

INTERAGENCY AGREEMENT

Between

GRANT COUNTY HEALTH DISTRICT

And

KITTITAS COUNTY PUBLIC HEALTH

January 10, 2012 – September 30, 2012

THIS AGREEMENT is made and entered into by and between the Grant County Health District, hereinafter referred to as "GRANT" acting as the Hub lead agency for Community Transformation Grant Hub Coalition and Kittitas County Public Health, hereinafter referred to as "PARTICIPANT", as authorized by Washington State Department of Health through its funding PURSUANT TO THE AUTHORITY OF 301a,311c,317k2(42usc241a,243bc,247bc2).

IT IS THE PURPOSE OF THIS AGREEMENT to provide a mechanism for the collaborative work, completion of deliverables, and transfer of funds necessary to carry out the priority health improvement initiatives associated with the CTG. These priority issues are:

- Tobacco-free living
- Active living and healthy eating
- High impact evidence-based clinical and other preventive services, specifically prevention and control of high blood pressure
- Social and emotional wellness
- Healthy and safe physical environments

IT IS, THEREFORE, MUTUALLY AGREED THAT:

Statement of Work

PARTICIPANT shall furnish the necessary personnel and services and otherwise do all things necessary for or incidental to the performance of the work set forth in Exhibit "A" attached hereto and incorporated herein. Unless otherwise specified, PARTICIPANT shall be responsible for performing all fiscal and program responsibilities as set forth in Exhibit "A." The contract administrator shall be the GRANT administrator.

Terms and Conditions

All rights and obligation of the parties to this contract shall be subject to and governed by the special terms and conditions contained in the text of this agreement.

Period of Performance

Subject to its other provisions, the period of performance of this agreement shall commence on January 10, 2012 and continue through September 30, 2012 unless continued by written agreement or terminated sooner as provided herein.

In consideration whereof:

Upon receipt of a properly executed A-19 Invoice Voucher and complete billing documentation, GRANT shall pay to PARTICIPANT the reimbursed sum as agreed upon in Exhibit "A". Parties may mutually agree to additional sums and deliverables as additional funding is available.

Services and Reporting Requirements

PARTICIPANT will report to GRANT as the Hub lead agency on any services and/or reporting requirements that may be required under this agreement.

Approved Expenses

The expenses allowable under the CTG are for reasonable program purposes, including personnel, travel, supplies and services such as contractual. The primary recipient must perform a substantial role in carrying out project objectives and not merely serve as a conduit for an award to another party or provider who may be ineligible. No expenses will be reimbursed for any lobbying efforts of any kind nor for any clinical care. Any type of equipment purchase must be pre-approved.

Non-Discrimination

In the performance of this agreement, PARTICIPANT shall not discriminate on the grounds of race, color, national origin, sex, religion, marital status, age, creed, Vietnam era and disabled veterans status, or the presence of any sensory, mental, or physical handicap in:

- a. Any terms or conditions of employment to include taking affirmative action necessary to accomplish the objectives of this part; and
- b. Denying an individual the opportunity to participate in any program provided by this agreement through the provision of services, or otherwise afforded others.

Records Maintenance

PARTICIPANT and GRANT shall each maintain sufficient records to demonstrate that funds allocated under this contract have been expended in accordance with the terms and conditions of the Community Transformation Grant Statement of Work guidelines and any federal terms and conditions that may apply.

Audit Requirements:

An organization that expends \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of OMB Circular A-133, Audit of States, Local Governments, and Non-Profit Organizations. The audit must be completed along with a data collection form, and the reporting package shall be submitted within the earlier of 30 days after receipt of the auditor's report(s), or nine months after the end of the audit period. The audit report must be sent to Federal Audit Clearing House; Bureau of the Census; 1201 East 10th St; Jeffersonville, IN 47132.

All duly authorized auditors or their representatives of the State of Washington and of the Hub lead agency, GRANT, shall have full access and the rights to examine any of these materials during this period, subject to confidentiality laws and regulations. These records shall be retained for five (5) years.

Agreement Alterations and Amendments

GRANT and PARTICIPANT may mutually amend this agreement. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind PARTICIPANT and GRANT.

Indemnification

Each party shall defend, protect and hold harmless the other party from and against all claims, suits and/or actions arising from any negligent or intentional act or omission of that party's employees, agency and/or authorized subcontractor (s) while performing this contract.

Termination

Except as otherwise provided in this agreement, either party may terminate this agreement upon 90 days written notification. If this agreement is so terminated, the termination party shall be liable only for performance in accordance with the terms of this agreement for performance rendered prior to the effective date of termination.

Savings

In the event that funding from state or federal funds is withdrawn, reduced, or limited in any way after the effective date of this contract and prior to normal completion, GRANT may terminate the contract under the "termination" clause, or reduce to the new funding limitations and conditions.

Disputes

In the event that a dispute arises under this agreement, it shall be determined in the following manner: GRANT shall appoint a member to the Dispute board. PARTICIPANT shall appoint a member to the Dispute board. GRANT and PARTICIPANT shall jointly appoint a member to the Dispute Board. The Dispute Board shall evaluate the dispute and make a determination of the dispute. The determination of the Dispute Board shall be the final administrative remedy available to the parties. Each party reserves the right to litigate issues and matters in court de novo.

All Writings contained herein

This agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this agreement.

Kittitas County Public Health




Signature

alan crankovich
(Print)

4/17/12
Date

Grant County Health District



Signature

Jefferson Ketchel, Administrator
(Print)

5/7/2012
Date

EXHIBIT "A"

KITTITAS PUBLIC HEALTH

As a Participating County in the Regional Hub,

Reimbursement up to \$ 5,686.00 shall be paid for a minimum of two representatives to attend up to three Washington State Department of Health Healthy Communities trainings to be held between January 10 and June 30, 2012.

Reimbursement will be paid for salary, benefits and overhead associated with travel and training time. Travel expenses which may include mileage, lodging, meals and parking, will also be reimbursed.

The Central Washington Healthy Communities Regional Coalition anticipates holding up to four regional coalition meetings between March-June.

Reimbursement up to \$ 400.00 shall be paid for at least one healthy communities leadership team member to participate in at least three Central Washington Regional Healthy Communities coalition video conference meetings between March and June 2012. Because of the size of the Central Washington region, the Hub lead will facilitate video conference calls to minimize travel and time expenses to the jurisdictions. In addition to meeting agenda items to be discussed, the regional Hub lead will coordinate at least 2 hours of informative/educational content to help build additional capacity within the region.

Reimbursement for the regional coalition meetings will be paid for salary, benefits and overhead associated with meeting time.

All A-19 Invoice billings with original signatures and detailed documentation attached are to be sent to Grant County Health District PO Box 37 Ephrata, WA 98837 attn: Janet Saito

Please submit billings within 30 days of trainings. Final billings' must be received no later than July 30, 2012.