

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: May 21, 2013

ACTION REQUESTED: Request to Approve a Special Event Application to hold the Sand & Sage Sports Car Club Autocross – June 15th and June 16th, 2013.

BACKGROUND: The Commissioners office received a Special Event application from Lawrence Danton to hold the Sand & Sage Sports Car Club Autocross event on June 15th – June 16th 2013 with setup on June 14th 2013.

INTERACTION: The applicant is also requesting a waiver to the following:

The applicant will also need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their event is scheduled to begin at 9:00 a.m. (event) & set up (6:00 a.m.) according to the County Code, events shall not be open to the public before the hour of 10:00 a.m.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works, Solid Waste, Prosecutor, Fire Marshal, Treasurer and the Auditor.

The Applicant indicated at a Regular Meeting on Monday April 29, 2013 that they would submit a Penal Bond – Bond of Indemnity for their event. As of May 15, 2013 the Commissioner's Office has not received it.

RECOMMENDATION: Approve holding the Sand & Sage Sports Car Club Autocross on June 15th and June 16th, 2013.

DPW: Noted that the event crew is responsible for all signage of road closure, flaggers, and advertising. Advertising should be done with a local advertisement in the Daily Record, Radio and physical postings at least two weeks in advance to inform the public.

Airport Manager: Noted no spectators inside of the Aeronautical Area (inside fence). Provide personnel and barricades to maintain a safe separation of aircraft and airport buildings at all times. Sand & Sage will submit payment of \$1250.00 to the Kittitas County Airport (Friday \$250, Saturday \$500, Sunday \$500) for use of the facility.

Sand & Sage will reimburse the County the cost to broom the race area after the race (approx. \$200). An invoice will be issued once completed.

Sand & Sage will maintain the barricades needed for closure of the appropriate taxiways.

HANDLING:

Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Fire Marshal, Treasurer and Auditor.

ATTACHMENTS:

Special Event Application & Insurance
Memo's from County departments

LEAD STAFF:

Mandy Robinson, Deputy Clerk of the Board