



To Protect and Promote the Health and the Environment of the People of Kittitas County

For Official Use Only
App. Accepted By: _____
Permit # _____
<input type="checkbox"/> Complete Application
<input type="checkbox"/> Menu Included

FOOD SERVICE PERMIT APPLICATION

INSTRUCTIONS

1. **Complete the entire application. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**
2. Remit fee with completed application to Environmental Health office. (Application fee does not include plan review and pre-opening inspection fee for new establishments.)
3. Annual operating permits not renewed within 7 days after expiration date, a late fee of 20% shall be assessed. If not renewed prior to 21 days after expiration, a late fee of 40% shall be assessed. Operations will be suspended if the annual operating permit renewal is delinquent beyond 35 days.
4. Make checks payable to: Kittitas County Public Health Department.
5. A current menu needs to be attached to complete the following application.

New Applicant?	<input type="checkbox"/> Yes (if yes, please answer next two questions)	<input type="checkbox"/> No
New or remodeled building?	<input type="checkbox"/> Yes (plans need to be submitted for approval)	<input type="checkbox"/> No
Change of Ownership?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Establishment name: _____ Phone: _____

Physical Address: _____ City: _____ State: _____ Zip: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Owner : _____ Fax : _____

Manager: _____ Email: _____

Hours of Operation: _____ Seasonal? Yes No Months _____

TYPE OF FOODSERVICE ESTABLISHMENT: Please mark all that are appropriate.

<input type="checkbox"/> Restaurant	<input type="checkbox"/> Club	<input type="checkbox"/> Tavern	<input type="checkbox"/> Winery/Brewery
<input type="checkbox"/> 0 -25 seats	<input type="checkbox"/> 26-100 seats	<input type="checkbox"/> Over 101 seats	
<input type="checkbox"/> Grocery			
<input type="checkbox"/> Less than 5000 sq ft	<input type="checkbox"/> Greater than 5000 sq. ft		
<input type="checkbox"/> Meat/Seafood Market	<input type="checkbox"/> Mobile food Unit	<input type="checkbox"/> Bakery	
<input type="checkbox"/> Transient Accommodations	<input type="checkbox"/> Espresso	<input type="checkbox"/> Catering/Concessions	
<input type="checkbox"/> Confections/Ice Cream	<input type="checkbox"/> Farmers Market	<input type="checkbox"/> Fishing Guides	

Water Source: Group A Water System (Public Water System) Group B Water System Other: _____

Does your establishment prepare foods that require temperature control? No Yes

Does your establishment prepare foods off-site or for off-site locations? No Yes

Do you use a commissary for your food prep? Yes No Where: _____

My signature below denotes intent to comply with all applicable State and local regulations. It is my understanding that the permit is non-transferable and shall expire on: **October 31th, 2010.**

Permit Fee: _____ Signature: _____ Date: _____

Receipt #: _____ Print Name: _____ Title: _____

**Kittitas County
Public Health Department**
507 N. Nanum Street, Suite 102
Ellensburg, WA 98926
T: 509.962.7515
F: 509.962.7581



www.co.kittitas.wa.us/health/

**Environmental
Health Services**
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*Fee is non-refundable. Application is not valid unless it is signed by legal owner.

2008/2009 FOOD FEES:

Restaurant/Club/Tavern/Winery and Brewery	Term	High Risk	Low Risk
0-25 Seats	Annual	\$310	\$155
26-100 Seats	Annual	\$380	\$190
101 Seats or more	Annual	\$440	\$220
Grocery Store			
Less than 5000 sq ft.	Annual	\$310	\$155
With meat or seafood dept.	Annual	\$360	
Greater than 5000 sq ft.	Annual	\$340	\$170
With meat or seafood dept.	Annual	\$390	
Other			
Meat/Seafood Market or Store	Annual	\$310	
Bakery	Annual	\$310	\$155
Espresso	Annual	\$280	\$140
Confections	Annual		\$140
Catering	Annual	\$280	\$140
Itinerant Food Sales (mobile food unit)	Annual	\$310	\$155
Transient Accommodations (bed and breakfast, hotels, motels, condominiums, resorts)	Annual	\$280	\$140
Farmer's Market	Annual	\$120	
Re-inspection	Hour	\$75	\$75
New Food Service Application (Plan Review & Preopening Inspection)	Each	\$300.00	\$300.00
Food and Beverage Worker	Each		\$10
Food Regulations	Each		\$2
Temporary Food Service	First day	\$50	\$50
	Each additional day	\$10	\$10
	Late Fee	Double the fee	Double the fee

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