



*To Protect and Promote the Health and the Environment of the People of Kittitas County*

## MEMORANDUM

**TO:** Kittitas County Board of County Commissioners

**FROM:** Erin Moore, Kittitas County Environmental Health Permit Technician

**DATE:** June 25, 2013

**SUBJECT:** Swiftwater Cellars Concert 07/06/2013

---

The Swiftwater Cellars Concert 07/06/2013 applicant, Diane Ewing, will be informed of WAC 246-374 that provides sanitation guidelines for Outdoor Music Festivals and the number of recommended toilet facilities. Swiftwater Cellars has a food establishment permit, which is permitted to provide food service during this event.

---

WAC 246-374-030 states that the applicant shall submit plans for site and development to the issuing authority prior to an Outdoor Music Festival where the predicted attendance is 2,000 or more and where the duration of the program is five hours or longer. The applicant, Diane Ewing, states the attendance is predicted to be approximately 500.

The applicant will also be informed that if special passes are required for entry by staff that Kittitas County Public Health Department receive at least 2 passes prior to the event.

If the information stated in the application submitted is true and accurate, then I do not at this time foresee any issue arising that would otherwise cause or prevent such an event from successfully being held at Swiftwater Cellars.

Please feel free to contact me if you have any questions or concerns.

CC: Kittitas County Board of Commissioners  
Julie Kjorsvik, Kittitas County Board of Commissioners Clerk  
Mandy Robinson, Kittitas County Board of Commissioners Deputy Clerk



507 N. Nanum St. Suite. 102 · Ellensburg, WA 98926  
T: 509.962.7515 · F: 509.962.7581  
[www.co.kittitas.wa.us/health/](http://www.co.kittitas.wa.us/health/)

## Mandy Robinson

---

**From:** Gene Dana  
**Sent:** Wednesday, June 26, 2013 9:10 AM  
**To:** Mandy Robinson  
**Cc:** Clayton Myers; Kim Dawson  
**Subject:** RE: Swiftwater Cellars (2) Special Event Applications

I have visited this small venue at the winery and due to the location and size of crowd, I anticipate little no impact for law enforcement at either of these events. I recommend approval for both events as listed on the applications. I will not send a separate letter unless you need it.

---

**From:** Mandy Robinson  
**Sent:** Tuesday, June 25, 2013 11:19 AM  
**To:** Gene Dana; Clayton Myers; Reno Allphin; Patti Johnson; Kirk Holmes; Chuck Reed; Ryan Berge; Kelly Carlson; Jerry V. Pettit; Deanna J. Panattoni; Brenda Larsen; Erin Moore; Robin Read  
**Cc:** Julie Kjorsvik; Obie OBrien; Gary Berndt; Paul Jewell  
**Subject:** Swiftwater Cellars (2) Special Event Applications  
**Importance:** High

Good Morning,

---

Our office received 2 Special Event application from Swiftwater Cellars for an outdoor concert on 7.4.2013 & 7.6.2013. I have to place this request on the July 2, 2013 Commissioners Agenda for the Boards consideration. Please submit your departments recommendations to me no later than June 30, 2013. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. Thank you and have a great week.

Note\*The Application fees have been paid and they have applications in for the Fire Marshal.

I apologize on behalf of Swiftwater Cellars for this being so late.

Mandy Buchholz  
Deputy Clerk of the Board

Kittitas County Commissioners Office  
205 West Fifth Street Suite #108  
Ellensburg, WA 98926  
509-962-7508 Phone  
509-962-7679 Fax  
[mandy.robinson@co.kittitas.wa.us](mailto:mandy.robinson@co.kittitas.wa.us)  
<http://www.co.kittitas.wa.us/>

"Do not go where the path may lead, go instead where there is no path and leave a trail." Ralph Waldo Emerson

## Mandy Robinson

---

**From:** Chuck Reed  
**Sent:** Wednesday, June 26, 2013 10:25 AM  
**To:** Mandy Robinson  
**Subject:** RE: Swiftwater Cellars (2) Special Event Applications

No special requirements from County roads.

