

Letter of Agreement
between
GRANT COUNTY HEALTH DISTRICT and KITTITAS COUNTY PUBLIC HEALTH

Program Title:

Participation in Regional Healthy Community / Community Transformation Grant (CTG) Program

Purpose:

The purpose of this letter of agreement is to establish a working partnership between the Grant County Health District and Kittitas County Public Health to participate in the Washington State Department of Health Community Transformation / Healthy Communities program. Kittitas County Public Health will participate on a voluntary basis, with additional counties in the regional Hub established to support a collaborative effort to improve the health of people throughout the geographic area. Grant County Health District will serve as a regional Hub lead for Yakima as a funded partner, as well as Chelan-Douglas, Benton-Franklin, Kittitas, Klickitat, Okanogan and Walla Walla as currently non-funded partners.

Background:

In 2011, Washington State Department of Health (DOH) was selected as one of the 61 grant recipients for the Community Transformation Grant (CTG). Independent of Washington State's award three additional communities were selected, Tacoma-Pierce Health Department, Chehalis Tribe and Sophie Trettevick Indian Health Center. DOH will utilize CTG funds to address four strategic directions: tobacco-free living, active living, healthy eating, and high impact evidence-based clinical and other preventive services, specifically prevention and control of high blood pressure. Based on disease burden and socio-demographic risk factors, the following 11 counties were selected to address and implement the strategic directions: Clark, Skagit, Cowlitz, Spokane, Grant, Thurston, Grays Harbor, Whatcom, Kitsap, Yakima and Lewis counties using a regional Hub structure. Statewide efforts will be addressed by two coalitions which are a leadership team and a prevention alliance.

A component of the CTG is DOH's development of a regional Hub system and a shift in contract structure from a county-by-county model administered by the state to a regional hub-driven approach in which funded counties will establish contracts with a designated lead county. One goal of the state is to facilitate collaboration between counties.

Participants in the Community Transformation / Healthy Communities program will be asked to pursue specific local-level strategic areas, based on a limited list of Policy, Environmental, Programmatic and Infrastructure (PEPI) options outlined by the state Department of Health, and designed to improve the population's health by implementing evidenced-based strategies for tobacco-free living, healthy eating, and active living in an effort to reduce health risks and increase opportunities to lead healthy lives. Participants will also support statewide initiatives to create health homes and health teams.

Participating Counties, Funded:

Counties that are funded for CTG will participate in decision making for operation of regional Hub activities to implement policy, environmental, programmatic and infrastructure change related to the four strategic directions.

The participating county agrees to identify a county level leadership team and sign an inter-local agreement with the Hub lead agency to govern use and reporting related to CTG funds. The participating county agrees to report on its CTG-related activities through participation in meetings and, on occasion, in a short written format.

Participating Counties, Non-funded:

Counties that are not specifically funded for CTG may participate in all regional Hub activities, planning efforts and training to the extent that their resources allow. Participation is voluntary. If funding is identified to support

participation, the partner county may be asked to sign an inter-local agreement with the Hub lead agency to govern use and reporting related to the funds.

The participating county agrees to name a single point of contact for regular communication. The participating county is encouraged to appoint other staff members to address assessment, chronic disease education, policy development, promotion and communications.

The participating county agrees to report on its CTG-related activities through participation in meetings and, on occasion, in a short written format.

Expectations of the Hub lead county:

The lead agency will facilitate collaborative partnership for decision making for operation of the regional efforts to implement policy, environmental, programmatic and infrastructure change related to the four strategic directions, within available resources and DOH contractual agreements. The Hub lead agency will provide communication to the partner counties on all aspects of the Hub's activities and will facilitate involvement in programs, training, tele-conferences, events and materials production, within available resources.

In addition, the Hub lead agency will manage possible additional funding opportunities from DOH; provide limited assistance to the partner county for assessment, policy development or planning, as requested and within available resources. Assistance may also be facilitated by the Hub but delivered by another member agency of the counties' consortium.

General Provisions:

- A. Obligations and responsibilities under this LOA are subject to the availability of appropriated funds.
- B. Upon acceptance by all parties, the term of this LOA is for 5 years and may be renewed upon written agreement by all parties. This LOA may be terminated upon 30 days written notice to all parties involved. This LOA may be modified by mutual consent by all parties

In accepting this Agreement, the parties agree to participate in the Community Transformation / Healthy Communities program as outlined above.

KITTITAS COUNTY PUBLIC HEALTH

Director: Maria D. Canfield

Signature: 

Date: 2/7/2012

GRANT COUNTY HEALTH DISTRICT

Administrator: Jefferson Ketchel

Signature: 

Date: 2/10/2012

Contact Persons:

Grant County Health District, Hub Lead Agency:

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Contact Persons:

Kittitas County Public Health

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Title	Name	Phone