

Kittitas County Teen Representatives Program Description

Mission Statement

Serving those youth who have participated in a 4-H program and would like to advance their level of leadership capability and serve the 4-H program in an increasingly more hands-on way.

Purpose

The CTR program has in mind those young people who would like to one day serve on statewide boards and committees, or take on statewide teen leadership roles, or attend Regional and/or National 4-H teen events. This program is designed to prepare young 4-H teens for success in these more advanced leadership opportunities.

The County Teen Representatives will receive training in leadership and program development. These skills will be used to improve and facilitate communications throughout the county and local teen programs, and organize county and district youth events and activities that enhance the 4-H Youth Development program and promote its teen opportunities.

Eligibility

Open to 4-H members in grades 7, 8, 9 or 10 who have been active enrolled members a minimum of two (2) years.

Prerequisites include:

- Club leadership/officer position min. 1 year
- Involvement in organizing community service projects
- Consistent attendance and active participation in club project related activities and meetings.
- Positively assisted and/or participated in county teen programs
- Endorsement by club leader and county office

Membership/Selection

- Open to two (2) youth per county, with alternating two year terms.
- Each county will select/elect their Representative to be introduced at District Rally in the fall.
- Each term would begin Oct.1 and end Sept. 30.

Required Attendance

1. Attend County Teen Representative Training.
2. Attend District Rally and State Conference.
3. Meet with county advisor/contact monthly, by phone or face-to-face.
4. Attend Kittitas County Teen Leadership Meetings and Events as scheduled.
5. Attend Kittitas County 4-H Council Meetings (10/year).
6. Attend conference call with State 4-H Teen Leadership Coordinator and other County Teen Reps within your district, twice a year.
7. Submit Initial Plan Report, (due within 30 days of training) and End of the Year Report, (due August 31, before District Rally) to State 4-H Teen Leadership Coordinator and County 4-H Staff.

Job Description

1. Work with CTR team to determine leadership projects.
2. Serve on SE District Teen Rally planning committee. Plan and implement District Rally event with guidance/support from State Ambassadors, hosting County Staff, State 4-Office and other volunteers.
3. Connect with 4-H clubs and 4-H staff to promote teen opportunities at all levels of 4-H programming.
4. Express the needs and concerns of county 4-H teens when attending County and District meetings.

Other possible activities:

- Serve as voting youth delegates at Washington State 4-H Leader's Forum.
- Represent youth on committees at county district, and state levels.
- Based on experience, do presentations at training sessions or workshops.
- Promote 4-H throughout community.

Application Process

1. Contact your local Extension office for a CTR application
2. Applications should be returned to the Kittitas County Extension office by September 7, 2009.
3. Applications will be reviewed ranked and interviews conducted by a panel of three people.

Training Benefits

Teamwork

- **Become familiar with Youth – Adult Partnerships and develop these partnerships with County 4-H Staff, CTR Advisor, and other CTRs and State Ambassadors**
- **How to positively and effectively function as an equal partner**
- **How to facilitate Youth-Adult Partnership training to other youth**
- **Carry out effective fund-raising activities**

Small Group Facilitation

- **How to organize a fun and effective workshop**
- **How to provide get acquainted and closure activities**
- **Become familiar with and use the Experimental Learning Model**

Program/Event Evaluation

- **Develop event goals and objective**
- **Help develop evaluation tool that reflects the event's goal/mission**
- **Administer evaluation and compile data, draw conclusions**

Public Speaking

- **How to speak to a variety of audiences**
- **Appropriate impressions: attire, language, subject matter**
- **Continue to develop public speaking skills by instructing on a specific topic**

Business and Email Etiquette

- **Appropriate etiquette for email correspondence and list serve participation**
- **Conducting small talk**
- **Shake my hand**
- **Appropriate attire, language for variety of audiences**
- **4-H Images**

Partners

- **County Contact(s)- adult volunteer and/or 4-H staff**
- **Washington State 4-H Ambassadors (serve as local mentors)**
- **Teen Programming Committee**
- **State 4-H Teen Leadership Coordinator**

Kittitas County 4-H Teen Representative Application

Name: _____

Address: _____

Phone: _____ E-mail: _____

Current grade level: _____ Year in 4-H: _____ 4-H Club: _____

Office/positions held in 4-H: _____

4-H Projects: _____

Other activities outside of 4-H: _____

Involvement in community service in and out of 4-H: _____

Leadership Skill: _____

Attendance at County/State 4-H events: _____

Attach a letter of recommendation from your 4-H Leader addressing consistent attendance and active participation in club/project related activities and meetings **AND** one letter of recommendation from an adult outside of 4-H. Letters of recommendation need to be from non-family members.

Write an essay addressing each of these four questions:

Why do you want to be a Kittitas County 4-H Teen Representative?

Why do you think you would be a good Teen Representative for Kittitas County 4-H?

What qualities do you want to work on?

What would you bring to the 4-H program?

Member signature: _____

Club Leader signature: _____

4-H Staff signature: _____

Parent/Guardian consent:

Parent Guardian Name: _____
Please print

I understand my child is applying for the position of 4-H County Teen Representative. I understand that the position involves my child attending the CTR Training, attending District Rally, attending County Leader’s Council meetings, meeting with the county contact once a month, attending a conference call with County Reps within our district once per quarter, and submitting a mid-year progress report and an end of year report. I will support my child in this role.

Parent/Guardian Signature Date

WSU Extension programs and employment are available to all without discrimination. Evidence of noncompliance may be reported through your local Extension Office.