

**2013 LODGING TAX SERVICES AGREEMENT
BETWEEN KITTITAS COUNTY AND KITTITAS COUNTY SEARCH AND RESCUE**

This Contract, dated January 23, 2013 is made and entered into by and between KITTITAS COUNTY ("County") and KITTITAS COUNTY SEARCH AND RESCUE ("Contractor").

WHEREAS, the purpose of this Agreement is to provide for activities and expenditures designed to increase tourism,

NOW THEREFORE, in consideration of the terms and conditions contained herein, or attached and incorporated and made a part hereof, the County and the Contractor mutually agree as follows:

Section 1. Scope of Work.

- a. Contractor shall provide the services and staff described in its **Application for Lodging Tax Funds** submitted to the Lodging Tax Advisory Committee, attached hereto as **Exhibit "A."**
- b. Except as otherwise specifically provided in this Agreement, Contractor shall furnish the following as required to perform the services, described in Paragraph (a) above, in accordance with this Agreement: Personnel, labor and supervision; technical, professional and other services. All such services, property and other items furnished or required to be furnished, together with all other obligations performed, or required to be performed, by Contractor under this Agreement are collectively referred to herein as "Services."
- c. In relation to facilities operations, Contractor warrants that after June 30, 2013, the lodging tax funds shall be used only for the operation of facilities in which the County or applicable city has an ownership interest.
- d. Contractor warrants that after June 30, 2013, the lodging tax funds shall be confined to the actual marketing of special events and festivals designed to attract tourists.
- e. Contractor shall commence, perform and complete such Services in accordance with any and all attachments to this Agreement.

Section 2. Payment.

- a. As full compensation for satisfactory performance of the Contractor's Services, the County agrees to pay Contractor the sum of two thousand four hundred dollars (\$2,400).
- b. Additional payment terms: The County will make payment to the Contractor only on a reimbursement basis, as receipts for any items including marketing and/or advertising are submitted to the County, not to exceed the sum of two thousand four hundred dollars (\$2,400).
- c. Funds under this Contract which are disbursed for operations as opposed to marketing of special events and/or festivals designed to attract tourists, or used for the support of the

operations and capital expenditures of tourism-related facilities owned by non-profit organizations, shall be completed and the Contractor's request for reimbursement completed and received by the County on or before June 15, 2013 in order to receive reimbursement on or before June 30, 2013.

Section 3. Performance by Contractor.

- a. Contractor shall not (by contract, operation of law or otherwise) delegate or subcontract performance of any Services to any other person or entity without the prior written consent of the County. Any such delegation or subcontracting without the County's prior written consent shall be voidable at the County's option.
- b. Contractor shall at all times be an independent contractor and not an agent or representative of the County with regard to performing the Services. Contractor shall not represent that it is, or hold itself out as, an agent or representative of the County. In no event shall Contractor be authorized to enter into any Agreement or undertaking for or on behalf of the County. It is understood that the Contractor and the Contractor's staff and employees are not employees of the County and are not, therefore, entitled to any benefits provided employees of the County.
- c. Contractor shall comply with all applicable laws, ordinances, rules, regulations, orders, licenses, permits, and other requirements, now or hereafter in effect, of any governmental authority (including, but not limited to, such requirements as may be imposed upon the County and applicable to Services). Contractor shall furnish such documents as may be required to effect or evidence such compliance. All laws, ordinances, rules, and orders required to be incorporated into agreements of this character are incorporated into this Agreement by this reference. Contractor agrees to obtain all required licenses and permits, and further agrees to keep them in full force and effect during the term of this Agreement.
- d. The County and the Contractor agree that in fulfilling the terms and conditions of this Agreement neither shall discriminate on the basis of race, creed, color, national origin, age, sex, marital status, or the presence of a physical, sensory, or mental handicap.
- e. The Services shall at all times be subject to inspection by and approval of the County, but the County's making (or failure or delay in making) such inspection or approval shall not relieve Contractor of its responsibility to perform the Services in accord with this Agreement, notwithstanding the County's knowledge of defective or non-complying performance, or the substantiality or ease of discovering the same. Contractor shall provide the County with sufficient, safe, and proper facilities and equipment for such inspection and free access to such facilities.
- f. This contract is subject to review by any Federal or State auditor. Contractor shall promptly furnish the County or its designee, or such Federal or State auditor with such information related to the Services as may be requested by the applicable governmental entity. Contractor shall preserve and maintain all financial records and records relating to performance of Services under this Agreement for six (6) years after contract termination. For such duration after the County makes final payment of compensation due hereunder, Contractor shall provide the County access to (and the County shall have the right to examine, audit and copy, with or without notice) all of Contractor's books, documents,

papers and records related to the Services or this Agreement.

