

**KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT
2012 – 2014 CONSOLIDATED CONTRACT**

CONTRACT NUMBER: C16889

AMENDMENT NUMBER: 5

PURPOSE OF CHANGE: To amend this contract between the DEPARTMENT OF HEALTH hereinafter referred to as "DOH", and KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT hereinafter referred to as "LHJ", pursuant to the Modifications/Waivers clause, and to make necessary changes within the scope of this contract and any subsequent amendments thereto.

IT IS MUTUALLY AGREED: That the contract is hereby amended as follows:

1. Exhibit A Statements of Work, attached and incorporated by this reference, are amended as follows:

- ☐ Adds Statements of Work for the following programs:
- ☒ Amends Statements of Work for the following programs:
 - Public Health Emergency Preparedness & Response (PHEPR) - Effective August 10, 2012
- ☐ Deletes Statements of Work for the following programs:

2. Exhibit B-5 Allocations, attached and incorporated by this reference, amends and replaces Exhibit B-4 Allocations as follows:

- ☐ Increase of _____ for a revised maximum consideration of _____.
- ☐ Decrease of _____ for a revised maximum consideration of _____.
- ☒ No change in the maximum consideration of **\$287,508**.
Exhibit B Allocations are attached only for informational purposes.

Unless designated otherwise herein, the effective date of this amendment is the date of execution.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his/her signature in execution thereof.

KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT

STATE OF WASHINGTON
DEPARTMENT OF HEALTH

James Rivard 11/26/2012
Date

Cynthia Thompson 12/4/12
Date

APPROVED AS TO FORM ONLY
Assistant Attorney General

**2012-2014 CONSOLIDATED CONTRACT
EXHIBIT A
STATEMENTS OF WORK
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Exhibit A
Statement of Work
Contract Term: 2012-2014

DOH Program Name or Title: Public Health Emergency Preparedness & Response
(PHEPR) – Effective August 10, 2012

Local Health Jurisdiction Name: Kittitas County Public Health Department

Contract Number: C16889

SOW Type: Revision **Revision # (for this SOW)** 1

Period of Performance: August 10, 2012 through June 30, 2013

Funding Source <input checked="" type="checkbox"/> Federal Subrecipient <input type="checkbox"/> State <input type="checkbox"/> Other	Federal Compliance (if applicable) <input type="checkbox"/> ARRA (Recovery Act) <input checked="" type="checkbox"/> FFATA (Transparency Act)	Type of Payment <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Fixed Price
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Statement of Work Purpose: The purpose of this statement of work is to provide funding for Public Health Emergency Preparedness and Response activities for the period of August 10, 2012 through June 30, 2013.

Revision Purpose: The purpose of this revision is to add Task Number 10.4, 4.1/4.3/1.2 , 4.1/4.3 and 13.2 P1-P3;delete 10.2.P2, P5, Task 1 and combine with Task 3; and change Task Number 11.4 P2.

Chart of Accounts Program Name or Title	CFDA #	BARS Revenue Code	Master Index Code	Funding Period (LHJ Use Only)		Current Consideration	Change None	Total Consideration
				Start Date	End Date			
FFY12 PHEPR LHJ FUNDING	93.069	333.93.06	18101272	08/10/12	06/30/13	53,888	0	53,888
TOTALS						53,888	0	53,888

FFY12 PHEPR LHJ FUNDING

Task Number	Task/Activity Description	*May Support PHIP State and Local Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
4.1 P1&P2 4.3 P1&P2 1.2 P1&P4	Task 1: Communicate on a regular basis with the public, health care providers, and emergency partner's information which serves to prevent communicable disease and other public health emergencies in the community.		Submit copy of Public Information Office (PIO) log	06/30/13	Reimbursement for costs, not to exceed total funding consideration amount
4.1 P1&P2 4.3 P1&P2	Task 2: Activate emergency public information system to facilitate public information delivery during a public health emergency.		Submit copy of PIO log	06/30/13	
7.1.P2	Task 1: Develop formal Memorandums of Understanding (MOU's) with organizations that work with at risk populations.		Submit signed MOU's	06/30/13	

