



PUBLIC HEALTH DEPARTMENT

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KITTITAS COUNTY BOARD OF HEALTH

Minutes

Thursday, April 15, 2004
10:02 a.m.

Present: Chairman Perry Huston, Board Members, Bruce Coe, and Dr. Don Solberg, Administrator Nancy Goodloe, Health Promotion Manager Ann Riley, Community Health Services Manager Stephanie McCrone, Business Manager Venetta Miller and Secretary to the Board of Health Nora Ludlow.

Absent: Vice Chair Carolyn Booth, Board Member Max Golladay.

Minutes:

Bruce Coe moved that the minutes of March 18, 2004 Board of Health meeting be approved. Don Solberg seconded. Motion carried.

Agenda Changes: Nancy requested to add the 2003 Tobacco Prevention and Control in Washington State Progress Report and an update on the 2004 flu vaccine plans. There were no objections to these additions.

Introductions and Announcements:

Nancy introduced Venetta Miller the new Business Manager for Kittitas County Public Health Department. She started working on March 29, 2004.

Nancy announced that Kittitas County Public Health Department was the winner of the Public Health Workforce Enumeration Project with our department being the first statewide to reach 100% response to the *Everybody Counts* survey.

Contracts and Amendments:

- Grant Contract #C08682 (9) Amendment to the Consolidated Contract - Increase in WIC support. These funds were requested through a special infrastructure-building grant. The funds will be used for the relocation project for the Upper County office with purchase of equipment, supplies, a sign and office furnishings. The total increase is \$3,048. Nancy recommended the BOH approve the signature of BOH Chair on this contract. Perry Huston asked if there were any questions. Bruce Coe asked for clarification that this is money in addition to our current grant. Stephanie confirmed this is new money and that we had received the total amount we requested. The items we will purchase with this money are items that can be used at any location. Dr. Solberg motioned to approve and Bruce Coe second the motion. Motion carried.

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Reports:

- National Public Health Week Activities – Nancy made a list of activities KCPHD is doing. Included are immunization clinics, fluoride varnish, dental screenings, developmental screenings, newspaper articles, and a display in the Court House. Carolyn followed Lody on a food inspection of Super One and Bruce went with Mark. Perry will reschedule an inspection with Lody.
- BOHAC had two meetings that included panels from various agencies around the community involved with the education, prevention, intervention, and treatment of alcohol use and abuse. This was one of BOHAC's priorities for 2004. They will have more discussion and report to the BOH their findings. A few highlights include:
 - CWU has organized a task force for community and campus awareness of alcohol use. Maybe a BOHAC member can join the task force.
 - There are a lot of good education and prevention groups.
 - Skip Mynar of ADDS and Pam Stoneberg from Cascade Recovery Resources talked about how clients are referred for treatment to their programs and what services they have to offer.
 - Added drug information to the discussion.
 - There are also some interesting things going on in schools around intervention and prevention.
 - Nancy would like BOHAC to put a report together on these discussions of the last two months and present it to the BOH at a future meeting.
- May 12 – Bioterrorism Regional Tabletop Exercise – this is an exercise to test the Region 7 Hospital plan for bioterrorism.
 - Stephanie created a diagram of how the exercise participants will be organized.
 - Rosalie will be the Safety Officer and Nancy her back up.
 - This exercise should facilitate good discussion and communication with our county partners in emergency response.
 - There will be a lot of observers.
 - After the exercise, there will be a debriefing for Kittitas county responders.
 - Bruce asked if each jurisdiction would be reenacting an incident. Perry informed him there would be one specific incident each incident command unit will work on. There will be an element of realism but in a controlled environment. This exercise will allow everyone to figure out what has not been covered or talked about during emergency planning.
 - Nancy informed the group the incident would be a smallpox outbreak.
 - One issue that will need resolving in the future concerns the county EMS system and transporting smallpox patients to Wenatchee. The Region 7 quarantine hospital is in Wenatchee. They have the staff and isolation room capacity as opposed to other hospitals in the region. The EMS regional structure does not conform to the public health and hospital regional structure for emergency response; EMS units in Ellensburg will transport a patient to the Yakima hospital in emergency transport situations. To change that system and go to Wenatchee instead is problematic for local EMS providers, and they are resisting this plan. To get this issue on the table and start working toward a workable solution for all will be a good thing that should come out of the Regional TT exercise.
- Department Goals and Action Steps for 2004 – These goals were developed by a group of KCPHD staff and management team at a retreat in October 2003. We are working on each goal and action step. Also attached is the State BOH information on access with is part of our Goal #1. Public health is struggling with our role in this access issue. This topic is being discussed statewide and nationally. Perry requested questions from BOH, there were none.
- BOH involvement in Standards work – Jane brought a report to the BOH last year concerning our department's performance on the baseline assessment of the Standards. The state Standards committee has developed a set of Administrative Capacities to accompany these Standards. The

purpose of the Administrative Capacities is to ensure that public health has the infrastructure to support the Standards. These capacities are divided into several categories.

