



PUBLIC HEALTH DEPARTMENT

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KITTTITAS COUNTY BOARD OF HEALTH Minutes

Thursday, December 21, 2006
Commissioners' Auditorium
10:00 a.m.

PRESENT: **Board Members:** Commissioner David Bowen, Chair, Board member Commissioner Alan Crankovich and Commissioner Perry Huston, and Don Solberg, M.D., Vice Chair. **Kittitas County Public Health Department Staff (KCPHD):** Environmental Health Manager Cathy Bambrick, Assessment Coordinator/Health Promotion Manager Sara Burnet, and Substitute Clerk of the Board Kay Kenison.

ABSENT: Board member Carolyn Booth.

OTHER ATTENDEES:

Shannon Bright, Board of Health Advisory Committee (BOHAC)
Joseph Gilbert, Environmental Health Specialist, Kittitas County Public Health Department
Megan Woltring, Health Promotion, Kittitas County Public Health Department

MINUTES:

Motion 12-03: Perry Huston moved that the Board of Health minutes of the October 25, 2006; November 2, 2006; November 16, 2006; and December 11, 2006 meetings be approved as presented. Commissioner Crankovich seconded. Commissioner Crankovich noted he was not in attendance at the November 16 meeting. All approved. Motion 12-03 carried.

INTRODUCTIONS:

Commissioner Bowen welcomed other attendees and acknowledged Shannon Bright from BOHAC.

New staff: Sara Burnet introduced the new Health Educator Megan Woltring to the Health Promotion Program. Cathy Bambrick introduced the new Environmental Health Specialist-On-Site Sewage Program, Joe Gilbert.

CONTRACTS:

Department of Ecology Agreement #C9600099(5): Cathy Bambrick presented the Department of Ecology (DOE) agreement #C9600099 Amendment #5. In the discussion, Perry Huston suggested drafting a letter to DOE acknowledging and thanking them for their support. Cathy Bambrick will draft a letter for Commissioner Bowen's signature.

Motion 12-04: Commissioner Huston moved that the Board of Health approve the signature of the Interim Co-Director on the Department of Ecology Agreement #C9600099 Amendment #5 for the period July 23, 2005 through June 30, 2008. Alan Crankovich seconded. All approved. Motion 12-04 carried.

Department of Health Consolidated Contract #C14952: Cathy Bambrick and Sara Burnet presented the Washington State Department of Health (DOH) Consolidated Contract #C14952. This is a new contract from 01-01-2007 through 12-31-2011. It does represent a reduction in funding of the child care program. The Department will still fund the child care nurse consultant, but will eliminate 4 hours used by Health Promotion staff to organize

child care trainings. Child care trainings will now be done by Child Care Resource and Referral in Yakima. They will be organizing education and training as well as STARS training for child care providers in Kittitas County. Health Promotion will be shifting those hours to the Breast and Cervical Health Program (BCHP).

Motion 12-05: Commissioner Crankovich moved that the Board of Health approve the signature of the Interim Co-Director for the 2007-2011 Consolidated Contract #C14952. Dr. Don Solberg seconded. All approved. Motion 12-05 carried.

DEPARTMENT UPDATES:

Staffing replacement progress report: An applicant that was offered the PH Nurse position, but declined, has asked to be reconsidered for the Nurse position. Bonnie Corns has contacted the Human Resources Department regarding how to proceed. There have been no applicants for the Accountant position; and the search for the Director will begin in earnest in January. The second and third quarter billings have been completed.

BUSINESS:

Department of Health (DOH) Joint Plan of Operations: In Dr. Larson's absence, Cathy Bambrick shared the letter from Denise Addotta Clifford giving 30-day notice ending the Joint Plan of Operations, contract #N13736, between the Department of Health and the Kittitas County Public Health Department effective January 11, 2007. A public hearing has been set for January 3, 2007 at 1:30 p.m. in the Commissioners' Auditorium for discussion of public water system approval to comply with the federal Safe Drinking Water Act. Ms. Bambrick was asked to send an announcement to interested parties and include a cover letter summarizing the key points.

Motion 12-06: Commissioner Alan Crankovich moved to adjourn the meeting; Commissioner Huston seconded. All approved. Motion 12-06 carried.

The meeting adjourned at 11:12 a.m.

Next Meeting: The next Board of Health meeting will be held on January 18, 2007 at 10:00 a.m. in the Commissioners' Auditorium.

Alan Crankovich, Chair of the Board of Health

Cathy Bambrick, Interim Co-Director
Kittitas County Public Health Department

Kay Kenison, Clerk of the Board of Health (Substitute)