



PUBLIC HEALTH DEPARTMENT

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KITTTITAS COUNTY BOARD OF HEALTH Minutes

Wednesday, September 20, 2007
Commissioners' Auditorium
10:03 a.m.

PRESENT: Board Members: Commissioner David Bowen, Commissioner Alan Crankovich, Chair, and Dr. Don Solberg, Vice Chair. Kittitas County Public Health Department Staff (KCPHD): Public Health Director Cathy Bambrick, Assessment Coordinator/Health Promotion Manager Sara Burnet, Community Health Services Manager Bonnie Corns, Clerk of the Board Susan Merrill.

ABSENT: Commissioner Mark McClain

OTHER ATTENDEES:

Leslie Berry, Board of Health Advisory Committee (BOHAC)

MINUTES:

Motion 09-01: Commissioner Bowen moved to approve the minutes of the August 29, 2007 Board of Health meeting as submitted; Dr. Solberg seconded while noting that he did not attend the meeting. All approved. Motion 09-01 carried.

INTRODUCTIONS:

A welcome was extended to Leslie Berry as a member of BOHAC.

ANNOUNCEMENTS:

Community Health of Central Washington (CHCW) Open House on October 9, 2007: Cathy Bambrick said that Dr. Maples of CHCW extends an invitation to Board members for his organization's open house at the hospital on October 9, 2007 at 5:30 p.m. in the conference room. A formal invitation will be sent to Board of Health members.

Bonnie Corns announced two events which will occur as part of "September is Disaster Preparedness Month:"

1. **Community Forum on September 26, 2007, Hal Holmes Center, 7:00 p.m.:** The community forum will be an "all hazards disaster preparedness forum" on how to prepare businesses and homes for emergencies. It will be hosted by KCPHD, the Kittitas County Emergency Management Council, and the Red Cross.
2. **Business Continuity Seminar on October 3, 2007, Hal Holmes Center, 10:00 a.m. to 12:30 p.m.:** This event will focus on business continuity and disaster recovery. County and city department heads and Chamber of Commerce business members have been invited to the seminar.

Commissioner Crankovich and Commissioner Bowen indicated that one or two of the Commissioners would be available for the event; and that they had encouraged department heads or their substitutes to attend.

CONTRACTS:

Agreement between KCPHD Tobacco Prevention and Control Program and Chelan-Douglas County TOGETHER! for Drug Free Youth: Cathy Bambrick stated that this is a contract with Chelan-Douglas

TOGETHER! for Drug Free Youth to provide compliance checks at tobacco retailers. \$1,500 in reimbursement for services performed by the contractor is billable quarterly for a total of \$6,000 between July 1, 2007 through June 30, 2008, and is paid by State funds obtained by KCPHD through a contract with the WA State Department of Health Tobacco Prevention and Control Program.

Motion 09-02: Commissioner Bowen made a motion to approve the Director's signature on the tobacco retailer compliance contract between KCPHD Tobacco Prevention Control program and Chelan-Douglas TOGETHER! for Drug Free Youth; Commissioner Crankovich seconded. All approved. Motion 09-02 carried.

Department of Health 2007-2011 Consolidated Contract #C14952 Amendment #5: Cathy Bambrick said that amendment #5 covers the grant that the department wrote for the Grab 'N Go dinners at Super 1. Most of the new funding will go the nutritionists involved in the Basic Food Nutrition Education Program (to provide nutrition education and healthy food choices for Basic Food clients and low-income families), and the \$13,467 in new funding increases the consolidated contract maximum to \$675,940.

Discussion occurred over how the Basic Food Nutrition Education Program (BFNEP) works and is utilized at the grocery store.

Motion 09-03: Dr. Solberg made a motion to approve the Department of Health 2007-2011 Consolidated Contract #C14952 Amendment #5 as presented; Commissioner Crankovich seconded. All approved. Motion 09-03 carried.

Agreement between Mechelle Moran, Director of Creative Kids Learning Center, and KCPHD for Child Care Infant Nurse Consultant Services: Cathy Bambrick said the agreement with Mechelle Moran extends from September 1, 2007 through August 31, 2008 and provides infant nurse consultant services to the Creative Kids Learning Center for a minimum of one (1) time per month at the rate of \$50 per month for a contract maximum of \$600. Ms. Bambrick reviewed the main tasks covered under the contract.

Board members noted that the review form should be changed to reflect \$600 versus \$6000 as the contract maximum; and that the contract should be revised to reflect \$50 per visit as the contract rate.

Motion 09-04: Dr. Solberg moved to approve the Agreement between Mechelle Moran, Director of Creative Kids Learning Center, and KCPHD for Child Care Infant Nurse Consultant Services with corrections that were noted above; Commissioner Bowen seconded. All approved. Motion 09-04 carried.