- g. Contractor understands and acknowledges that Contractor is solely responsible for its own reporting and accounting of all state, federal, social security, and local taxes, of every nature, arising from Contractor's performance of this Agreement. All compensation received by the Contractor will be reported to the Internal Revenue Service at the end of the calendar year in accord with the applicable IRS regulations.

Section 4. Release, Indemnity, and Hold Harmless.

The County assumes no liability for the Contractor's actions under this Agreement. Contractor releases and shall defend, indemnify, and hold harmless the County, its officers and employees, agents, representatives, attorneys and/or volunteers, from and against all claims, costs, liabilities, damages, and expenses, (including, but not limited to, reasonable attorney fees) which arise or may arise or be alleged to arise out of or by reason of this Agreement including:

- Any fault, negligence, strict liability or product liability of Contractor in connection with the Services for this Agreement;
- Any lien asserted upon any property of the County in connection with the Services for this Agreement;
- Any failure of Contractor, or of the Services, to comply with any applicable law, ordinance, rule, regulation, order, license, permit and other requirement, now or hereafter in effect, of any governmental authority; or
- Any breach of or default under this Agreement by Contractor.

Section 5. Compliance with Public Records Law.

- a. In compliance with Washington's public records law, the County will retain copies of any documents associated with this Agreement, which may be required by law unless legally exempt from such retention, for any applicable legally required retention period.
- b. In the event a public records request is made to the County for documents created in relation to this Agreement, should legal uncertainty arise regarding the disclosability of any documents under federal or state public records laws, the County shall provide notice to Contractor pursuant to Washington's public records act, chapter 42.56 RCW, to allow Contractor to seek a court injunction.
- c. The County specifically shall not be liable to Contractor for the County's release under public records laws of any documents not protected by trademark, copyright or other law.

Section 6. Industrial Insurance Waiver.

With respect to performance of this Agreement and as to any claims against the County, its Additional Insureds, officers, agents and employees, the Contractor expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to Contractor's employees

and agrees that the obligations to indemnify, defend and hold harmless provided in this Agreement extend to any claim brought by or on behalf of any employee of the Contractor. **This waiver is mutually negotiated by the parties to this Agreement.**

Section 7. Insurance and Endorsements.

- a. The County may require through a request in writing that the Contractor provide the County with a certificate, binder, or policy of liability insurance, acceptable to the County in an amount specified by the County.
- b. Such liability insurance shall be such as will protect Contractor, its employees, agents and representatives, from all claims, losses, harm, costs, liabilities, damages and expenses arising out of personal injury (including death) or property damage that may result from performance of the Services or this Agreement, whether such performance is by Contractor or any of its employees, agents or representatives.
- c. Should the County require such liability insurance, the Contractor agrees to provide proof of insurance prior to commencing performance of this Agreement.
- d. Copies of the County's written request and the insurance documents provided by Contractor shall be attached to this Agreement and by this reference will be made part hereof.
- e. Where insurance is requested by the County, all liability insurance policies shall be endorsed to include the County as an Additional Insured and shall stipulate that the insurance afforded by the policies shall be primary insurance, and that any insurance, self-insured retention, deductibles, or risk retention trusts maintained or participated in by the Parties shall be excess and not contributory to any other insurance maintained by the County. Contractor shall furnish the County a certificate of insurance with Endorsement as evidence that the required policies are in full force and effect.

Section 8. Termination.

The County may, by written notice thereof to Contractor, terminate this Agreement as to all or any portion of the Services not yet performed, whether or not Contractor is in breach or default. Upon receiving such notice of termination, Contractor shall, except as otherwise directed by the County, immediately stop performing the Services to the extent specified in the notice. In the event the County terminates the Contractor's Services, the Contractor is obligated and hereby agrees to refund to the County all monies paid for Services not yet rendered by the Contractor, if any, as of the date of the notice of termination.

Section 9. Miscellaneous.

