

Kittitas County Commissioners

Agenda Staff Report

AGENDA DATE:

1/5/2010

ACTION REQUESTED:

Request to the Board to amend the employee travel reimbursement rates to meet the IRS requirements.

BACKGROUND:

Each year the IRS issues new authorized travel reimbursement rates for hotel, meals and mileage. Kittitas County has selected to use the High-Low rates. Attached is a list of the rates.

The resolution submitted has the meals left at the current rate. The BoCC needs to decide if they want to leave the meal rates the same or increase them to match the IRS. We can have rates below the IRS threshold but nothing above.

INTERACTION:**RECOMMENDATION:**

I am recommending we change the county's rates to comply with the IRS in regards to mileage and hotel reimbursement as these went down and leave the meal reimbursement at the 2009 rate.

HANDLING:

Judy will distribute

LEAD STAFF:

Judy Pless