



PUBLIC HEALTH DEPARTMENT

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KITTTITAS COUNTY BOARD OF HEALTH Minutes

Thursday, May 18, 2006
Commissioners' Auditorium
10:25 a.m. after quorum was established

PRESENT: **Board Members:** Carolyn Booth, Commissioner David Bowen, Chair, Commissioner Perry Huston, and Vice Chair Don Solberg, M.D.; and **Kittitas County Public Health Department Staff (KCPHD):** Environmental Health Manager Cathy Bambrick, Administrator Nancy Goodloe, Clerk of the Board Susan Merrill, Health Officer Rosalie Miller, M.D., Oral Health Coordinator Christie Waddington.

ABSENT: Board member Commissioner Alan Crankovich.

MINUTES:

Motion 05-01: Commissioner Huston moved that the minutes of the April 20, 2006 Board of Health meeting be approved; Don Solberg seconded. There was no discussion; all approved. Motion 05-01 carried.

INTRODUCTIONS:

Nancy Goodloe introduced Dr. Mark Larson, M.D. as the department's prospective Health Officer.

Nancy also introduced Christie Waddington, Oral Health Coordinator for KCPHD, who will present the report on the April Free Immunization/Fluoride Varnish clinic.

CONTRACTS:

Consolidated Contract #C13037 Amendment #8: Nancy Goodloe described proposed amendment #8 to the Consolidated Contract with Washington Department of Health (DOH). It provides:

- a total addition of \$17,098;
- an addition of \$16,348 to WIC (with \$15,000 for purchase of a vehicle for WIC use only). Nancy mentioned that a verbal agreement exists with the State for an additional \$4000 to cover the car purchase; this funding will be available in the next amendment;
- an addition of \$750 to Environmental Health's drinking water program to cover an increase in the maximum number of sanitary surveys to be conducted (i.e., 20 surveys as new maximum).

Motion 05-02: Don Solberg moved to accept Consolidated Contract #C13037 Amendment #8; Carolyn Booth seconded. There was no discussion; all approved. Motion 05-02 carried.

CWU Contract for Food Services: Cathy Bambrick stated that the contract covers:

- an annual inspection;
- a contract maximum of \$3000, which can be revisited if costs exceed the maximum;
- covers inspections for the new SUB building.

Motion 05-03: Carolyn Booth moved to approve the CWU Contract for Food Services; Don Solberg seconded. There was no discussion; all approved. Motion 05-03 carried.

Jail Contract for Food Services: Cathy Bambrick highlighted that the contract:

- is the same as last year's;
- covers quarterly inspections.

Motion 05-04: Don Solberg moved to approve the Jail Contract for Food Services; Carolyn Booth seconded. There was no discussion; all approved. Motion 05-04 carried.

All contracts will be forwarded to the Board of County Commissioners (BOCC) for ratification.

STAFFING UPDATES:

Nancy Goodloe reviewed staff changes at the Health Department:

1. Seven (7) applicants have applied for the Health Promotion Manager position and five (5) applicants have been identified to interview.
2. Assessment Coordinator Jane Wright will be resigning as of May 31. Nancy is working with Human Resources for some changes in the position's job description.

Nancy asked the Board for recognition at a BOCC agenda session for Jane's years of service with the department and county. **It was decided that the county will host a BBQ in July in Jane's honor.** Board of Health Advisory Committee (BOHAC) members will be invited too.

DEPARTMENT UPDATES:

Shape Up Kittitas County Grant Application: Nancy Goodloe reported that the grant application (to cover 2007 funding) was submitted to Washington DOH, and the department will hear soon whether the grant was approved. Nancy mentioned that Jane Wright took the lead on the grant application.

April 22, 2006 Free Immunization/Fluoride Varnish Clinic: [An additional handout was distributed at the meeting.] Christie Waddington reported that number of clients served doubled at this year's clinic, compared to last year's: twice as many children received immunizations and dental screenings and fluoride varnish. Ms. Waddington also gave credit to CWU Nutrition student volunteers and Health Promotion staff who created a mini health fair which contributed greatly to the clinic's success. Ms. Waddington stated that the department plans another clinic in the fall for Varicella vaccinations as we ran out of vaccine during the April clinic.

Regional Pandemic Flu Exercise: Nancy Goodloe stated that today is the last day of the regional exercise. Nancy reported on the success of the May 2, 2006 local tabletop, particularly with a great turnout from a wide variety of local agencies and medical providers and how it has inspired local partners to request another meeting and take initiative on their own.

Dr. Miller added that there has been progress since last year as now partners are at the table on a comprehensive level, good interaction is occurring, and notably, agencies are working with Public Health as an equal or lead partner.

Interlocal Agreement for On Site Sewage (OSS) Consultation with Chelan-Douglas Health District:

Cathy Bambrick reported that the interlocal agreement with the Chelan-Douglas Health District for supervision of the OSS specialist to obtain her certificate of competency was approved at the BOCC's agenda session on May 16, 2006 and signatures are being obtained.

First Quarter Report: Nancy Goodloe introduced the 2006 first quarter quarterly report and complimented department staff for their excellent reporting. Nancy highlighted the changes in formatting, context, and inclusion of pictures in the Environmental Health (EH) section. Cathy Bambrick reviewed the purpose and content contained within her changes for the report.

