



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

Kirk Holmes, Director

2011 Road Standards Update Citizen's Advisory Committee

MEETING MINUTES
August 9, 2011
2:30 p.m. to 5:00 p.m.

I. Call to Order:

JAN OLLIVIER opened the meeting at 2:30

II. Attendance:

| <i>Citizen Advisory Committee</i> | | <i>In Attendance?</i> |
|-----------------------------------|---------------------------------------|-----------------------|
| Kirk Holmes, Chair | Public Works Director | Yes |
| Doug D'Hondt | County Engineer | No |
| Christina Wollman | Planner II | Yes |
| Urban Eberhart | Agricultural community representative | Yes |
| Marc Kirkpatrick | Encompass Engineering & Surveying | Yes |
| Brenda Larsen | Fire Marshal | No |
| Pat Deneen | Developer | No |
| David Gerth | Citizen | No |
| Dan Valoff | CDS Planner | Yes |
| Terry Clarke | Cattleman's | No |
| Jan Ollivier | Public Works | Yes |
| | | |

Public in attendance:

Vernon Swesey, Central Cascades Land Co.
Catherine Clerf
DJ Evans, Fire District 1

III. Minutes

Minutes from the July 26, 2011 meeting were reviewed and approved. MARC moved to approve, CHRISTINA seconded the motion. The minutes were approved.

IV. Old Business

KCC 12.06 Stormwater:

MARC is still working on his revision. He is trying to determine when and how much detail should be submitted.

KCC 12.05 Driveways and Accesses

JAN commented that KCC 12.05.030(3) is confusing because it is not clear what “Direct access from a subdivision to the County Road” means. CHRISTINA will review this requirement and submit a revision. URBAN wants to make sure that more than one access to a county road is allowed for subdivisions with large lots. CHRISTINA stated that the proposed standards give the County Engineer the ability to approve individual accesses in safe locations.

DJ EVANS stated the importance of second accesses and the benefits they provide. CATHERINE CLERF stated that there have been issues when some landowners try to get homeowners insurance because the road does not meet the requirements of the insurance company, and she suggested we contact an underwriter to determine what those requirements are.

KCC 12.07 Bridges and Major Drainage Structures

CHRISTINA stated that she had asked DOUG about PAT’S question of what defines a bridge. Generally, a bridge is defined as a crossing structure that spans 20’ in length along the center line of the road. There needs to be clarification as to whether culverts and box culvert references belong in this chapter.

KCC 12.04.010 – 12.04.060 Public Road Design Criteria

CHRISTINA stated that she had asked DOUG about the definition of grade and ground lines and that he would like to review the section again. MARC is still looking into the potential conflicts with AASHTO in the private road standards. URBAN wants to be sure that a low density road requirement is added back into the standards. CHRISTINA stated that this type of road will be added back into the revised standards.

V. NEW BUSINESS

KCC 12.08 Submittal Requirements for Construction Plans KCC 12.09 Public Road Construction Control and Inspection

MARC stated that the timing of submittals and the required level of detail needs to be clarified. KIRK stated that this section needs to be reviewed and revised to conform to the new private road construction timing requirements. There needs to be clarification in the road standards for private road design requirements.

KCC 12.03 Roadway Classification

There was discussion about whether the list of road classifications belongs in code. It was decided that the section is useful to the public and developers so it will remain in code. This section should be updated annually, possibly during the Comprehensive Plan Amendment process.

VI. Business not on the Agenda

URBAN discussed irrigation within the County road right of way. He stated there will be vigorous opposition to language that tries to move water out of the right of way. MARC clarified that this is primarily for canals and laterals and asked about co-mingling of stormwater with the irrigation water. CHRISTINA stated that Public Works needs to review the statement and re-write to clarify our position.

VERNON SWESEY asked if all stormwater is required to be kept on site. CHRISTINA noted that the code requires all post-development generated stormwater is required to be kept on site. More discussion on this topic will occur during the next meeting.

VII. Next Meeting Agenda

VIII. Adjourn

The meeting was adjourned by JAN OLLIVIER at 3:30 pm.