



Kittitas County  
Office of the County Treasurer  
Deanna Jo Panattoni, Treasurer

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**AUTHORIZATION FOR ELECTRONIC FUNDS TRANSFER  
DIRECT DEPOSIT PAYROLL & PAYROLL TAXES**

DATE: \_\_\_\_\_

DISTRICT: \_\_\_\_\_

PAYROLL DATE: \_\_\_\_\_

TRANSFER AMOUNT(S): \_\_\_\_\_

PAYROLL AMOUNT: \$ \_\_\_\_\_ CREDIT FUND NO.: \_\_\_\_\_

PAYROLL TAX: \$ \_\_\_\_\_ CREDIT FUND NO.: \_\_\_\_\_

TOTAL AMOUNT OF ELECTRONIC FUNDS TRANSFER \$ \_\_\_\_\_

*Authorization is given for the Kittitas County Treasurer to electronically transfer the direct deposit payroll and/or payroll taxes on the date and amounts listed above.*

AUTHORIZING SIGNATURE:

\_\_\_\_\_

*Note: The Kittitas County Treasurer's Office must receive a completed **Authorization For Electronic Funds Transfer Form** by 12:00 noon, two (2) days prior to payroll date preferably by electronic message and/or telefax. An original must be provided to the County Treasurer's Office if a telefax and/or electronic message is sent. Do not consider a telefax and/or electronic message delivered until you have verified with the Treasurer's Office that it has been received.*