Task Number	Task/Activity Description	*May Support PHIP State and Local Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
7.1.P2	Task 2: Participate in work group that is working on creating a registry for all at risk individuals.		Submit meeting minutes to include attendees, discussion topics, outcomes, and next steps.	06/30/13	
7.2-P1, 2-P2	Task 1: Identify locations of congregate care sites		Submit list of mass care sites identified by local partners	06/30/13	
7.2P1, 2-P2	Task 2: Coordinate with response partners to adopt a facility-specific environmental health and safety assessment form to use for selected or potential congregate locations. Add form to the written plan.		Submit a copy of the Environmental Health Assessment Form adopted.	06/30/13	
7.2-P1, 2-P2	Task 3: Train public health staff on the use of the assessment form		Submit training records. Training records not contained in SmartPH must be submitted on a DOH-provided form.	06/30/13	
8 & 9	Annually review and evaluate Strategic National Stockpile (SNS) and Technical Assistance Review (TAR) plans, communicate and coordinate plan to community partners.		Submit progress report to include the communications shared and a list of partner information was shared with.	06/30/13	
10.2.P2, P5	Task 1: Exercise our emergency plan and notify partners for a coordinated medical surge response		Submit local table top or higher level exercise After Action Report (AAR) and improvement plan	06/30/13	
10.2.P2, P5	Task 2 1: Review and as necessary update our local emergency response plan incorporating lessons learned from exercises and real events.		Submit updated plans	06/30/13	
10.2.P2, P5	Task 3 2: Conduct a tabletop and/or more complex exercise of a portion of using your local emergency response plan and notify partners for a coordinated medical surge response.		Submit complete after action reports and improvement plans.	06/30/13	
10.3.P1, P2	Task 1: Exercise the emergency systems including State Electronic Communications and Urgent Response Exchange System (SECURES), Satellite phones, agency Phone tree		Submit list of information technology (IT) systems, dates tested, and results	06/30/13	
10.3.P1, P2	Task 2: Training staff in National Incident Management System (NIMS), and provide professional educational opportunities for staff		Submit training records. Training records not contained in SmartPH must be submitted on a DOH-provided form.	06/30/13	

Task Number	Task/Activity Description	*May Support PHIP State and Local Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
10.3.P1, P2	Task 3: Represent Kittitas County Public Health Department (KCPHD) at Region 7 meetings and attend trainings for regional IT systems to assist partners.		Submit meeting minutes to include attendees, discussion topics, outcomes, and next steps. Submit training records. Training records not contained in SmartPH must be submitted on a DOH-provided form.	06/30/13	
10.3.P1, P2	Task 4: Work on creating a list of organizations and community providers that are able to address the needs of at risk populations/individuals.		Submit list/documentation of groups and incorporate into emergency plan (EP)	06/30/13	
10.5	<i>Enroll medical volunteers into WAserv.</i>		<i>Submit enrollee lists and numbers.</i>	06/30/13	
11.3.P4	Establish partnership with local mental health agency to provide services in the event of a non-planned event		Submit signed MOU/Letter of agreement	06/30/13	
11.1.P1, P2	Task 1: Attend Emergency Management Council (EMC)/health care coalition meetings.		Submit meeting minutes to include jurisdiction's attendees, discussion topics, outcomes, and next steps.	06/30/13	
11.1.P1, P2	Task 2: Establish written protocol and process for health orders regarding specific populations (eg: schools)		Submit written protocol	06/30/13	
11.1.P1, P2	Task 3: Coordinate with other local agencies that may also enforce non pharmaceutical interventions to provide resources and education.		Submit # educational materials, presentations & information tracking sheets.	06/30/13	
11.4.P2	<i>Include community partners in after action reports after non-pharmaceutical interventions have been implemented. Create a process to include volunteers and community partners' feedback on event and exercise after action reports.</i>		<i>Submit AAR documentation of the process and any materials or tools to be utilized</i>	06/30/13	
13.2 P1-P3	<i>Conduct public health and epidemiological investigations in response to communicable disease threats.</i>		<i>Submit After Action Report of Incident</i>	06/30/13	
6.3.P1	Task 1: Update plans for outreach to vulnerable populations with materials that are culturally appropriate.		Submit updated plan	06/30/13	

Task Number	Task/Activity Description	*May Support PHIP State and Local Standards/Measures	Deliverables/Outcomes	Due Date/Time Frame	Payment Information and/or Amount
6.3.P1	Task 2: Coordinate with regional lead to share information before and during emergencies.		Submit record of communication	06/30/13	

***For Information Only:**

Funding is not tied to the revised Standards/Measures listed here. This information may be helpful in discussions of how program activities might contribute to meeting a Standard/Measure. More detail on these and/or other revised Standards/Measures that may apply, can be found at:

<http://www.doh.wa.gov/PublicHealthandHealthcareProviders/PublicHealthSystemResourcesandServices/PublicHealthImprovementPartnershipPHIP/ResourceCatalog/Standards.aspx>

Program Specific Requirements/Narrative**Special Requirements:****Federal Funding Accountability and Transparency Act (FFATA)**

This statement of work is supported by federal funds that require compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how the federal funds are spent.

To comply with this act and be eligible to perform the activities in this statement of work, the LHJ must have a Data Universal Numbering System (DUNS®) number.

Information about the LHJ and this statement of work will be made available on <http://USASpending.gov> by DOH as required by P.L. 109-282.

