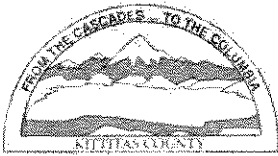


RECEIVED

MAY - 2 2013



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS**EVENT APPLICATION**

Thank you for your interest in holding a special event in Kittitas County. Please complete and return this application along with any other materials to the Kittitas County Board of Commissioners **at least 60 days** prior to the day upon the event is scheduled. Any misrepresentation in the application materials or deviation from the final agreed upon route and/or method of operation described may result in the immediate revocation of an issued permit. Specifics outlining Event Permits can be viewed at <http://www.co.kittitas.wa.us/boc/countycode/title05.asp>

Event InformationName of event: Ellensburg Sprint TriathlonDate(s) of event: July 27, 2013Hours of operation: 6am to 12pmDescription of the event: Triathlon (consisting of a swim, a bike and a run event)Has this event taken place before? ☒ Yes ☐ No Dates: this is the 6th yearEstimated attendance: 250-300How is your event being publicized? Event fliers, Brochures, Posters and some print ads*Please attach any flyers, posters, etc. with your application submission.***Contact Information**Name of the organizer/contact person: Deanna MullerAddress: 31405 47th Ave South, Auburn, WA 98001Phone number(s): Deanna 206/920-3983Email address: Deanna@BuDuRacing.comDate of birth of applicant: 08/28/1967

If the application is made on behalf of a partnership, please submit full names with their residence and post office address for a period of six months prior to the date of application together with the location of principal office or place of business of such corporation. BuDu Racing, LLC (address is the same)

Emergency contact name(s) and phone number(s) that can be contacted during the event:

<u>Rory Muller</u>	<u>253/334-4433</u>
Name	Phone Number
<u>Tami Walton</u>	<u>509/929-0174</u>
Name	Phone Number

WRITTEN PERMISSION TO ENTER EVENT SITE

I/We hereby permit law enforcement and/or County officials to enter the site for which the Event Application has been granted at the time of the event and up to five days prior to the event for the purposes of inspecting and enforcement of County Code and other applicable laws, and pursuant to my agreement and representations made in connection with this Event Application.

SWORN STATEMENT OF COMPLIANCE

I/We hereby acknowledge that I/We have read Kittitas County Code, have familiarized myself with County requirements. I/We agree that either my designated agent or I/we shall be on site at all times and shall be responsible for the operation of the event and for compliance with all legal requirements in connection with this event.

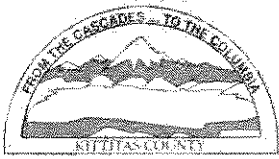
I/We understand that failure to comply with the rules, regulations and conditions set forth in Code may be deemed a gross misdemeanor and that drug or narcotics violations are crimes under RCW.

Deanna Muller
Applicant Name (Print)


Applicant Signature

Applicant Name (Print)

Applicant Signature



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Fire Safety and Protection

If more than 50 people are expected at your event, you must complete a separate application process which can be obtained through the Kittitas County Fire Marshal's office. You may contact the Fire Marshal's office at 509-962-7000.

Will there be a temporary structure erected for the event? Yes ☒ No

If yes, you must attach a drawing including the dimensions. The structure may require an inspection by County staff prior to the event.

Public Health/Environmental Health

Will there be food served at the event? ☒ Yes No

If no food will be served at the event then, no permit or application is required.

If yes, is the food and beverage that you intend on preparing and serving at the event exempt from permit requirements <http://www.co.kittitas.wa.us/health/food.asp>?

- If yes, please submit an application for exemption from permit and proof of food handlers training to the Kittitas County Public Health Department (KCPHD).

If yes, and the food or beverage is not considered exempt from permit, then does the person or organization preparing and serving the food have a food service permit, temporary food service permit, or catering permit from KCPHD?

- If yes, please provide a list of foods and beverages that you intend on having prepared and served at the event along with the name and phone number(s) of the permitted person or organization.

If yes, and the person or organization preparing and serving the food does not already have a food service permit.

- Then a temporary food service permit or catering permit will need to be acquired from KCPHD prior to the event.

Please allow at least 2 weeks to complete the food service permitting process.

Are there permanent or fixed bathroom facilities already available at the location of the event?

☒ Yes

☐ No

If yes, please provide an estimated attendance for the event, a detailed map that identifies the name and address of the physical facility that will provide lavatory facilities for the event, quantity of toilette facilities available for each gender, and the distance from the event that patrons must walk.