- a. Contractor shall not (by contract, operation of law or otherwise) assign this Agreement or any right or interest in this Agreement without the County's prior written consent.
- b. This Agreement embodies the entire Agreement between the County and Contractor, and supersedes any and all prior oral or written communications, proposals, conditions, promises,

representations, or understandings regarding the Services. No change, amendment or modification of any provision of this Agreement shall be valid unless set forth in a written amendment to the Agreement signed by both parties.

- c. Notice for any purpose under this Agreement, except service of process, shall be given by the Contractor to the Kittitas County Commissioners and the Kittitas County Auditor, 205 W 5th Ave, Suites 108 and 105, Ellensburg, WA 98926. For all purposes under this Agreement, any notice by the County to the Contractor shall be given to the Contractor's address provided on the signature page. Notice may be given by delivery or by depositing in the U.S. Mail, first class, postage prepaid, certified mail, return receipt requested.
- d. The section and paragraph headings of this Agreement are for reference convenience only and are not intended to restrict, affect or be of any weight in interpreting or construing the provisions of such sections or paragraphs.
- e. This Agreement may be executed in one or more counterparts and by facsimile, each of which will be deemed an original, but all of which together will constitute one and the same instrument.
- f. Contractor warrants to the County that the individual signing on Contractor's behalf has the requisite power and authority to enter into and to perform Contractor's obligations under this Agreement. Contractor further warrants to the County that Contractor has made no misrepresentation or misleading statement in connection with this Agreement, and is not in violation of any applicable law, ordinance, or regulation the consequence of which will or may materially affect Contractor's ability to perform its obligations under this Agreement.
- g. If any term or condition of this Agreement or the application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect the other terms, conditions or applications which can be given effect without the invalid term, condition or application. To this end, the terms and conditions of this Agreement are declared severable.
- h. The exclusive venue for any action brought to enforce this Agreement or any of its terms shall be in Kittitas County, State of Washington.

KITTITAS COUNTY

BOARD OF COUNTY COMMISSIONERS

Chair

Vice Chair

Commissioner

ATTEST: _____

Julie Kjorsvik, Clerk of the Board

CONTRACTOR

[Print Name]

[Address]

[Telephone]

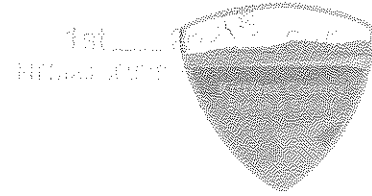
APPROVED AS TO FORM:

Deputy Prosecuting Attorney

65
Kittitas County Search & Rescue
PO Box 1491
Ellensburg WA 98926

RECEIVED

OCT 24 2012



Date: October 24, 2012

Tax ID: 91-1671424
501C3 Tax Exemption

Dear Lodging Tax Advisory Committee:

Kittitas County Search and Rescue is thankful for the opportunity to submit our application.

We are confident that the 2013 Washington State Search and Rescue Conference May 6-12, 2013 to be held at the KVEC is going to be a great educational conference for the 700-800 Search and Rescue professionals and volunteers that attend. Kittitas County Search & Rescue is co-hosting this event with the Kittitas County Sheriff's Office.

We look forward to responding to any requests that you or the Board of County Commissioners may have.

Sincerely,

Jim Nale
Kittitas County Search & Rescue
Chairperson

Mobile - 509-859-2243 Email: jcee@fairpoint.net kcsearchandrescue@gmail.com

Mission Statement: KCSR's mission is to provide personnel for the Kittitas County Sheriff's Department to conduct search, rescue, recovery, and evacuation operations, primarily within the Kittitas County. It should be noted here that KCSR does not act in any official capacity except at the direction of the Sheriff's Department.

Kittitas County Lodging Tax Grant Funds Application

**R.C.W. 67.28.180
R.C.W. 67.28.181
R.C.W. 67.28.1815**

Instructions:

Return completed application to our office by 5:00 P.M. Friday, October 26, 2012. (Must submit nine complete copies)

RETURN TO:
*Kittitas County Board of Commissioners
205 W. 5th Street Room #108
Ellensburg WA 98926
(509) 962-7508*

Section 5 – Application

Organization Name: Kittitas County Search and Rescue

I.R.S. status: 501c (3) Yes

How long has Organization been in existence?: Kittitas County Search and Rescue – 21 years. KCSR dates back in Kittitas County for decades. KCSR official non-profit status was established in 1991. The Washington State Search & Rescue Conference held the 43rd annual State conference in Goldendale in May of 2012.

