

KITTITAS COUNTY  
DEPARTMENT OF PUBLIC WORKS

**AGENDA STAFF REPORT**

**AGENDA DATE:** July 02, 2013

**ACTION REQUESTED:** Board of County Commissioners to conduct a public hearing, and advertise accordingly, to consider a Commercial Public Utility Franchise Application from the City of Kittitas

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**BACKGROUND:** The City of Kittitas has applied for a Commercial Public Utility Franchise to comply with Kittitas County Code requirements in regard to an existing water supply line that crosses the Right of Way on Clerf Road and Caribou Road. This water line provides water from a water source on Robert Clerf's property to the water tower located at the intersection of No. 81 Road and Clerf Road, in the City of Kittitas.

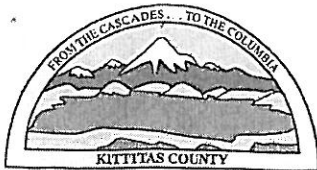
The City of Kittitas is taking over the maintenance and repair of the waterline that crosses the Right of Way on Clerf Road and Caribou Road. This necessitates a Franchise agreement with Kittitas County Public Works. The application is complete and in order and the appropriate Application Fee has been collected.

**INTERACTION:** Public Works

**RECOMMENDATION:** Motion to set a public hearing on **August 6, 2013** and advertise accordingly, to consider a Public Utility Franchise Application from City of Kittitas

**ATTACHMENTS:** Application

**LEAD STAFF:** Roy Chance  
Construction Manager



# KITTITAS COUNTY DEPARTMENT OF PUBLIC WORKS

411 North Ruby Street, Suite 1, Ellensburg, WA 98926  
TEL (509) 962-7523 FAX (509) 962-7663

## FRANCHISE APPLICATION

### FOR FACILITY IN COUNTY ROAD RIGHT-OF-WAY

#### Fee Schedule (circle one)

Commercial Application - Kittitas County Department of Public Works (Non-Refundable): \$750.00  
Non-Commercial Application-Kittitas County Department of Public Works (Non-Refundable): \$600.00

This form precedes the legal agreement set forth by the county when applying for use of road right of way for a franchise facility installation. The legal document is required by Kittitas County Code 12.56 specific to Electrical, Telephone, Natural Gas, Cable TV, Sanitary Sewer, Domestic Water, or Irrigation Water which is designated for commercial use and distribution.

Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee.

Owner/Applicant City of Kittitas Date 3-13-13  
Address PO Box 719 City Kittitas State WA Zip 98934  
Phone 968-0220 E-mail clerk@cityofkittitas.com

Type of Franchise City/Municipality  
Affected County Road Clerf + Caribou Rd.s  
Assessor's Parcel No. \_\_\_\_\_

Please provide a brief description below of the proposed franchise:

PER MTS ROY CHANCE

Application Received by (PW Staff Signature) <u>Chader</u>	Date: <u>03.15.13</u>	Receipt # <u>5558</u>	<b>RECEIVED</b> MAR 15 2013 KITITITAS COUNTY EDUCATION WORK Date Stamp In Box
		✓ # <u>1038</u>	

**Public Notice**  
**Kittitas County, Ellensburg WA**

The Board of Commissioners will meet at 2:00pm on August 6, 2013 at the Commissioners' Auditorium, 205 W. 5th, Room 109, Kittitas County Courthouse, Ellensburg, WA to consider a franchise application by the City of Kittitas for a Commercial Public Utility Franchise on Caribou Road and Clerf Road. More information is online at <http://www.co.kittitas.wa.us/notices/>.

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Clerk of the Board

Publish:

Daily Record: 07/19/2013; 08/02/2013

For more information, contact Public Works