COMMISSIONERS' MINUTES KITTITAS COUNTY, WASHINGTON AGENDA SESSION REGULAR MEETING

TUESDAY

10:00 A.M.

JUNE 1, 2021

Board members present via WebEx: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz; and Commissioner Cory Wright.

Others via WebEx: Julie Kjorsvik, Clerk of the Board; Kelly Bacon, Planner 1; Taylor Crouch, Administrative Assistant; Josh Fredrickson, Engineer; Judy Pless, Budget & Finance Manager; Arden Thomas, WRP Manager; Mark Cook, Public Works Director; Jerry Pettit, Auditor; Elishia Harvill, Chief Administrator; Lisa Young, Human Resource Director; Dan Carlson, CDS Director; Jeremy Johnston, Planning Official; Neil Caulkins, Deputy Prosecutor; Chris Horner, Deputy Prosecutor; Liz Remeto, Finance Manager and 1 member of the public.

Kittitas County is currently in Phase 3 of the "Healthy Washington - Roadmap to Recovery" and in person participation is allowed however, we are currently unable to meet the regulations required Per Governor Inslee's Proclamation and the public was encouraged to join the meeting by joining a WebEx event online.

CALL TO ORDER

Chairman Wachsmith called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wachsmith led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

CONSENT AGENDA

The Agenda Study Session had been cancelled for Monday May 31, 2021, and

06/01/2021 MINUTES



therefore the Board would be reviewing all items individually prior to making any motions. At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Consent Agenda as amended, noting Consent Items H, I & J were removed due to no Staff being present to present their requests. Commissioner Wright seconded. Motion carried 3-0.

MINUTES

DATE	M INUTES		
4/14/2021	PH-Mental Health Tax		
4/26/2021	CDS Study Session		
5/10/2021	CDS Study Session		
5/14/2021	Executive Session		
5/14/2021	Executive Session		
5/17/2021	Agenda Study Session		
5/17/2021	Office Admin		
5/18/2021	Agenda Session		
5/18/2021	2PM Public Hearing		
5/18/2021	HR Updates		
5/20/2021	Prosecutor/Auditor Follow-up		
5/24/2021	Office Admin		
5/24/2021	PW Study Session		
5/24/2021	Dept. Head-None		
5/25/2021	Blake Decision		
5/25/2021	Public Hearing		
5/25/2021	Planning Meeting		
5/31/2021	Dept. Heads-None		

AGREEMENT PHIL BACKLUND COMMISSIONERS

Approve an Agreement between Kittitas County and Phil Backlund, in the amount of \$4,500.00 to develop and execute a 1-day workshop with the Kittitas County Board of Commissioners on June 2, 2021 on a process known as EOS (Entrepreneur Operating System).

RESOLUTION 2021-084

EBDA - CENTERFUSE

COMMISSIONERS

Approve Resolution No. 2021-084, Authorizing an Interlocal Agreement between Kittitas County and Ellensburg Business Development Authority (DBA CenterFuse) for Community Economic Revitalization Board Funding on behalf of Kittitas County for the purpose of a broadband feasibility study.

AGREEMENT

KITTITAS COUNTY CHAMBER OF COMMERCE

COMMISSIONERS

Approve Amendment No. 1 to the Professional Services Agreement between

Kittitas County Chamber of Commerce and Kittitas County, increasing the Micro-Grant Program from \$11,500.00 to \$21, 500.00 and increasing the total Chamber budget by \$10,000.00 for a total of \$378,095.00 from January 1, 2021 to December 31, 2021.

CONTRACT LODGING TAX CONTRACTS - AMENDMENT 1 COMMISSIONERS

Approve Amendment No. 1 to the following Lodging Tax Contracts to update Exhibit B Section 1, Branding effective January 1, 2021 through December 31, 2021:

LT-2021-001	Roslyn Downtown Association
LT-2021-002	Cle Elum Downtown Association
LT-2021-003	Washington State Horse Park
LT-2021-004	Jazz In The Valley
LT-2021-005	Gallery One
LT-2021-006	Junk-Tiquen In The Burg
LT-2021-007	Washington State Ski and Snowboard Museum
LT-2021-008	Cle Elum Roundup Association
LT-2021-009	Patriot Night Under the Lights
LT-2021-010	The Patch
LT-2021-011	Kittitas County Historical Society
LT-2021-012	Easton Memorial Day Celebration
LT-2021-014	Suncadia Conservancy
LT-2021-015	Cle Elum Downtown - Outdoor Expo
LT-2021-016	Airport-Fly In
LT-2021-017	Chamber-Roslyn Ale
LT-2021-018	Kittitas Environmental Education Network (KEEN-Cider)
LT-2021-019	Suncadia - Axes
LT-2021-020	Washington State Search & Rescue Volunteer Advisory
	Council
LT-2021-021	Chamber-Cle Elum - Independence
LT-2021-022	Miss Rodeo Washington Pageant, Inc.
LT-2021-023	Laughing Horse Arts Foundation d.b.a. Ellensburg Dance
	Ensemble

RESOLUTION 2021-085

COST PER DEPUTY

SHERIFF

Approve Resolution No. 2021-085, Adopting the Kittitas County Sheriff Cost per Deputy for the Budget Year 2021 as certified by the County Auditor, effective January 1, 2021.

AGREEMENT

LAW & JUSTICE GRANTS

AUDITOR

Approve the following Law & Justice Grant Agreements with Kittitas County effective January 1, 2021:

#21-01	Rodeo City Kiwanis	\$ 3,000.00
#21-02	Kittitas Co. Public Health	\$ 1,900.00

#21-03	Court Advocates for Children	\$ 7,700.00
#21-04	Courthouse Security	\$ 3,617.55
#21-05	Washington State Patrol	\$10,000.00

REQUEST TO APPROVE A PROFESSIONAL SERVICES AGREEMENT BETWEEN 509 FACILITY SERVICES AND KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT - RENEWAL 5 - ITEM REMOVED FROM THE AGENDA.

REQUEST TO APPROVE A PROFESSIONAL SERVICES AGREEMENT BETWEEN FISH FOOD BANK AND THE KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT FOR IN-HOME RENEWAL 8 - ITEM REMOVED FROM THE AGENDA.

REQUEST TO APPROVE A PROFESSIONAL SERVICES AGREEMENT BETWEEN FISH FOOD BANK AND THE KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT FOR OUT-OF-HOME RENEWAL 8 - ITEM REMOVED FROM THE AGENDA.

MYLARS

SUNCADIA PH 2 DIV 1

CDS

Approve Mylars for the Suncadia Ph. 2 Div. 1 Plat (LPF-21-00004 and LP-20-00003), for approximately 26.9 acres assessed via Swiftwater Drive, creating 36 detached residential lots with access tracts, community open space tracts, and service tracts, ranging in size from 14,000 to 74,400 square feet.

MYLARS

SUNCADIA PH 2 DIV 6

CDS

Approve Mylars for the Suncadia Ph. 2 Div. 6 Plat (LPF-21-00005 & LP-20-00004), for approximately 62.08 acres accessed via Swiftwater Drive, creating 42 detached residential lots with access and open space tracts, ranging in size from 14,500 to 45,200 square feet.

MYLARS

PALOMINO FIELDS DIVISION 6 PLAT

CDS

Approve Mylars for the Palomino Fields Division 6 Plat (LPF-21-00003 & LP-07-00031), for fourteen (14) lots on Parcel #961601, located northwest of the City of Ellensburg outside of the UGA in a portion of Section 27, T18N, R18E, WM, in Kittitas County (Map Numbers 18-18-27077-0103).

RESOLUTION 2021-086

HUNGRY JUNCTION ROAD

PUBLIC WORKS

Approve Resolution No. 2021-086, Authorizing the Chair's Signature on County Road Administration Board Rural Arterial Project Agreement Supporting Improvements to Hungry Junction Road, CRP 304-20.

SET PUBLIC HEARING

TIMBER VALLEY PLAT

PUBLIC WORKS

Approve Setting a Public Hearing to consider the Vacation of a Public Right-of-Ways within the Timber Valley Plat, to be held on June 15,

06/01/2021 MINUTES

2021, at 2:00 p.m. and to authorize the Clerk to publish said notice.

RESOLUTION 2021-087 SURFACE TRANSPORTATION BLOCK GRANT PUBLIC WORKS

Approve Resolution No. 2021-087, Award Surface Transportation Block Funds to the City of Ellensburg in the amount of \$127,550.00 to support the signalization of University Way at Reecer Creek Road; and the City of Cle Elum in the amount of \$224,009.00 for the design of a non-motorized walking and rolling pathway along Second Street from Stafford Avenue to Short Avenue.

RESOLUTION 2021-088

SPRING CREEK PLANTING

PUBLIC WORKS

Approve Resolution No. 2021-088, Authorizing the Selection of Wildlands, Inc. for Spring Creek Planting and to Authorize the Public Works Director to Sign the Professional Services Agreement.

SET PUBLIC HEARING

2021 RECREATION & TOURISM PLAN

PUBLIC WORKS

Approve Setting a Public Hearing to consider Adopting the 2021 Recreation and Tourism Plan, to be held on June 15, 2021 at 2:00 p.m. and to authorize the Clerk to publish said notice.

RESOLUTION 2021-089 VANTAGE HWY PAVEMENT & GUARDRAIL PUBLIC WORKS

Approve Resolution No. 2021-089, Awarding a Contract to Interstate Concrete and Asphalt, in the amount of \$3,447,921.00, for the Vantage Highway Pavement and Guardrail Project CRP 298-19, And to Authorize the Public Works Director to Execute the Same.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:27 a.m. Chairman Wachsmith announced the Board would recess into an Executive Session for 15 minutes with Clay Myers, Sheriff; Judy Pless, Budget & Finance Manager; and Jerry Pettit, Auditor to minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency

shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 10:42 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:45 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes with Lisa Young, Human Resource Director; and Chris Horner, Deputy Prosecutor to consider that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. Potential action following.

At 10:50 a.m. the Board reconvened out of Executive Session. No action taken.

At 10:51 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 10 minutes with Mark Cook, Public Works Director; Neil Caulkins, Deputy Prosecutor; and Dan Carlson, CDS Director to consider litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:01 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:02 a.m. Chairman Wachsmith announced the Board would recess back into Executive Session for 5 minutes to consider litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 11:07 a.m. The Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

The meeting was adjourned at 11:07 a.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS KITTITAS COUNTY, WASHINGTON

Brett Wachsmith, Chairman