Organization Mailing Address: PO Box 1494 Ellensburg, WA 98926

Phone: 509-859-2243 (Jim Nale – KCSR Chairperson)

Organization Billing Address: PO Box 1494 Ellensburg, WA 98926

Organization Email Address: kcsearchandrescue@gmail.com

Primary Contact Person: Jim Nale

Title: KCSR Chairperson

Primary Mission: KCSR's mission is to provide personnel for the Kittitas County Sheriff Department to conduct search, rescue, recovery, and evacuation operations, primarily within the Kittitas County. It should be noted here that KCSR does not act in any official capacity except at the direction of the Sheriff's Department.

Project Name: 2013 Washington State Search & Rescue Conference

Describe Project: Grant funding will help KCSR facilitate a conference that will provide an excellent learning environment for Search & Rescue Teams and volunteers at the lowest possible cost during the 2013 Washington State Search & Rescue Conference to be held at KVEC May 6-12, 2013. We anticipate attendance of 700-800.

Geographic area served: This conference is attended by SAR teams and volunteers primarily from Washington State county Search and Rescue teams. It also has had many attendees from Oregon, Idaho, Montana and from as far away as Iceland, and New Zealand.

Anticipated project period: Preparation began in June of 2012 and will continue through the end of the conference in May of 2013 with post conference follow up.

Amount of contribution requested from the Hotel/Motel Fund: \$4,000.00

Other funding sources for this project: KCSR has applied for grants with Kittitas County Lodging Tax Grant Funds, Kittitas County Law & Justice Grant, Yakima Valley Community

Fund, Puget Sound Energy Foundation and the FEMA 2012 Community Resilience Innovation Challenge.

Source/Commitments to Date:

Kittitas County Lodging Tax Grant Funds: \$0 (application submitted Oct 24, 2012)

Kittitas County Law & Justice Grant: \$2,000 (awarded Oct 23rd, 2012)

Yakima Valley Community Fund: \$0 (grant request was not funded)

Puget Sound Energy Foundation: \$0 (application submitted end of Sept, 2012)

FEMA 2012 Community Resilience Innovation Challenge: \$0 (application submitted mid Oct 24, 2012)

Other Sources Applied to for this Project (include other lodging tax funds from the Cities of Ellensburg, Cle Elum, South Cle Elum, and Roslyn): KCSR has not applied for tax funds from these cities to date.

Has your organization received funding from the Kittitas County Hotel/Motel Tax in the past of this specific project? No

If Yes, please list the year(s) and amount(s) for funding received: NA

Authorizing Signature: 

Name: James E. Nale III

Date: 10/24/12

Questions: Please answer each question completely. Attach a separate sheet if necessary. Please include any supporting data within the response narrative, not as a separate attachment unless specifically requested.

1. Project Description – Please describe in detail including specifically how the County funds will be used.

The primary goal for this annual conference is to provide education and training for search and rescue team members via 50-60 classes that occur during the conference. These classes help build a solid foundation in search and rescue and emergency management training in Washington State. County funds will be used to support classroom and conference printing and publication needs. Programs, Instructor handouts and other classroom needs will be the primary focus.

One example would be for rental of tables and chairs for the classrooms. Discussion with KVEC staff indicates that we will need to supply additional tables and chairs to augment the amount that KVEC has on hand for these classes. We would like to borrow these tables and chairs if at all possible from within the local public arena. However, it is one thing to ask to borrow 35 conference tables and 140 chairs for one day. We will be asking to borrow them for 10 days. We must prepare for an expense to rent these if we cannot borrow them. That expense is estimated at \$2,800 if we are not able to borrow these items.

The remaining \$1,200 will be used for publication needs. Printing programs for the conference (est. 1,000 programs will be printed). These programs will be used as the primary source of information with class schedules and course descriptions. Also, the programs will have a variety of advertising opportunities for sponsors. We are planning to support the cost of the program publication with advertising. However, if the advertising dollars are not there to support publication cost we will need \$1,200 to publish a program for conference attendees.

2. Is this project part of a cooperative effort between organizations and /or multiple jurisdictions within Kittitas County? Explain.

