



PUBLIC HEALTH DEPARTMENT

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KITTITAS COUNTY BOARD OF HEALTH Minutes

Thursday, August 18, 2005
10:05 a.m.

PRESENT: Board Members: Commissioner David Bowen, Commissioner Alan Crankovich, and Commissioner Perry Huston, Chair; and Public Health Department Staff: Administrator Nancy Goodloe, Clerk of the Board Susan Merrill, and Environmental Health Director John Wolpers.

PRESENTERS:

Sarah Bedsaul, Health Promotion Educator, Kittitas County Public Health Department
Robbie Soltz, Chair, Board of Health Advisory Committee

OTHER ATTENDEES:

Leslie Berry, member of Board of Health Advisory Committee

INTRODUCTIONS:

Commissioner Bowen started the meeting without a quorum although he mentioned that Commissioner Huston would arrive later in the meeting to eventually make a quorum.

Nancy Goodloe introduced Leslie Berry from the Ellensburg Chamber of Commerce who is representing the Board of Health Advisory Committee (BOHAC) at today's meeting. Nancy also introduced Robbie Soltz as Chair of BOHAC who will make a presentation at the meeting.

CONTRACTS:

Nancy Goodloe explained that the Kittitas County Public Health Department (KCPHD) received the Consolidated Contract #C13037 (4) on Monday and due to its late receipt it will necessary for the Board of Health to vote on it pending review from the Auditor's Office.

Nancy Goodloe reviewed the contract's amendments. The amendments reflect adjustment of contract dates, as well as, funding awards. For example, items "b" and "c" represent funding related to specialized immunization projects such as increasing children's immunizations with DTAP and increasing immunization education. An immunization study that was conducted 2 to 3 years ago revealed a low rate of child vaccinations in Kittitas County. This funding will help counter this low rate. Nancy described the amendments as expected ones. The maximum amount of the contract is \$625,262.

Commissioner Huston arrived at the meeting, and a quorum was then available for the meeting.

Motion 08-01: Commissioner Bowen made a motion to approve the Consolidated Contract Amendment #4 pending review from the Auditor's Office. Commissioner Crankovich seconded. Commissioner Huston asked for confirmation that there was no liability associated with the funds and timelines; Commissioner Bowen confirmed that there was none. Commissioner Huston stated that contract amendments appeared routine. There was no further discussion; all approved. Motion 08-01 carried.

MINUTES:

Motion 08-02: Commissioner Bowen moved that the minutes of the July 21, 2005 Board of Health meeting be approved. Commissioner Crankovich seconded. All approved. Motion 08-02 carried.

REPORTS/UPDATES:

Board of Health Advisory Committee's Annual Report – Robbie Soltz, Chair, BOHAC

To start her presentation, Robbie Soltz provided an overview of the value of the Board of Health Advisory Committee. Robbie proffered three central values: (1) BOHAC identifies emerging issues and accordingly represents a broad constituency in order to succeed in identifying these issues; (2) works with public health providers regarding identifying resources, gaps, and services; and (3) solicits donations per its 501c(3) status and thus provides funding that might not otherwise be available to public health.

Robbie Soltz proceeded to present BOHAC's Annual Report. Robbie relayed that during the past year the organization's mission and goals had been updated: its mission was made clearer and more succinct and its goals will be reviewed but not necessarily changed every year. A statement delineating values had also been added, and Robbie listed these values.

Lastly, Robbie Soltz provided a programmatic review describing (1) BOHAC's continued monitoring of its priorities, (2) its role in emerging issues, and (3) internal committee issues.

Discussion focused on BOHAC's possible role in grant writing. Nancy Goodloe mentioned that BOHAC might have a role in grant functions in working with KCPHD to broaden KCPHD's funding sources as the department finds grants from private foundations that make awards to 501c(3) organizations. Commissioner Huston responded that this type of arrangement is done routinely and mentioned the Firing Center and Friends of the Library as examples. Mr. Huston stated it is a matter of BOHAC keeping good accounting and paperwork.

Commissioner Huston commended BOHAC for its good work and for being a valuable part of the county's public health. Nancy Goodloe thanked Robbie Soltz for her presentation.

County Permitting Center – Nancy Goodloe, Administrator, KCPHD

Nancy Goodloe provided an outline of the new structure emerging at the County Permitting Center. Nancy described the creation of an overarching structure comprised of three county departments (Environmental Health/PublicHealth, Public Works, and Community Development Services) to bring departmental permitting processes together for increased effectiveness and a higher level of customer service regarding land development usage. Nancy briefly described the Permit Center's management structure, plans for restructuring the front counter's processes and personnel, and her expanded role in both Environmental Health and the Permit Center's management and planning.

Commissioner Huston expressed emphatically how he was "very pleased." **Commissioner Huston asked Nancy Goodloe to include her observations on the emerging Permit Center in a memo so that he could express his appreciation in a letter to those involved in the new Permit Center. Nancy Goodloe also invited the Commissioners to the weekly Wednesday meeting with the Permit Center's Management Team (i.e., three department heads).** Again, Commissioner Huston commented how Nancy Goodloe's report put "a lightness in my step; and that does not happen much!" Mr. Huston expressed how he "greatly appreciates it when planning comes together."

BUSINESS:

Nancy Goodloe introduced the Shape Up Kittitas County video by stating that it was Shape Up's second major goal, succeeding the community workshop as the first goal. Nancy said it focuses on physical activity and the importance of land use decisions in maintaining physical activity. Thereupon, Nancy introduced Sarah Bedsaul.

Shape Up Kittitas County Video – Sarah Bedsaul, Health Promotion Educator, KCPHD

Sarah Bedsaul stated that the video was produced on behalf of those who could not attend the Shape Up workshop and as an orientation for new county and city staff. Ann Riley, Health Promotion Manager at KCPHD, wrote the script. A Central Washington University student produced the video. The video portrays the entire county. It is currently an 11-minute video formatted onto a CD. Later, it will be available in DVD and VHS formats. Plans exist to show it at meetings of City Council, Rotary Club, and Kiwanis Club, among other community venues.

Sarah Bedsaul showed the video. Sarah Bedsaul reiterated that the video's message is the importance of the community's health, the factors involved in community health, and how to connect all of these factors.

Sarah Bedsaul provided a short report on additional Shape Up activities. Activities currently focus on transportation work (e.g., safe routes to school) and community education and lifestyle changes.

Nancy Goodloe thanked Sarah Bedsaul for her presentation.

Motion 08-03: There being no further business, Commissioner Crankovich moved to adjourn the meeting; and Commissioner Bowen seconded. All agreed. Motion 08-03 carried.

The meeting adjourned at 11:05 a.m.

Next Meeting: The next Board of Health meeting will meet on September 29 at 10:00 a.m. contingent upon confirmation that this date works for Carolyn Booth and Don Solberg.

Perry Huston, Chair of the Board of Health

Nancy Goodloe, Administrator
Kittitas County Public Health Department

Susan Merrill, Clerk to the Board of Health