

KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS

AGENDA STAFF REPORT

AGENDA DATE: January 19, 2010

ACTION REQUESTED: Approve a Notice of Call for bids to furnish Petroleum and Lubricant Products for the Upper Kittitas County for Calendar Year 2010.

BACKGROUND: Annually, Kittitas County Public Works goes out to bid for the furnishing of Petroleum and Lubricant Products in accordance with specifications. Bid packets are sent out to all local businesses in order to give equal opportunity.

In December, 2009, we went out to bid for Petroleum and Lubricant products for all of Kittitas County. Upon opening all bids we found that we did not receive any bids for the Upper County fuel and stove oil. We are going back out to bid in hopes of getting bids to provide for the Upper County.

Bids are scheduled to be opened on February 3, 2010, at 2:00 p.m. in the Public Works Department.

INTERACTION: Public Works

RECOMMENDATION: Move to approve Notice of Call for Bids to furnish Petroleum and Lubricant Products for the Upper Kittitas County for 2010 and direct staff to advertise as requested.

HANDLING: Return one (1) copy to Public Works

ATTACHMENTS: Notice of Call for Bids

LEAD STAFF: Kirk Holmes
Director of Public Works

**KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS**

“NOTICE OF CALL FOR BIDS”

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Kittitas County Department of Public Works, 411 N. Ruby, Suite #1, Ellensburg, Washington, 98926 until **February 3, 2010, at 2:00 p.m.** to be publicly opened and read aloud at that time for the following:

**FURNISHING PETROLEUM AND LUBRICANT PRODUCTS FOR UPPER
KITTITAS COUNTY FOR CALENDAR YEAR 2010 IN ACCORDANCE WITH
SPECIFICATIONS PREPARED BY KITTITAS COUNTY.**

The Board reserves the right to reject any or all bids, to waive informalities in the bidding and to accept the bid/bids deemed to be in the best interest of Kittitas County. **Bids not in hand by 2:00 p.m., February 3, 2010,** will not be considered.

Specifications and bid forms may be obtained in the office of the Department of Public Works, 411 N. Ruby, Suite #1, Ellensburg, Washington 98926. If further information is required, contact the Department by phone – (509) 962-7523. Mail bids to the Kittitas County Department of Public Works, 411 N. Ruby, Suite #1, Ellensburg, Washington 98926.

Dated this 19th day of January, 2010.

**BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

ATTEST:

Clerk of the Board

Publish:	1/22/10; 1/29/10	-	Daily Record
	1/21/10; 1/28/10	-	Northern Tribune