A fill less than one foot in depth and placed on natural terrain with a slope flatter than one (1) unit vertical in five (5) units horizontal;
9. Soil test holes and on-site sewage system installation done under the provisions of an on-site sewage disposal permit application;
10. Grading of County roads with Kittitas County Public Works oversight, including roads, bridges and municipal construction, which is designed to County, WSDOT, APWA or FHWA standards and specification where such grading is subject to review and approval of a local government agency or a State or Federal agency;
11. Highway construction and maintenance administered by the Washington State Department of Transportation;
12. Routine road maintenance within the established footprint of an existing road.
13. Agricultural or horticultural activities where such activities are those activities conducted on lands defined in RCW 84.34.020(2) as agricultural lands and those activities involved in the production of crops or livestock, including but not limited to operation and maintenance of fields, farm and stock ponds or drainage systems, irrigation systems, changes between agricultural activities, maintenance or repair of existing serviceable structures and facilities and plowing. An activity ceases to be agricultural or horticultural when the area on which it was conducted has been converted to a nonagricultural use. Farm access roads will be required to upgrade to private or public road standards prior to utilization within a land development. At that time, review under the conformance with this Chapter will be required;

Exception from the permit requirements of this Chapter shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction.