

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
REGULAR MEETING**

**Tuesday**

**2:00 PM**

**April 12th, 2016**

Board members present: Paul Jewell, Obie O'Brien

**Others: Patti Johnson, Lisa Lawrence, Mickey Webb, Ed Buntin,  
Clay Meyers**

**McKinstry - Jayson Schmidt, Casey McGourin, John Dolin**

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**REGULAR MEETING**

**COMMISSIONERS**

Meeting called to order at 2:00pm

Introductions: Everyone in attendance introduced themselves.

McKinstry - Jail Facility Options: Jayson Schmidt with McKinstry gave the Board an overview of previous discussions and the selection process. He then gave the Board a presentation on Kittitas County Facility issues from the preliminary audit identifying initial opportunities. Casey McGourin with McKinstry explained the hot water heater upgrade and the rooftop air cooler chiller replacement portion. Discussion was held on the older failing equipment, the life expectancy of equipment, replacement solutions and energy consumption.

Jayson presented the Board with a quote of \$24,590. That would include cleaning or replacing the strainers, cleaning the control valves and flushing the chilled and heating coils. He informed the Board that upon a signed contract it would be 60 days to completion.

Discussion was held on the temporary fix including how long it would last, overall maintenance on it, balancing, that parts availability shouldn't be a concern, that code changes aren't an issue since it would be maintenance on the existing system and that disruption to the facility should be minimal since the work to be performed is outside the secure portion of the jail.

Discussion was held on considering multiple phases to upgrade the system in the future including new air handling units, water heater and chiller along with project management.

**APPROVED**

5-3-2016

Discussion was held on the length of warranties and looking at getting longer warranties to manage risk to the County. Discussion was held on energy savings and that the timeframe on the larger project would be spring or fall and take about 4 months to complete. Jason informed the Board he is leaving McKinstry on May 31<sup>st</sup>, but would still be available to assist with the project. The Board requested McKinstry to submit the contract for the temporary fix for the next agenda on April 19<sup>th</sup>, requesting documents by 11am on Thursday to make it a priority to complete this year with the larger project remaining on the radar for the future.

McKinstry presentation over at 3:04. Staff discussion was held on the McKinstry presentation, overall maintenance performed on the existing system and the valve replacement.

Solid Waste Update: Patti informed the Board that Solid Waste lost an employee. Discussion was held on the Compost Facility and the sales of compost and/or compost socks. Patti informed the Board that staff is working with a customer wanting over 20,000 feet of compost socks or 1000 tons for a project on I-90.

Discussion was held on Public Health being on site at the Transfer Station for safety education on covered loads and that it would not impact staff.

Maintenance Update: Patti informed the Board Maintenance is working on spring cleanup including replacing sprinklers and looking at the landscaping in front of the jail. Discussion was held on removing the sod and replacing with rock. Mickey stated he could use the sod for patching at the fairgrounds. Discussion was held on looking into Xeriscaping grant projects. Further discussion including working with the Queen of Spades or other volunteers.

Event Center Update: Mickey informed the Board that the Event Center is also working on spring cleanup and that Wilson Creek is still overflowing and running into the barns. Mickey informed the Board that Noxious Weed has a 10 minute meeting scheduled on Monday to discuss the power to the trailer behind the Armory. Discussion was held on tenant improvements.

Mickey gave the Board an update on the carpet installation in Manastash stating it was in his budget for this year and that the quote was for \$11,000.00. Discussion was held on using nylon carpet, removing the dance floor area and the removal of the old flooring being done by staff. Further discussion was held on comparing labor costs and using inmates. Mickey informed the

Board the cleanup, Manastash and the arena work projects are scheduled for the week end of May 14, 15 and 16.

Discussion was held on types of equipment needed for arena maintenance. The Board directed staff to get competitive bids for the Board to consider for new equipment.

Discussion was held on the sound system throughout the facility.

Other: Discussion was held on the bid for the demo and removal of the two houses in the amount of \$15,000. which was cut from this year's budget. Discussion was held on asbestos abatement and completing the project this year. The Board directed staff to do a budget amendment and complete the demo this year.

A brief discussion was held on Group Home Kids, community service and volunteers and creating a list of projects with materials, tools and estimated time to complete.

At 3:45pm Commissioner Jewell announced the Board would recess into Executive Session for 10 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. At 3:55pm the Board reconvened from Executive Session. Staff was given instructions to proceed.

Discussion continued on the Sound system at the Event Center. Mickey informed the Board he needed to check the speakers in the barns.

Meeting adjourned @ 3:56pm

**KITTITAS COUNTY  
COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Lisa Lawrence

  
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Chairman