May 6-12, 2013 Kittitas County Sheriff Gene Dana and Kittitas County Search and Rescue will host the annual Washington State Search & Rescue conference. The conference will be held at the Kittitas Valley Event Center in Ellensburg, WA. This is a well established educational conference that reaches all across the northwest. It is the only conference dedicated to educational classes for Search & Rescue teams and volunteers in Washington State. To note a few classes, High Angle Rescue, Rough Land Evac, Wilderness SAR Teams in disaster response.

Also, what kind of local monetary support exists for this project?
(Please be specific as possible; include names of community and group contributions)

KCSR will reach out to community businesses and businesses within Washington State for sponsorships. We have not begun this part of the process. We are hopeful but we do not have a dollar estimate for sponsorships. We will be reaching out to the Chamber and plan to have a Chamber packet in our resource materials that will be given to each Search and Rescue member attending.

3. Relevance to all of Kittitas County- How will this project help with promoting Kittitas County Tourism?

The Washington State Search and Rescue conference is hosted in May by a different county each year. Kittitas County Search and Rescue is proud to assist in hosting this conference in 2013 and we will put on the best conference possible. Attendance of 700-800 is anticipated. This past May the conference in Goldendale was host to over 500 attendees. In 2010 Cowlitz County hosted over 700.

Lodging will be needed for an estimated 300 overnight stays. Local food vendors will have the opportunity to provide some onsite food options most of the participants will be dining in Kittitas County restaurants and shopping at local businesses during this conference.

Also, providing a safety net for recreational activities is what we strive to accomplish. The mission for Search and Rescue is always "so others may live". The primary task for Kittitas County Search and Rescue is to help those who have become injured or lost. Kittitas County has an area of 2,315 square miles and a population of just over 40,000. Thousands are attracted throughout the year to a myriad of outdoor recreational and sporting opportunities. Many of those that we help are welcome visitors to Kittitas County. Regardless of age, circumstances or condition, KCSR volunteers are dispatched on short notice as needed and determined by the Sheriff's Office. Kittitas County is a great place to come and play, if you need help, we do that too.

4. Please describe the target market for this event or project – who are you trying to attract?

As the host of the State conference our primary goal will be to provide a community learning environment and a broad curriculum for Search and Rescue teams and volunteers from SAR teams in counties all across Washington State.

5. Need- What are the problems / challenges that this project will address?

The Washington State Search & Rescue Conference classes will enable SAR teams and volunteers to provide better service to those who are in need. The conference also provides Washington State and the greater northwest a place for a vibrant Search and Rescue community to review direction.

6. Will the project increase occupancy in hotels, motels, RV parks, and campgrounds within Kittitas County? Please provide projections. Include evidence of your projections (i.e. show your work) See section 4 of the instructions for a sample answer to question 6 which may be helpful.

We project a minimum of 250-300 overnight stays in local hotels and motels from May 6-12, 2013.

How did we arrive at the estimate of 250-300 overnight stays?

In 2011 Cowlitz County was the host for the Washington State Search & Rescue Conference. They reported 297 overnight stays at the conference motel. Other motels were not tracked. The conference motel offered a special conference rate for SAR. Attendance for the Cowlitz County State SAR Conference was 700.

In 2012 Klickitat County was the host for the Washington State Search & Rescue Conference. This was at Goldendale. Overnight stays at the conference motel was 107. Other motels were not tracked. The conference motel offered a special conference rate for SAR. Attendance for the Klickitat County State SAR Conference was 500.

The geographical location for Ellensburg in our state and our proximity to the Puget Sound basin leads us to believe that our attendance will be 700-800. (conservative) Most attendees for the conference will be traveling over 100 miles to attend the conference and that is an indication that our estimate for overnight stays will be in range with what occurred in Cowlitz County.

7. Will the project increase sales tax revenue to the County? Please provide projections. Include your evidence for projections (i.e. show your work) See section 4 of the instructions for a sample answer to question 6 which may be helpful.

This is a 7 day conference that is projected to bring 700-800 conference attendees into Kittitas County. We are working with local motels to establish a special conference rate for attendees.

