



PUBLIC HEALTH DEPARTMENT

www.co.kittitas.wa.us/health/

Administration
Community Health Services
Health Promotion Services
507 N. Nanum Street, Ste. 102
Ellensburg, WA 98926
Phone: (509) 962-7515
Fax: (509) 962-7581

Environmental Health
411 North Ruby Street, Ste. 3
Ellensburg, WA 98926
Phone: (509) 962-7698
Fax: (509) 962-7052

KITTTITAS COUNTY BOARD OF HEALTH Special Meeting (continued) Minutes

Monday, December 19, 2006

Commissioners' Auditorium

**Recorded continued meeting of Board of Health (BOH) and Board of County Commissioners' (BOCC)
Public Hearing for consideration of Community Development Services fees and Environmental Health fees.
Hearing started at 4:02 p.m.; and BOH portion of meeting started at 5:45 p.m.**

PRESENT: Board Members: Commissioner David Bowen, Chair, Commissioner Alan Crankovich, and Commissioner Perry Huston. Kittitas County Public Health Department Staff (KCPHD): Environmental Health Manager Cathy Bambrick and Clerk of the Board Susan Merrill.

ABSENT: Board members Carolyn Booth and Dr. Don Solberg, Vice Chair

Joint special BOH meeting-BOCC public hearing was continued from December 11, 2006 in order to provide more opportunity for public testimony at the Public Hearing on Community Development Services and Environmental Health fees. Public Hearing was recorded by BOCC.

Commissioner Bowen stated that the continued Public Hearing from December 11, 2006 included a joint meeting of BOH and BOCC; and a quorum exists for BOH.

Darryl Piercy, Director of Community Development Services (CDS), spoke about the types of fees collected, including Environmental Health (EH) fees, and the process to develop methodology of cost recovery.

Cathy Bambrick, Environmental Health Manager and Interim Co-Director, clarified the reason behind the Board of Health meeting (i.e., BOH sets fees for Public Health and adopts the Public Health Fee Schedule and needs to address EH fees). Ms. Bambrick stated that 2007 EH fees were derived by cost recovery methodology and all other Public Health fees remain the same for 2007.

Cathy Bambrick provided information to clarify cost recovery fees for EH permits and professional hourly rate fee. Ms. Bambrick described how levels of services would increase as a result of the increased fees; referred to the methodology underlying 2007 projected revenue; and noted that written notice was given to on site sewage (OSS) designers and installers pursuant to instruction from the BOCC.

Ms. Bambrick introduced the 2007 Public Health Fee Schedule and stated that it included the proposed changes to the EH fees.

Commissioner Bowen asked if there were any questions from Commissioners for Ms. Bambrick; there were none.

Commissioner Bowen opened the public testimony portion of the hearing; and asked if anyone wanted to speak.

Jerry Martin of Central Washington Homebuilder's Association testified about concerns held by the building community.

Commissioner Bowen asked if anyone else wished to testify regarding CDS or EH fees.

Jason Goeke, an OSS designer with All Around Underground, voiced support for the proposed increases in EH fees.

Commissioner Bowen closed the public testimony portion as no one else wished to testify.

Commissioner Bowen said that the Board would cover the BOH portion of the meeting first, and then the BOCC portion. He stated that increased revenue from increased EH fees would provide an opportunity to ensure wage scales were correct at EH and to hire an additional full-time employee.

Commissioner Crankovich stated that the proposed EH fees are in line; and agreed with Commissioner Bowen's observations.

Commissioner Bowen asked if the BOH wanted to take action.

Commissioner Huston stated that EH fees were appropriate; this was the first time that a cost recovery model had been created for Environmental Health; and the addition of staff was timely. Commissioner Huston emphasized that staff did what BOCC asked staff to do in providing cost recovery data. Additionally, Commissioner Huston stated that EH fees will be in line for the first time in a long time; and level of service adjusts to what resources will allow. He stated that he was prepared to adopt EH fees.

Board of Health Motion 12-02: Commissioner Crankovich moved to approve the 2007 Public Health Fee Schedule Policy as presented; Commissioner Huston seconded. All approved. Motion 12-02 carried.

Board of County Commissioners' Motion: Commissioner Crankovich moved to approve BOCC Resolution 2006-185 Adopting the 2007 Schedule for Fees Collected by Kittitas County Public Health; Commissioner Huston seconded. Commissioner Bowen thanked Ms. Bambrick for her time and energy. No additional discussion occurred. All approved. BOCC Motion carried.

Meeting adjourned at 6:13 p.m.

Next Meeting: The next Board of Health meeting will be held on December 21, 2006 at 10:00 a.m. in the Commissioners' Auditorium.

Alan Crankovich, Chair of the Board of Health

Cathy Bambrick, Interim Co-Director
Kittitas County Public Health Department

Susan Merrill, Clerk of the Board of Health