If no, please provide an estimated attendance for the event, specific information related to the number of portable restrooms that will be provided, the distance from the event that patrons must walk, and a service plan to ensure that sani-cans remain in a sanitary condition. You must include the location of the portable restrooms on a map/diagram of the event.

Portable toilets
- Placed next to existing
out houses (2)



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Law Enforcement/Security/Emergency Medical Services

Will there be security on site during the event? Yes ☒ No

If yes, please provide a complete list of names and contact information for who will be providing the security.

Will Emergency Medical Services (EMS) be on site during the event? ☒ Yes No

If yes, please provide written verification from the providers.

Will there be music, sound amplification or any other noise impacts? ☒ Yes No

If yes, Kittitas County has a noise ordinance in effect (see County Code for details). If your event is scheduled for outside of the allowed time, you must submit a written letter to the Board of County Commissioners requesting a waiver and it must be included with your application materials.

Will you have traffic control? ☒ Yes No

If yes, please provide documentation on how the traffic control will be addressed.

Will there be off-site parking? Yes ☒ No

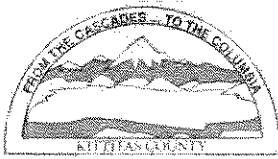
If yes, please provide the location and a parking plan.

Will there be shuttle buses provided for attendees? Yes ☒ No

If yes, provide a map of their route.

Will there be alcohol served at the event? Yes ☒ No

If yes, a State permit is required from the WA State Liquor Control Board and must be submitted with your application materials.



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Public Roads

Will the event obstruct, interfere or require the closure and free use of any public road, street or right-of-way? ☒ Yes ☐ No

If yes, please provide a detailed adequate traffic and detour plans at the time of submission of the application.

Will there need to be road closure or detour signs posted? ☒ Yes ☐ No



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Garbage/Recycling

Do you have a plan for garbage and recycling? ☒ Yes ☐ No

A written plan for garbage and recycling must be attached to your application materials. For questions or assistance contact the Kittitas County Solid Waste Department at 509-962-7542.

Insurance

Have you obtained a Certificate of Insurance, specifically naming "Kittitas County" as an insured? ☒ Yes ☐ No

A copy of the Certificate of Insurance must be included with your application materials. Kittitas County must be named as an additional insured in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate coverage.

Penal Bond - Bond of Indemnity

A \$5,000.00 Penal Bond - Bond of Indemnity is required to be deposited with the County Treasurer to save and protect the streets, pavements, bridges, etc. from damage. The deposit or its balance will be returned once the event has been held and the Board of County Commissioners has certified no damage has been done and that the County has not incurred additional expenses

Are you submitting a \$5,000.00 Penal Bond - Bond of Indemnity with your Event Application? ☐ Yes ☒ No

If no, you must request a letter in writing to the Board of County Commissioners requesting a waiver to the Penal Bond - Bond of Indemnity and outline the specific reasons why it should not be required of your event.

County Filings and Registration

Is there a cost to attend the event? ☒ Yes ☐ No

How much are you charging to attend your event? \$60 base

CERTIFICATE OF INSURANCE

DATE: 1/24/2013

CERTIFICATE NUMBER: 20130124134362

AGENCY:

ESIX Entertainment & Sports Insurance eXperts
5660 New Northside Drive, Suite 640
Atlanta, GA 30328
Phone: (678) 324-3300 Fax: (678) 324-3303

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Triathlon
5825 Delmonico Drive
Colorado Springs CO 80919-2401

DEANNA MULLER

INSURERS AFFORDING COVERAGE:

INSURER A: AXIS Insurance Company (NAIC# 37273)

EVENT INFORMATION:

Ellensburg Sprint Triathlon (7/27/2013 - 7/27/2013)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS TYPE OF INSURANCE:**POLICY NUMBER(S):****EFFECTIVE:****EXPIRES:****LIMITS:****A GENERAL LIABILITY**

- ☒ Occurrence
- ☒ Participant Legal Liability

AXGL05100260-12

12/1/2012
12:01 AM12/1/2013
12:01 AM

GENERAL AGGREGATE (Applies Per Event)	\$2,000,000
EACH OCCURRENCE	\$1,000,000
DAMAGE TO RENTED PREMISES (Each Occ.)	\$1,000,000
MEDICAL EXPENSE (Any one person)	EXCLUDED
PERSONAL & ADV INJURY	\$1,000,000
PRODUCTS-COMP/OP AGG	\$2,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

The certificate holder is an additional insured, as required by written contract or written agreement, but only for liability arising out of the negligence of the named insured, but only with respect to the USAT sanctioned or approved event specified on this certificate per the following endorsement: Additional Insured - Designated Person or Organization - Written Contract or Written Agreement (Form AXIS1006).

CERTIFICATE HOLDER:

Kitittas County, It's Officers, Officials, Employees
205 W 5th Ave
Ellensburg WA 98926

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:

Special Event Application
Ellensburg Sprint Triathlon – 07/27/2013

Will the event obstruct, interfere or require the closure and free use of any public road, street or right-a-way? And Will you have traffic Control?

We are asking to close the road to the park, but no other roads will be closed. Will need police/sheriff support in the following areas:

- Park Entrance and Umpatum (cyclists turn right coming out of the park and left coming back into the park)
- Corner of W Umpatum and Manastash Road
- Strande Rd and Manastash Road
- Turn around point at Manastash Rd and Cove Road

Will there be off-site Parking?

Parking will be at the Park and the ball fields if available. With an estimated attendance of 300, this should be enough parking.

Will there be tickets sold to attend the event?

Please see attached event flier.

Do you have an informational Flier?

Please see attached.

Will there be food served?

We provide bagels, meats and cheese, peanut butter, jelly, muffins and fruit for participants. Will submit permit.

Do you have a plan for garbage and recycling?

Ellensburg Triathlon (Irene Reinhart Park)

I will find out if we need to bring a dumpster into the park for this event, if so, I will do that. There will be no water station for the bike, so no trash should be dropped. I will make sure that the follow vehicle has a garbage bag in case something needs to be picked up. The water station will have a garbage bag for the water cups. We will have a recycle can available for participants, but we do not have much recycle that we bring, since we do not have plastic water bottles.

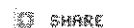
Have you obtained a Certificate of Insurance specifically naming Kittitas County?

See attached.

2013 Ellensburg Sprint Triathlon

Ellensburg, Washington
Saturday, July 27, 2013 8:00 AM (Pacific Standard Time)

POWERED BY
 SignMeUp

 SHARE

Welcome, **bikerboo**

Existing user? [Log in](#)

Please Note:

You are now in BuDu Racing, LLC's Online Registration, which is SignMeUp. Please proceed with registering for the event.

BuDu Racing, LLC Charity of Choice: JDRF!



BuDu Racing, LLC is proud to pledge a portion of the registration fees to support the Juvenile Diabetes Research Foundation (JDRF). The mission of JDRF is to find a cure for diabetes and its complications through the support of research. Type 1 diabetes is an autoimmune disease that strikes children and adults suddenly, and can be fatal. Until a cure is found, people with type 1 diabetes have to test their blood sugar and give themselves insulin, every day of their lives. And even with that intensive care, insulin is not a cure for diabetes, nor does it prevent its eventual and devastating complications, which may include kidney failure, blindness, heart disease, stroke, and amputation.

About This Event

Come to Ellensburg for this great sprint Triathlon. The swim will be a local park, just off of I-90. The bike course follows the local roads in a residential and farming area. The run will be on trail and road. Make a weekend of it and watch or participate in the Whisky Dick Triathlon or WD 10K on Sunday.


Location

Irene Rinehart Riverfront Park: Umptanum Road

Course

SWIM	BIKE	RUN
<u>0.25 Miles</u>	<u>12.3 Miles</u>	<u>2.7 Miles</u> (Mainly Trail)

What do I get with my Registration Fee?

- Quick results - posted on site!
- Finishers Medals for each participant
- Post event food, which typically consists of:
 -  Bagels
 - An assortment of muffins
 - Meats and cheeses
 - Peanut Butter & Jelly
 - Fresh Fruit
- Top Finisher, Division and Age Group Awards
- Lots and lots of great prizes from our sponsors - handed out during the awards ceremony! (Can't win unless present - your name MAY be called!)
- Last and certainly NOT LEAST: Each participant receives a digital copy of a photo, of yourself while competing in the event. (You will be able to select a photo of your choice)

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Registration Information

NON-USA Triathlon Members: A fee will be added to registration costs, to cover the cost of a one-day USA Triathlon license for every participant. (Youth, ages 17 and under, will be required to have a USAT annual membership.

Registration is limited to the first 500 participants.

Early Bird Pricing (ends two weeks prior to the event). Make sure and get this great price!

Regular Pricing begins July 13, 2013 at 12:10am

Online registration will close at 12:10am on July 26, 2013

- Registration may be available after this date, please check closer to event date for more information.
- An additional fee will be charged after online registration is closed.

Registration Prices

	Early Bird Pricing until July 12	Regular Pricing begins July 13	After Online Registration Closes
--	-------------------------------------	-----------------------------------	-------------------------------------

Sprint-Age Group or Clydesdale/Athena	\$60	\$70	\$75
Sprint-Relay (2 Person)	\$80	\$90	\$95
Sprint-Relay(3 Person)	\$90	\$100	\$105

This is the base price and does not include the USA Triathlon fee (if applicable), sales tax or the online registration fee.

Refund Policy

- BuDu Racing, LLC will allow a refund up to one month prior to the event (if registered online, there is a fee to refund).
- Up to two weeks prior to the event, a transfer to another BuDu Racing, LLC event is allowed, but NO refunds.
- The week of the event, there are NO refunds or transfers.
- If you need to request a refund or transfer, please email info@BuDuRacing.com

Event Information

- Event is USA Triathlon Sanctioned (For information about an annual USAT membership - [go here!](#))
- Standard USA Triathlon Categories:
 - Age Groups: under 19, 20-24, 25-29, 30-34...65-69, 70 & over
 - Athenas (women <165 lbs.) and Clydesdale (men <220 lbs.)
 - Relays
- USA Triathlon Rules enforced. **This includes wearing a HELMET at ALL times when on your bike.** No headsets are allowed on course.

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Event Schedule

Early in the week prior to the event, you should receive a confirmation email that lists your bib number and registration information. You are strongly encouraged, but not required, to pick-up your packet on Friday evening.

Packet Pick-Up:

Friday: 2 pm to 6 pm (At Mountain High Sports, 105 East 4th Avenue, Ellensburg, WA)

Saturday: 6:30 am to 7:30 am (At Irene Rhinehart Riverfront Park)

Start Time:

At 8:00 am

Course Closure:

Course will close at 11 am. Course marshalling and official timing will stop at this time.

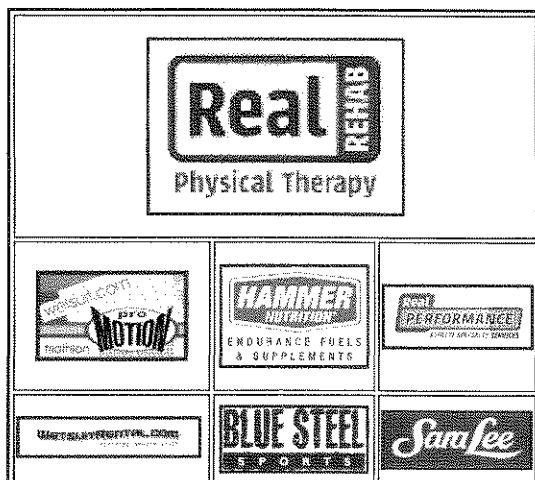
Event Shirts

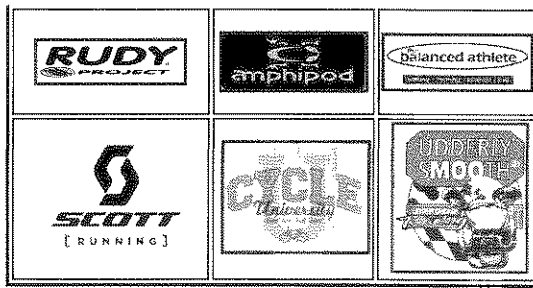
BuDu Racing, LLC is pleased to announce that participants will have the opportunity to purchase an event shirt (logo will be posted soon). You will need to order the shirt when you register online. Shirts will not be available for purchase after July 18. We may have a small supply of shirts for purchase on event day, on a first come first serve basis.

Wetsuit Rentals

For those wanting to purchase or rent a wetsuit, we recommend www.wetsuitrental.com. Water temperatures vary greatly from event to event, and year to year, and it is hard to estimate the temperature, until a measurement is taken. A wetsuit offers additional flotation which can improve your swim performance, helping you have more to give on the bike and run. WetsuitRental.com is able to offer next day delivery for participants in Washington and Oregon. To guarantee availability of one of their well-fit, brand name triathlon wetsuits, they do recommend you order from their website ahead of time. The rental cost is \$45.00 and FedEx Ground shipping is only 1 day within WA state. You can direct questions to kristina@wetsuitrental.com or give them a call at 306-297-1818.

