COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON BOCC CONF. ROOM REGULAR MEETING

MONDAY

9:00 A.M.

OCTOBER 31, 2022

Board members present: Vice-Chairman Cory Wright; Commissioner Brett Wachsmith. Excused: Chairman Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Administrative Assistant; Emily Smith, Administrative Assistant; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager and Kady Porterfield, Event Center Director.

REGULAR MEETING OFFICE STAFF MEETING COMMISSIONERS

At 9:00 a.m. Vice-Chairman Wright opened the Office Administration meeting.

CALENDAR WEEK AT A GLANCE COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS REVIEW OF PAF'S & VOUCHERS COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG REVIEW OF CORRESPONDENCE LOG COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 28, 2022.

DISCUSSION INTERIM LOWER DISTRICT COURT CONTRACT COMMISSIONERS

Julie Kjorsvik, Clerk of the Board reviewed an update from Kirkham Law who has submitted his costs to assume the Public Defender duties for Lower Dist. Court while the County works on hiring the Office of Public Defense Director. She stated that the current public defender is done as of 12/1/2022.

The Board directed Ms. Kjorsvik to get a contract drafted, noting that it should not exceed 2 months w/o a discussion for renewal.

DIRECTION

BLOOM BIDS

COMMISSIONERS



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Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager informed the Board that the Bloom Bids came in at 18.8% above the engineers estimate. She stated that the budget is \$1.373 and she wants to have at least \$1.6. She stated that she needs to know today if the Board wants her to reject the bid or prepare a contract.

The Board directed her to move forward with preparing the Contract. Commissioner Wright encouraged Ms. Porterfield to look into seeking County Lodging Tax Advisory Committee funds for it.

RATIFY LETTER TO RCO ON BEHALF OF WDFW COMMISSIONERS

Commissioner Wachsmith moved to approve and ratify Board signature on a letter to RCO on behalf of WDFW Re: WDFW Firearms and Archery Range Recreation (FARR) Grant Application, Durr Road Shooting Range Development Project: 22-2088. Vice-Chairman Wright seconded. Motion carried 2-0.

RATIFY LETTERS OF SUPPORT W/CHAIR SIGNATURE COMMISSIONERS

Commissioner Wachsmith moved to approve and ratify Chair signature on the following letters of support Project 22-1991 (Development, Teanaway West Fork Trails); Ratify Chair Signature on letters of support for Project 22-1880 (SE Region Maintenance & Operations -North); Recreation and Conservation Office RE: 22-1989 DNR Southeast Region Education & Enforcement, as presented. Vice-Chairman Wright seconded. Motion carried 2-0.

RESOLUTION BOCC CLOSURE - ARCHIVE DAY 12.16.2022 COMMISSIONERS

Commissioner Wachsmith moved to approve Resolution No. 2022-198, authorizing the Closure of the Kittitas County Board of Commissioners Office on December 18, 2022, as presented. Vice-Chairman Wright seconded. Motion carried 2-0.

DISCUSSION FACEBOOK WEEKLY POSTS COMMISSIONERS

The Board determined that for the week of October 31, 2022, they would share a post encouraging folks to vote.

UPDATE BOCC/ DEPARTMENT HEAD REPORTS COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

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Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:58 a.m.

OFFICE ADMINISTRATOR

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Cory Wright, Vice-Chairman

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