

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
COMMISSIONERS AUDITORIUM  
SPECIAL MEETING**

**MONDAY**

**2:30 P.M.**

**AUGUST 30, 2010**

Board members present: Chairman Mark McClain, Vice-Chairman Paul Jewell and Commissioner Alan Crankovich.

Others: Catherine Dunn, Deputy Clerk of the Board; Judge Darrel Ellis, Upper County District Court; Diana Mackenzie, Upper County District Court; Jerry Pettit, Auditor; Judy Pless, Budget and Finance Manager; Greg Zempel, Prosecutor; Neil Caulkins, Deputy Prosecutor.

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**SPECIAL MEETING MUNICIPAL CT AGREEMENT COST RECOVERY UPPER DISTICT CT**

At 2:30 p.m. **Chairman McClain** opened a special meeting to consider the cost recovery for the Municipal Court Agreement between the Upper Kittitas District Court and the Municipalities of Cle Elum (which includes South Cle Elum) and Roslyn.

**Greg Zempel, Prosecutor** explained that the Board of Commissioners had provided notice regarding the lease termination and change of building to the Municipalities and the extension of the District Court lease and agreements with the Municipalities. He had asked for a cost analysis to determine the lease amounts.

**Judy Pless, Budget and Finance Manager**, said that because there had been no direction, she had just listed the District Court Expenses and had researched the Court services with the Office of Court Administrator. She determined that the District Court used 92.28% of the services with Cle Elum using 6.60% and Roslyn using 1.12%.

**Vice-Chairman Jewell** questioned since there is no longer a Court Commissioner in the Upper District Court, will a new one need to be hired. **Judge Ellis** said that the previous Commissioner, Linda Childs, can come in from time to time, as needed.

**Vice-chairman Jewell** said the cost recovery shows that Cle Elum is being under charged, but Roslyn is being over charged for court services.

**Chairman McClain** said the 3-5 year averages on the chart can be used to determine the charges used in the Agreements.

**APPROVED**  
9/7/2010

It was decided that Greg Zempel and Neil Caulkins would do the contracts with the Upper County entities.

**Judge Ellis** suggested an annual review of the cost recovery analysis in September of every year. **Jerry Pettit** said some costs will change with the new building. **Chairman McClain** agreed saying the costs will have to be reevaluated.

The meeting was adjourned at 2:55 p.m.

DEPUTY CLERK OF THE BOARD

  
Catherine Dunn

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Mark McClain, Chairman