



PUBLIC HEALTH DEPARTMENT

www.co.kittitas.wa.us/health/

Administration
Community Health Services
Health Promotion Services
507 N. Nanum Street, Ste. 102
Ellensburg, WA 98926
Phone: (509) 962-7515
Fax: (509) 962-7581

Environmental Health
411 North Ruby Street, Ste. 3
Ellensburg, WA 98926
Phone: (509) 962-7698
Fax: (509) 962-7052

KITTTITAS COUNTY BOARD OF HEALTH Special Meeting Minutes

Tuesday, August 22, 2006

**NOTE: Held in Conjunction with Public Health Study Session
Commissioners' Conference Room
11:05 a.m.**

PRESENT: Board Members: Commissioner David Bowen, Chair, Commissioner Alan Crankovich, and Commissioner Perry Huston. Kittitas County Public Health Department Staff (KCPHD): Assessment Coordinator/Health Promotion Manager Sara Burnet, Community Health Services Manager Bonnie Corns, and Clerk of the Board Susan Merrill.

ABSENT: Carolyn Booth and Don Solberg, M.D., Vice Chair.

Lacking a quorum at the regularly-scheduled Board of Health (BOH) meeting on August 17th, it was decided that a special Board of Health meeting should be held to approve contracts. Proper notice was given to BOH members and the public for the meeting.

INTRODUCTIONS:

Sara Burnet introduced herself as the department's new Assessment Coordinator/Health Promotion Manager to the Commissioners. The Commissioners in turn introduced themselves to Ms. Burnet.

CONTRACTS:

DSHS Interpreter FFP Administrative Match Contract #0563-83289 Amendment #1: Bonnie Corns explained that this first amendment to the contract with the Department of Social and Health Services (DSHS) continues reimbursement to KCPHD for interpreter services on Medicaid-covered clients and services. The amendment makes the contract maximum of \$24,000 available on a yearly basis rather than a 2-year basis; thus, \$24,000 maximum funds are now available each year rather than spread over 2 years.

Motion 08-01: Commissioner Huston moved to ratify and acknowledge the Interim Co-Director's signature on Amendment #1 to DSHS Interpreter FFP Administrative Match Contract #0563-83289; Commissioner Crankovich seconded. All approved. Motion 08-01 carried.

Consolidated Contract #C13037 Amendment #11: Bonnie Corns explained that Amendment #11 to the Consolidated Contract with the Washington State Department of Health covers funding for the last half of the year for infant/toddler and WIC breastfeeding services. The amendment also changes the statement of work to include changes in environmental health drinking water (e.g., number of surveys). The amendment increases the contract by \$11,977.

Motion 08-02: Commissioner Huston moved to ratify and approve the Interim Co-Director's signature on Amendment #11 to Consolidated Contract #C13037 as presented; Commissioner Crankovich seconded. All approved. Motion 08-02 carried.

All contracts will be forwarded to the Board of County Commissioners (BOCC) for ratification.

Motion 08-03: Commissioner Crankovich made a motion to adjourn the meeting; Commissioner Huston seconded. All approved. Motion 08-03 carried.

Meeting adjourned at 11:15 a.m.

Next Meeting: The next Board of Health meeting will be on September 21 at 10:00 a.m. in the Commissioners' Auditorium.

David Bowen, Chair of the Board of Health

Bonnie Corns, Interim Co-Director
Kittitas County Public Health Department

Susan Merrill, Clerk of the Board of Health