- The BOH is directly involved in the governance portion, including by-laws, operating procedures, strategic plans, etc.
- We may need to involve the BOH on budget amendments as currently the BOCC approves the budget amendments not the BOH. The BOCC is the budgeting authority. Perry said that by default the BOH does approve budget amendments as they approve the signature of the Administrator on the Grant forms. Dr. Solberg does not see a reason to duplicate the process.
- The administrative capacities will be pilot tested in some counties around the state this summer.
- Dr. Solberg questioned what the highlighting means. Nancy informed everyone these are areas KCPHD needs to work on. Some of them involve the Board of Health.
- At some time, we will need to talk to Duke about the capacity of our computer systems and Internet access. Some programs from the State Department of Health are not compatible with our Internet access; such as PHIMS where the system is so slow, it is not worth the time to use it. Eventually reportable conditions will be linked statewide, but currently there are no changes to our reporting system. Perry let Nancy know the State is sending money to “ramp” up our systems. Bruce said the Internet connections seem to be the problem as well as the I-net hub and the link locations. Bruce said the computer personnel are still looking into the archiving issues. Our system will need new routers and firewalls; currently we have a lot of bandwidth we just cannot use it.
- Ann gave copies of the 2003 Tobacco Prevention and Control progress report. She highlighted a couple of areas.
 - Page ii – From the launch of the program in 1998 there are 53,000 fewer kids and 83,000 fewer adults using tobacco.
 - Page 8 – There were declines in tobacco use across all school age kids. Bruce asked if they knew why the declines. It is due to the combined efforts of an advertising campaign, an enhanced youth access compliance checks program, and prevention education for teens and parents. Parents are a target group for intervention, also, especially through schools and our WIC and First Steps programs.
 - Page 16 – The quit line website had 30,775 contacts in 2002. There were relatively few from Kittitas County.

Updates:

- Oral and Medical access
 - Value Dental Services – Their services have had phenomenal success and use. They are making a big difference in our community.
 - Yakima Valley Farmworkers – They will be called Family Dental Clinic. Now they are open for a couple days a week. Starting May 1, they will be open full time. Christie has more information if the BOH is interested. Dr. Solberg asked if they are taking referrals. Currently, they are open for limited services.
 - Ellensburg Community Clinic – Currently they are open once a month, but they are still looking for space and volunteer doctors to be open twice a month.
 - Cle Elum Family Medicine – Making Dr. John Anderson’s clinic a Federally Qualified Health Care (FQHC) clinic will not have any effect on the rural health status of our clinics currently. He is moving forward with his application for a federal grant.
 - Transportation Access – Nancy spoke about the Transportation Access issue driven by Bruce Tabb to improve access services for special needs community members only. This

group is trying to get an initiative on the ballot to raise the sales tax by 1/10 of 1% to fund improving transportation They can ask for as much as 6/10 of 1%.

- Perry Huston reminded the group that it is inappropriate for the BOH to support or advocate this movement. It creates a conflict of interest with other County functions.
- The Public Health Department and staff should only provide factual information without promoting this ballot during work hours and using county property. They can support it on an individual basis on their own time.
- BOHAC cannot utilize public resources or buildings to promote this ballot.
- Bruce Coe agrees that Public Health could make an argument for supporting this initiative, but it cannot use public resources to promote this issue.
- Dr. Solberg mentioned a bus initiative supported by KCAC that lost a few years ago.
- Flu-shot update – Rosalie has sent a survey to all the flu vaccine providers from last year requesting information on their plans for 2004-2005. Most providers that returned the survey expect to order the same amount of vaccine or a slightly larger amount.
 - Stephanie and Rosalie decided to order 600 doses this year, which is 100 more than last year. Later in the year, Rosalie will meet with providers and have discussions about future delivery issues as per the suggestion of the Board at an earlier meeting last Fall.
 - Minnesota Multi-State has the contract for purchase of the flu vaccine. It will cost us \$67.50 per 10-dose vial. The cost to clients will be \$26.00 comprised of \$6.75 for vaccine, \$12.00 for office call, \$6.50 for administration, and round up.
 - Dr. Solberg said his practice is still in contract negotiations with Group Health. Group Health will not provide free vaccine this coming season.
 - Nationally there is an increase in the orders for vaccine.
 - The flu-mist providers are petitioning the USDA for fewer restrictions on who can receive the flu-mist.
 - Bruce Coe asked if the vaccine was dry or liquid. Stephanie replied it is liquid and once the vial is open, it is still good until the expiration date.
 - In years past we were able to return unused vaccine for partial credit, the suppliers no longer allow returns.

Nancy informed the BOH that Rosalie is out of the state until April 21, 2004. KCPHD has an arrangement with the health officer at Whatcom County if he is needed.

Dr. Solberg moved to adjourn and Bruce Coe second. Motion passed.

Next Meeting: The next Board of Health meeting will be May 20, 2004 at 10:00 a.m.

The meeting adjourned at 11:03 a.m.

Perry Huston, Chair of the Board of Health

Nancy Goodloe, Administrator

Nora Ludlow, Secretary to the Board

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