

**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF KITTITAS  
STATE OF WASHINGTON**

**RESOLUTION NO. 2016** 093

**RESOLUTION TO AWARD THE BID FOR PERMIT TRACKING SOFTWARE AND TO  
AUTHORIZE THE CHAIRMAN'S SIGNATURE ON THE TERMS OF SERVICE AGREEMENT  
FOR PHASE I IMPLEMENTATION**

**WHEREAS:** A Request for Proposal for Permit Tracking Software (KCIT 142-1) was approved by the Kittitas County Board of Commissioners on 9/2/2014; and

**WHEREAS:** A Notice of Call for Bids for the request for proposal was published in the Daily Record on 9/5/2014; and

**WHEREAS:** Sealed bids were opened 10/1/2014 at 8am in the Kittitas County Courthouse. Nine (9) bids were received and all were deemed responsive; and

**WHEREAS:** A Permit Software Team comprised of representatives from Community Development Services, Public Works, Public Health, Fire Marshall, Assessor, and IT evaluated the responsive bids; and

**WHEREAS:** The Permit Software Team and the project sponsors: Community Development Services Interim Director, Public Health Director, Public Works Director, and the IT Director, having met with the 3 top scoring responsive bid vendors and viewed their software demonstrations, recommends that the bid from Paladin Data Systems Corporation (makers of SMARTGov) be accepted as the lowest bidder to meet specifications;

**NOW, THEREFORE, BE IT RESOLVED** the Board of County Commissioners, in the best interest of the public, hereby awards the bid for permit tracking software to Paladin

Resolution 2016-

Data Systems Corporation conditioned upon the terms and conditions specified in the proposal.

ADOPTED the 19<sup>th</sup> day of July, 2016

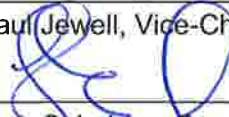
BOARD OF COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON



Obie O'Brien, Chair

**ABSENT**

Paul Jewell, Vice-Chair



Laura Osiadacz, Commissioner



Attest:



Clerk of the Board  
Julie A. Kjorsvik



800-532-8448 | info@paladindata.com | 19362 Powder Hill Place NE, Poulsbo, WA 98370 | www.paladindata.com

07/13/2016

Sales Order: 1801

Kittitas County Board of County Commissioners  
Kittitas County Community Development Services  
411 N. Ruby Street, Suite 2  
Ellensburg, WA 98926

RE: Kittitas County Phase I SMARTGOV Implementation

Dear Board of County Commissioners,

Paladin Data Systems Corporation (Paladin) applauds your decision to invest in affordable innovation for your community. We'll be with you every step of the way to ensure a successful and smooth transition to the SMARTGOV suite.

Quantity	Units	Item	Term	Amount
		-Requirements Elicitation for Phase II Implementation		
143.75	Hour	-Analysis and Migration of Legacy Data Into SMARTGov	Professional Services	\$23,000.00
		-Business Analysis and System Configuration		
1	Site	SG SMARTConnect GIS	One Time	\$3,500.00
1	Site	SG SMARTConnect Parcel	One Time	\$3,500.00

This contract funds the development of two SMARTGov connectors (Parcel and GIS) and professional services up to 143.75 hours of analysis, data migration, and configuration to implement SMARTGOV Community Development software for Kittitas County. Collectively this work comprises Phase I of two phases of implementation. As part of Phase I, Paladin will identify and document all remaining connectors, configuration, training, and other tasks necessary to provide the complete implementation of SMARTGov and to inform the scope for Phase II. Note, the contract total does not include applicable tax.

Total Investment = \$30,000.00

Terms of Service:


- This Sales Order is valid until 08/12/2016.
- SaaS Subscription terms are one (1) year beginning upon signing this Sales Order.
- Pricing is based on the total number of full-time users.
- Subscription includes 0 "occasional users" which individually average < 2 hours of daily usage.
- Subscription and One Time fees, not including services, are billed upon signing this Sales Order.
- Professional Services are estimates only and will not be exceeded without your approval. Professional Services are billed monthly on a time & materials basis.
- Payment terms are net 30 days.
- Applicable sales taxes are in addition to the quoted price. If your organization is tax exempt please email a copy of your Tax Exemption Certificate to [contracts@paladindata.com](mailto:contracts@paladindata.com).
- Please address purchase orders to:  
Contracts, Paladin Data Systems, 19362 Powder Hill Place NE, Poulsbo, WA 98370
- Supplemental training and startup assistance are available in an online format and through telephone support.
- Technical support is available from 5am to 5pm PST by calling (800) 532-8448 or email to [support@paladindata.com](mailto:support@paladindata.com).
- This Sales Order is governed by the terms and conditions of SMARTGOV's Master SaaS Subscription and Professional Services Agreement available at: [www.paladindata.com/agreements/master-psa](http://www.paladindata.com/agreements/master-psa)

Thanks for your order and your trust in SMARTGOV to help you save money, increase efficiency, and raise customer service levels. We truly look forward to serving you and your community.

Sincerely,

Jeff Pavey

Yes! I accept these terms; let's get started today!

 *Chair BCC* 7-19-16

Authorized Signature and Title at Kittitas County, WA

Date