CHANGE IN MEETING SCHEDULE:

Commissioner Crankovich said the Commissioners will be attending the Washington State Association of Counties (WASAC) meeting during the week when the November Board of Health meeting is scheduled to occur and asked that the meeting date be changed. **It was decided that the meeting will be changed to Thursday, November 29, 10 a.m.; and the appropriate notices will be sent out.**

BUSINESS:

Health Status Key Indicator Report: Sara Burnet presented the completed *Kittitas County Key Health Indicator Report* and reviewed its contents. The report contains:

- 58 individual health indicators selected by KCPHD's management and program staff, BOHAC, and BOH, including 32 statewide indicators (i.e., which are the same for every county);
- Seven (7) sections which are color-coded and which use the same format in each section;
- [For each section explains] what each indicator measures and each indicator's nationally-developed target;

[and provides] a comparison between local, state and national data, and displays whether target has been met or not in Kittitas County;

- Comparative graphs and tables reflecting rates according to age, local, state and national data, etc.;
- Data sources for each section and comprehensive data sources on the last page of the report.

Dr. Solberg noted the frequency of “sad faces” [i.e., the symbol for targets not being met] throughout the report and noted that many targets seem unrealistic (100% health insurance as one example). Ms. Burnet replied that the targets are “lofty” and were developed to leave a lot of room for improvement. Ms Burnet reviewed those indicators where our county has experienced improvement and ranks above state and national levels (e.g., percentage of youth overweight, youth asthma in hospitals). **Dr. Solberg asked what the comparison baseline was before intervention on overweight youth and Ms. Burnet will look it up and she also mentioned that this report sets the baseline.** Board members reviewed how the county compares to state and national statistics for a number of additional health indicators.

Ms. Bambrick stated that the indicators will be tied to the department’s program planning; and per the State’s requirement, data is starting to be collected on environmental health matters. Ms. Burnet said the report will be redone in two years (i.e., in 2009) when new data is available from the Healthy Youth Survey and the Behavioral Risk Factor Surveillance Survey (BRFSS).

Cathy Bambrick complimented Sara Burnet on her report and stated that it is the first time that this type of data report has been completed; it required review of a huge amount of data and decisions as to what to track. Ms. Burnet has been asked to speak at a state conference in recognition of her accomplishment in creating this report. Board members congratulated Ms. Burnet.

Sara Burnet mentioned that the report is available online on the department’s website and the “Assessment” webpage and downloads are available by individual topics.

Appointment of New Board of Health (BOH) Community Member: Cathy Bambrick provided a summary of the four (4) interviews that were conducted by the BOHAC recruitment subcommittee and her. Out of the interviews, two (2) candidates, Rick Elliott (Deputy Fire Chief for Kittitas Valley Fire and Rescue) and Melody Madlem (Director and Professor of Health Programs at CWU), received the subcommittee’s recommendations and the applicants’ application materials were forwarded to the Board members for their consideration. Ms. Bambrick said that Leslie Berry from BOHAC was here to answer any questions that Board members might have.

Commissioner Crankovich asked for information on the particular strengths of the two applicants and Ms. Berry said that both applicants had a lot of knowledge for as well as interest in the position, and both had flexible schedules; and Ms. Berry said that Board members had asked the BOHAC subcommittee not to rank the candidates. Ms. Bambrick outlined Rick Elliott’s experience in emergency management, and Melody Madlem’s experience in teaching public health nursing and environmental health along with her statewide work on Standards; and stated that both applicants were very strong candidates to the position for different reasons.

Discussion occurred over the particular qualifications of each candidate and how both candidates were well-suited for the position. It was highlighted that Rich Elliott’s experience was one that has not been reflected in Board membership and would balance that of current BOH members. Ms. Bambrick mentioned that Melody Madlem was interested in BOHAC work also.

Motion 09-05: Commissioner Bowen moved to appoint Rich Elliot as the new community Board of Health member, to acknowledge Melody Madlem as a strong candidate and that it was a difficult decision, and to welcome Ms. Madlem as a member to BOHAC; Commissioner Crankovich seconded the motion. All approved. Motion 09-05 carried.

EMERGENCY RESPONSE ACTIVITIES:

House Demolition/Air Quality (Craig's Hill): Cathy Bambrick said the department responded to neighbors concerned about asbestos which may or may not be present in the debris of a house on Craig's Hill which had caught fire twice. Ms. Bambrick stated that Environmental Health was addressing the issue of public health and had provided educational materials to the public on what homeowners can do and had been communicating with other agencies involved in the response (City of Ellensburg's City Attorney, Department of Ecology, and Labor and Industries) in order to provide answers to the public. Asbestos testing was performed (although not required by the City) and results will be available next week.

OTHER ITEMS:

West Nile Virus: In response to Dr. Solberg's question, Cathy Bambrick reported that there are no human cases of West Nile virus in the state; only horses (in Yakima County).

Motion 09-06: Commissioner Bowen made a motion to adjourn the meeting; Commissioner Crankovich seconded. All approved. Motion 09-06 carried.

The meeting adjourned at 10:58 a.m.

Next Meeting: The next Board of Health meeting will be held on October 18, 2007 at 10:00 a.m. in the Commissioners' Auditorium.

Alan Crankovich, Chair of the Board of Health

Cathy Bambrick, Public Health Director
Kittitas County Public Health Department

Susan Merrill, Clerk of the Board of Health