

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** July 16, 2013

**ACTION REQUESTED:** Request to Approve a Special Event Application and to authorize permission to hold the WestStar Best of the Best Open Roping event.

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**BACKGROUND:** The Commissioners office received a Special Event application from Scott & Jo Repp requesting permission to host the WestStar Best of the Best Open Roping event on August 28, 2013 (11:30 a.m. – 7:00 p.m.).

**INTERACTION:** The applicant is requesting a waiver to Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity.

The applicant is not requesting a waiver to Kittitas County Code Chapter 5.20.160 – Closing Hours.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, **Public Health**, Public Works, Solid Waste, Prosecutor, Auditor, **Fire Marshal** (*Received verbal approval and waiting for a formal memo-FM was on vacation*), with no response from the County Treasurer. (Specific comments may be seen in the Department Memo's attached).

**RECOMMENDATION:** Approve the Special Event Application from Scott & Jo Repp to host the WestStar Best of the Best Open Roping event on August 28, 2013.  
*Contingent upon the issuance of a temporary food permit and payment of any late fee penalties for the event, the applicant will have met all the requirements of the Kittitas County Public Health Department prior to the date of the event including food service and bathroom facilities. As of the date the staff report was drafted Public Health didn't have any permits applied for by the applicant.*

**HANDLING:** Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Fire Marshal Treasurer, Auditor, and KITTCOM.

**ATTACHMENTS:** Special Event Application  
Memo's from County departments  
Proof of Ins. & TR -Receipt

**LEAD STAFF:** Mandy Buchholz, Deputy Clerk of the Board