2013 Sponsors






Local Support and Lodging:

Mountain High Sports 105 E 4th Ave, Ellensburg, Washington 98926
(509) 925-4626

Bicycle Shop Recycle Shop 415 N. Main, Ellensburg, WA 98926
(509)925-3326

Lodging  1620 Canyon Road, Ellensburg, 98926
509-962-9400

PLEASE NOTE: This weekend is the Jazz Festival in Ellensburg, so the hotels will fill up quickly. If you do not plan ahead, you may not be able to secure a convenient hotel room.



Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

EVENT APPLICATION PROCESS

1. Submit a completed Event Application and materials to the Kittitas County Commissioners Office **at least 60 days prior** to the event. There are several departments who review the Event Applications and make their determination based upon the application, written plans and documentation that has been provided. Please note that additional permits may be required in addition from individual departments including: the Fire Marshal, Public Health, Environmental Health, Community Development Services, and the Public Works Department.
2. Once a special event has been approved by the County Commissioners, the site and facilities may need to be inspected by County officials (including but not be limited to the Fire Marshal, Sheriff's Department, and Public Health Department) up to five days in advance prior to opening to the general public. This is to ensure that you are complying with the stated plans upon which the approval was made. If you fail to comply with those requirements, your permit may be revoked and the event closed.
3. Depending upon the nature and scope of the proposed event, other permits may be required as determined through the application process (liquor license, etc.). Some events may require approval from other agencies or jurisdictions.
4. Permittee covenants and agrees to indemnify, defend and hold harmless the County, its officers, agents and employees from any and all claims actions, damages, liability, cost and expense, including reasonable attorney fees in connection with or occasioned, in whole or in part by any act or omission of Permittee, its officers, agents, employees, customers or licenses, or arising from or out of Permittee's failure to comply with any provision of the Event Permit granted as a result of this application, regardless of whether it is alleged or proven that the acts or omissions of the County, its officers, agents or employees caused or contributed hereto.
5. **Insurance Requirement:** A Certificate of Insurance specifically naming "Kittitas County" as an additional insured in the minimum amount of \$1,000,000.00 per occurrence and a \$2,000,000.00 aggregate coverage must be included with the Event Application. The County Prosecutor's office may require a greater amount if it is determined to be necessary for the proposed event.
6. Written statements signed by the applicant and property owner allowing permission to enter the event site for inspections and stating responsibility for the event and compliance with the codes **is required** as part of the written documentation to be submitted at the time of application.
7. Before applying for an event it is encouraged that you schedule a time to meet with County departments so they may assist with questions you may have prior to submitting your application.

Kittitas County Contact Information

www.co.kittitas.wa.us

Board of County Commissioners – (509) 962-7508

Community Development Services – (509) 962-7506

Environmental Health – (509) 962-7698

Fire Marshal – (509) 962-7000

Prosecutor – (509) 962-7520

Public Health – (509) 962-7515

Public Works Department – (509) 962-7523

Sheriff's Office – (509) 962-7525

Solid Waste Department – (509) 962-7542



Kittitas County Office Of The Treasurer

Deanna Jo Panattoni, Treasurer

205 W 5th Avenue, Suite 102

Ellensburg, Wa 98926

Phone (509) 962-7535 Fax (509) 933-8212

Cash Receipts

Receipt Number: 2013-3548

Date: 05/03/2013

Received From: BOCC-DEBBIE - DEBBIE

Check Amount: \$400.00

Cash Amount: \$0.00

Eft Amount: \$0.00

Total Amount: \$400.00

Deputy: KATIEM Receipt Type: CHK

Template:

Comments:

RECEIVED FROM BUDU RACING, LLC - FOR SPECIAL EVENT APPLICATIONS - ELLENSBURG SPRINT TRIATHLON - W
DICK TRIATHLON AND WD 10K RUN CSR 2013-2501

<u>FundCode</u>	<u>GlCode</u>	<u>Description</u>	<u>Amount</u>
001	1632171	SPECIAL EVENTS FEE	\$400.00
Total Amount:			\$400.00

Kittitas County Treasurer's Office

Submitted By: KATIE MAHONY