**Chuck Reed**

**Road Foreman**

**Cell 1-509-856-7077**

**E-mail [chuck.reed@co.kittitas.wa.us](mailto:chuck.reed@co.kittitas.wa.us)**

---

**From:** Mandy Robinson  
**Sent:** Tuesday, June 25, 2013 11:19 AM  
**To:** Gene Dana; Clayton Myers; Reno Allphin; Patti Johnson; Kirk Holmes; Chuck Reed; Ryan Berge; Kelly Carlson; Jerry V. Pettit; Deanna J. Panattoni; Brenda Larsen; Erin Moore; Robin Read  
**Cc:** Julie Kjorsvik; Obie OBrien; Gary Berndt; Paul Jewell  
**Subject:** Swiftwater Cellars (2) Special Event Applications  
**Importance:** High

Good Morning,

Our office received 2 Special Event application from Swiftwater Cellars for an outdoor concert on 7.4.2013 & 7.6.2013. I have to place this request on the July 2, 2013 Commissioners Agenda for the Boards consideration. Please submit your departments recommendations to me no later than June 30, 2013. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. Thank you and have a great week.

Note\*The Application fees have been paid and they have applications in for the Fire Marshal.

I apologize on behalf of Swiftwater Cellars for this being so late.

Mandy Buchholz  
Deputy Clerk of the Board

Kittitas County Commissioners Office  
205 West Fifth Street Suite #108  
Ellensburg, WA 98926  
509-962-7508 Phone  
509-962-7679 Fax  
[mandy.robinson@co.kittitas.wa.us](mailto:mandy.robinson@co.kittitas.wa.us)  
<http://www.co.kittitas.wa.us/>

"Do not go where the path may lead, go instead where there is no path and leave a trail." Ralph Waldo Emerson

## Mandy Robinson

---

**From:** Deanna J. Panattoni  
**Sent:** Tuesday, June 25, 2013 12:27 PM  
**To:** Mandy Robinson; Gene Dana; Clayton Myers; Reno Allphin; Patti Johnson; Kirk Holmes; Chuck Reed; Ryan Berge; Kelly Carlson; Jerry V. Pettit; Brenda Larsen; Erin Moore; Robin Read  
**Cc:** Julie Kjorsvik; Obie OBrien; Gary Berndt; Paul Jewell  
**Subject:** RE: Swiftwater Cellars (2) Special Event Applications

No special requirements from the Treasurer's office.

*Deanna Jo Panattoni*

Treasurer  
Kittitas County Treasurer's Office  
205 West 5<sup>th</sup> Ave., Suite 102  
Ellensburg, WA 98926  
<http://www.co.kittitas.wa.us/treasurer/default.aspx>  
(509)962-7535

---

**From:** Mandy Robinson  
**Sent:** Tuesday, June 25, 2013 11:19 AM  
**To:** Gene Dana; Clayton Myers; Reno Allphin; Patti Johnson; Kirk Holmes; Chuck Reed; Ryan Berge; Kelly Carlson; Jerry V. Pettit; Deanna J. Panattoni; Brenda Larsen; Erin Moore; Robin Read  
**Cc:** Julie Kjorsvik; Obie OBrien; Gary Berndt; Paul Jewell  
**Subject:** Swiftwater Cellars (2) Special Event Applications  
**Importance:** High

Good Morning,

Our office received 2 Special Event application from Swiftwater Cellars for an outdoor concert on 7.4.2013 & 7.6.2013. I have to place this request on the July 2, 2013 Commissioners Agenda for the Boards consideration. Please submit your departments recommendations to me no later than June 30, 2013. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. Thank you and have a great week.

Note\*The Application fees have been paid and they have applications in for the Fire Marshal.

I apologize on behalf of Swiftwater Cellars for this being so late.

Mandy Buchholz  
Deputy Clerk of the Board

Kittitas County Commissioners Office  
205 West Fifth Street Suite #108  
Ellensburg, WA 98926  
509-962-7508 Phone  
509-962-7679 Fax

## Mandy Robinson

---

**From:** Jerry V. Pettit  
**Sent:** Tuesday, June 25, 2013 11:24 AM  
**To:** Mandy Robinson  
**Subject:** RE: Swiftwater Cellars (2) Special Event Applications

Ok by me. Aren't they a little late for this?