DOH Program Contact:

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Department of Health

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360-236-4054

**EXHIBIT B-5
ALLOCATIONS
Contract Term: 2012-2014**

**Contract Number: C16889
Date: September 17, 2012**

Chart of Accounts Program Title	Amendment	CFDA*	BARS Revenue Code*	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
				Start Date	End Date	Start Date	End Date			
Drinking Water Group A - SS	N/A	66.468	333.66.46	01/01/12	12/31/12	07/01/11	06/30/13	\$3,500		
Drinking Water Group A - SS	Amend 1	66.468	333.66.46	01/01/12	12/31/12	07/01/11	06/30/13	(\$3,250)		
Drinking Water Group A - SS	Amend 2	66.468	333.66.46	01/01/12	12/31/12	07/01/11	06/30/13	\$2,000	\$2,250	\$2,250
Drinking Water Group A - TA	N/A	66.468	333.66.46	01/01/12	12/31/12	07/01/11	06/30/13	\$2,000	\$2,000	\$2,000
PHEPR LHJ Funding FFY11	N/A	93.069	333.93.06	01/01/12	08/09/12	08/10/11	08/09/12	\$26,944		
PHEPR LHJ Funding FFY11	Amend 2	93.069	333.93.06	01/01/12	08/09/12	08/10/11	08/09/12	\$11,881	\$38,825	
PHEPR LHJ Funding FFY12	Amend 4	93.069	333.93.06	08/10/12	06/30/13	07/01/12	06/30/13	\$53,888	\$53,888	\$92,713
AFIX	N/A	93.268	333.93.26	01/01/12	12/31/12	01/01/12	12/31/12	\$8,014	\$8,014	\$8,014
317 Ops	N/A	93.268	333.93.26	01/01/12	12/31/12	01/01/12	12/31/12	\$1,885	\$1,885	\$1,885
VFC Ops	N/A	93.268	333.93.26	01/01/12	12/31/12	01/01/12	12/31/12	\$3,506	\$3,506	\$3,506
Strengthening Pub Hlth Infrastructure	Amend 1	93.507	333.93.50	01/01/12	09/29/12	09/30/11	09/29/12	\$9,858	\$9,858	\$9,858
PHEPR HC Systems - Prep	Amend 1	93.889	333.93.88	01/01/12	06/30/12	07/01/11	06/30/12	\$5,000	\$5,000	\$5,000
MCHBG HCO ConCon Federal	Amend 2	93.994	333.93.99	01/01/12	09/30/12	10/01/10	09/30/12	\$10,904	\$10,904	
MCHBG HCO ConCon Federal	N/A	93.994	333.93.99	01/01/12	12/31/12	10/01/11	09/30/13	\$32,713		
MCHBG HCO ConCon Federal	Amend 2	93.994	333.93.99	01/01/12	12/31/12	10/01/11	09/30/13	\$700	\$33,413	\$44,317
GFS Local Capacity	Amend 1	N/A	334.04.92	01/01/12	06/30/12	07/01/11	06/30/13	\$22,920	\$22,920	
GFS Local Capacity	Amend 1	N/A	334.04.92	07/01/12	12/31/12	07/01/11	06/30/13	\$22,920	\$22,920	\$45,840
Youth Tobacco Prevention	N/A	N/A	334.04.93	01/01/12	06/30/12	07/01/11	06/30/13	\$2,893	\$2,893	
Youth Tobacco Prevention	Amend 3	N/A	334.04.93	07/01/12	06/30/13	07/01/11	06/30/13	\$6,982	\$6,982	\$9,875
Drinking Water Group A - SS State	N/A	N/A	334.04.98	01/01/12	12/31/12	07/01/11	06/30/13	\$3,500		
Drinking Water Group A - SS State	Amend 1	N/A	334.04.98	01/01/12	12/31/12	07/01/11	06/30/13	(\$3,250)		
Drinking Water Group A - SS State	Amend 2	N/A	334.04.98	01/01/12	12/31/12	07/01/11	06/30/13	\$2,000	\$2,250	\$2,250

Kittitas County Public Health Department

EXHIBIT B-5
ALLOCATIONS
Contract Term: 2012-2014

Contract Number: C16889
Date: September 17, 2012

Chart of Accounts Program Title	Amendment	CFDA*	BARS Revenue Code*	Statement of Work Funding Period		DOH Use Only Chart of Accounts Funding Period		Amount	Funding Period Sub Total	Chart of Accounts Total
				Start Date	End Date	Start Date	End Date			
Blue Ribbon Local Health Funds	Amend 1	N/A	334.04.99	00/00/00	00/00/00	00/00/00	00/00/00	\$30,000		
Blue Ribbon Local Health Funds	Amend 3	N/A	334.04.99	00/00/00	00/00/00	00/00/00	00/00/00	\$30,000	\$60,000	\$60,000
TOTAL								\$287,508	\$287,508	
Total consideration:			\$287,508					GRAND TOTAL		\$287,508
			\$0							
GRAND TOTAL			\$287,508					Total Fed		\$169,543
								Total State		\$117,965

*Catalog of Federal Domestic Assistance

**Federal revenue codes begin with "333". State revenue codes begin with "334".