Dr. Solberg asked for information on the West Nile Virus (WNV) plan and Cathy Bambrick outlined its current actions and plans on collecting dead birds, shipping to labs for analysis, mosquito trapping, and public education through the media.

In response to Nancy Goodloe's request to provide a status update on work with the Department of Ecology (DOE) regarding Wilson Creek, Cathy Bambrick said that EH is working with DOE to produce a letter before the end of the school year to send to parents providing tips on water safety, ditches/streams; a radio show has occurred; and a HealthWatch article is planned.

BUSINESS:

Approval of Dr. Mark Larson as New Health Officer: [An additional handout of Dr. Larson's resume was distributed at the meeting.] Dr. Solberg recused himself from the discussion since Dr. Larson is a partner, along with Dr. Solberg, at the Valley Clinic. Nancy Goodloe asked Dr. Larson to describe his interest in the position and Public Health.

Dr. Larson described his background and professional medical work. Dr. Larson mentioned that his interest in Public Health dovetails with:

- ◆ being a family doctor and partner at the Valley Clinic;
- ◆ being a team player;
- ◆ his experience as staff physician at the University of Kansas where he worked part-time at the health department;
- ◆ his experience overseas providing public health-related work (e.g., polio work)
- ◆ and his experience in being co-founder of the Free Clinic in Ellensburg.

Dr. Miller provided examples of her commendation of Dr. Larson.

Motion 05-05: Commissioner Huston moved to direct KCPHD staff to create a draft personnel agreement for consideration of Dr. Mark Larson's appointment as KCPHD's Health Officer and refer such agreement to the Board of County Commissioners for action. Carolyn Booth seconded.

Amended Motion 05-05: Commissioner Huston amended his Motion 05-05 by asking that the BOH review and approve documents prepared by KCPHD's Administrator. Carolyn Booth seconded the amended motion. Welcoming and supportive comments were extended to Dr. Larson from BOH members and KCPHD staff. After the short discussion, all approved (with one abstention recorded: that of Dr. Solberg). Motion 05-05 carried.

Proposal to Approve an Amendment to 2006 Fee Schedule to Include Fee for Fluoride Varnish Provided by KCPHD Nurses: Nancy Goodloe described that the department is ready to implement provision of fluoride varnish applications and oral health education by KCPHD nurses to clients. The Department of Social and Human Services (DSHS) will be billed for \$30 in reimbursement for each client.

Discussion occurred over impact on medical providers (other appliers), tracking of applications in order to reveal if maximum number of reimbursable applications (i.e., three/year) has been reached, protocols created by KCPHD requesting participation of medical provider, how clientele is high risk clientele who are not accessing providers by and large, and how to notify parent and provider when applications are done. Christie Waddington stated that while

the program targets underserved clientele, the number of clients is relatively small, and thus, the revenue to be generated would be relatively small.

While Chair Bowen stated that he has no issue with the program's content, he wondered if it is cost-effective to engage in the multi-tiered county approval process for adopting fees given the small amount of fees generated under the program. **Chair Bowen and Dr. Solberg recommended that KCPHD determine whether it is worth going through the creation of a resolution and separate public hearing to get approval for this one fee rather than waiting for approval of all fees during the upcoming 2007 budget approval process.** No action was taken on proposal by the BOH.

Set Time for June Board of Health Meeting: Nancy Goodloe explained that the regular BOH meeting, set to occur on June 15, conflicts with the county's budget retreat. Nancy asked the Board if it wants to skip a June meeting or reschedule to a different date in June. Discussion revealed that there is no foreseeable business at the moment, and that June 22 was the best alternate date.

Dr. Solberg suggested that the BOH tentatively schedule a meeting on June 22 and cancel it if by June 8 it is determined that there is no business to conduct.

OTHER BUSINESS:

Commissioner Huston introduced Goal 5 of Environmental Health's (EH) section of the First Quarter, 2006 Quarterly Report [page 23 of 30]: "*Assess current environmental health state and county data available, create new data sources when appropriate, and present pertinent data to community on a quarterly basis.*" Mr. Huston said that he is working on a proposal for obtaining local resources to accelerate mapping wells and surface water activities to present to the BOCC [due to comprehensive plan]. He stated that it will affect GIS more than EH. Commissioner Huston asked the BOH if members want to review his proposal.

Dr. Solberg said he did not see the need to bring proposal to BOH approval but BOH can offer insight on the data collected. Cathy Bambrick stated that she was already aware of the work and it was part of her plan.

Motion 05-06: Carolyn Booth made a motion to adjourn the meeting; and Commissioner Huston seconded. All approved. Motion 05-06 carried.

Meeting adjourned at 11:37 a.m.

Next Meeting: The next Board of Health meeting is tentatively scheduled for June 22 at 10:00 a.m. in the Commissioners' Auditorium. If by June 8, it is determined that there is no business to be conducted, it will be cancelled.

David Bowen, Chair of the Board of Health

Nancy Goodloe, Administrator
Kittitas County Public Health Department

Susan Merrill, Clerk to the Board of Health