---

**From:** Mandy Robinson  
**Sent:** Tuesday, June 25, 2013 11:19 AM  
**To:** Gene Dana; Clayton Myers; Reno Allphin; Patti Johnson; Kirk Holmes; Chuck Reed; Ryan Berge; Kelly Carlson; Jerry V. Pettit; Deanna J. Panattoni; Brenda Larsen; Erin Moore; Robin Read  
**Cc:** Julie Kjorsvik; Obie OBrien; Gary Berndt; Paul Jewell  
**Subject:** Swiftwater Cellars (2) Special Event Applications  
**Importance:** High

Good Morning,

Our office received 2 Special Event application from Swiftwater Cellars for an outdoor concert on 7.4.2013 & 7.6.2013. I have to place this request on the July 2, 2013 Commissioners Agenda for the Boards consideration. Please submit your departments recommendations to me no later than June 30, 2013. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. Thank you and have a great week.

Note\*The Application fees have been paid and they have applications in for the Fire Marshal.

I apologize on behalf of Swiftwater Cellars for this being so late.

Mandy Buchholz  
Deputy Clerk of the Board

Kittitas County Commissioners Office  
205 West Fifth Street Suite #108  
Ellensburg, WA 98926  
509-962-7508 Phone  
509-962-7679 Fax  
[mandy.robinson@co.kittitas.wa.us](mailto:mandy.robinson@co.kittitas.wa.us)  
<http://www.co.kittitas.wa.us/>

"Do not go where the path may lead, go instead where there is no path and leave a trail." Ralph Waldo Emerson

## Mandy Robinson

---

**From:** no-reply\_ServiceRequests@co.kittitas.wa.us  
**Sent:** Tuesday, June 25, 2013 11:20 AM  
**To:** Mandy Robinson  
**Subject:** 19531 | New Prosecutor Request | Review of two special event applications

Mandy Robinson,

Thank you for submitting a request. A copy is displayed below. As we continue to work on your request you will receive additional notifications.

**Please review the issue fields as they may contain a request for something necessary to continue working on the request.**

Note: This email was sent from an unmonitored account. Please do not reply to this email. To respond, please update your service request on CAMAS using the link below.

---

### Request #19531 - Review of two special event applications

#### Initial request:

Good Morning, Our office received 2 Special Event application from Swiftwater Cellars for an outdoor concert on 7.4.2013 & 7.6.2013. I have to place this request on the July 2, 2013 Commissioners Agenda for the Boards consideration. Please submit your departments recommendations to me no later than June 30, 2013. If there are still outstanding issues, please indicate those in writing as well. For specific questions regarding the event I would ask that you contact the applicant directly. Thank you and have a great week. Note\*The Application fees have been paid and they have applications in for the Fire Marshal. I apologize on behalf of Swiftwater Cellars for this being so late.

#### Status:

Open

#### Priority:

Soon

#### Due date:

6/30/2013 12:00:00 AM

[Update or cancel your request](#)

## **Mandy Robinson**

---

**From:** Neil Caulkins  
**Sent:** Friday, June 28, 2013 4:06 PM  
**To:** Mandy Robinson  
**Subject:** RE: SwiftWater

I thought I already did. They are fine.

---

**From:** Mandy Robinson  
**Sent:** Friday, June 28, 2013 12:16 PM  
**To:** Neil Caulkins  
**Cc:** Angela Bugni  
**Subject:** SwiftWater

Good Afternoon Mr. Caulkins

Just wanting to see if you were going to be able to sign off on the SwiftWater Cellars concerts. (SHORT NOTICE ☹)  
It's the same Ins. As in the past so I assume I know the answer but wanted to make sure.

Thank you!

---

Mandy Buchholz  
Deputy Clerk of the Board

Kittitas County Commissioners Office  
205 West Fifth Street Suite #108  
Ellensburg, WA 98926  
509-962-7508 Phone  
509-962-7679 Fax  
[mandy.robinson@co.kittitas.wa.us](mailto:mandy.robinson@co.kittitas.wa.us)  
<http://www.co.kittitas.wa.us/>

"Do not go where the path may lead, go instead where there is no path and leave a trail." Ralph Waldo Emerson

---

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb459f6c6dcdbdac24bb8719d004a14

## Mandy Robinson

---

**From:** Brenda Larsen  
**Sent:** Friday, June 28, 2013 1:02 PM  
**To:** Mandy Robinson  
**Subject:** Swiftwater Cellars Requirements

Good afternoon!

Swiftwater Cellars has applied for a Special Event Permit from my department. The seating is fixed seating arrangement, as is the stage. The egress points that have been identified shall be open and provided with lighting.

*Brenda Larsen*  
*Kittitas County Fire Marshal*  

---

*509-962-7000*

---

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45918c6dcdbdac24bb8719d004a14