Washington State Tourism statistics indicate the following:

Average per person expenditures on overnight trips (2008 report)

Lodging = \$60

Restaurant Food & Beverage = \$46

Retail Purchases = \$34

Transportation at destination = \$25

Recreation/Sightseeing/Entertainment = \$19

This per person expenditure given 300 overnight stays estimated for the conference should yield a minimum of \$184 x 300 overnight stays \$55,200 in visitor expenditures for those that are utilizing motels. Estimated another 200 will be camping for an average of 2 nights = 400 camping overnight stays. Excluding the lodging costs the campers will generate another \$49,600 in visitor expenditures.

$\$55,200 + \$49,600 = \$104,000$ visitor expenditures in Kittitas County are estimated for this conference.

$\$104,000 \times 8\%$ sales tax = \$8,384 sales tax estimated (does not include lodging tax)
 $300 \times \$60$ for overnight stays = \$720 lodging tax

$\$8,384$ (sales tax) + $\$720$ (lodging tax) = \$9,104 estimated Kittitas County tax revenue generated by this conference.

(Resources: Statistics from www.experiencewa.com visitor profiles, Washington State Visitor Profile/ a report on the 2008 travel year, page 18)

8. Time Frame – Please explain steps you will take to implement this project and the dates on which you expect to accomplish each step.

Draft Timeline for May 6-10 Pre Conference May 10-12 Conference:

April 2012 – Establish the Conference Site at the Kittitas County Fairgrounds (confirmed)

June 2012 - Conference Dinner @ CWU (Catering, site negotiations underway, date and reservation has been made)

Ongoing 2012-13 - Class curriculum development using SARVAC and Conference Steering committee meetings. The last meeting was held on Oct 13, 2012. (SARVAC = Washington State Search and Rescue Volunteer Advisory Council)

Ongoing - SARVAC vetting instructors and classes for the curriculum

Summer-Fall 2012 - Classroom needs assessment. (Screens, projectors, technical support.)

Summer-Fall 2012 - Classroom sites at the fairground (sites are feasible)

Fall-Winter 2012-13 – Meet with Rotary and Chamber. Secure Motel, Hotel blocks.

July 2012 -Keynote speaker arrangements for the Conference Dinner on Saturday evening. (Speaker Preliminary contacts have been made, negotiations underway, confirm by December 2012)

Ongoing - Agenda for the Conference Dinner (to be developed)

Ongoing - Online registration/payment and website (online registration and website development is in process, registration to begin in January 2013 est.)

www.wasarcnf2013.org

Fall-Winter 2012-13 - On site food vendors (to be developed)

Fall-Winter 2012-13 - Vendor selection and placement (to be developed)

Winter 2012-13 - Program development (sample programs being reviewed, program editor in place)

Winter 2012-13 – Develop P. S. A.'s with News media, papers, radio, TV

Winter 2012-13 - Camping registration (Handled by Kittitas County Fairgrounds) Sanitation needs, review in process.

Winter 2012-13 - Attendee packets, I.D. cards, Programs, Chamber packets

Continuous throughout the Conference – Safety – Security - Volunteer scheduling – Event Site coordination - Onsite registration - Attendee processing -Payment collections – Tech Support – Traffic management .

9. Can your organization demonstrate the ability to sustain operational capacity subsequent to completion of and separate from this project?

Kittitas County Search and Rescue and the Kittitas County Sheriff's Office are co-hosting this event. KCSR has been assisting the Kittitas County Sheriff's Office with 50-60 search and rescue operations annually and providing assistance during local emergencies for 21 years. We use the Incident Command System (ICS) that is accepted nationwide. The Washington State Search Conference will be managed using ICS.

Here is one example of KCSR & KCSO managing multiple priorities using ICS.

During the Table Mountain Fire KCSR was assigned road closure duties for access to Liberty. Simultaneous to this assignment we were assigned a rescue operation for an injured hiker at Rachel Lake in upper Kittitas County. Using ICS we were able to respond to Rachel Lake while providing coverage for 24/7 road closure staffing. We are very capable of managing multiple priorities. Change is the norm.

10. How will you measure the success of this project? Please be specific as to performance indicators that will be used to measure your success. Please see Section 4 of the instructions for a sample answer to question 6 which may assist you in answering this question.

The primary measurement for this annual conference is to provide excellent education and training for search and rescue team members via 50-60 classes. These classes help

build a solid foundation in search and rescue and emergency management training in Washington State. The measurement/success of this conference is evident in hundreds of successful search and rescue missions all across Washington State each year.

11. Future Support – Please explain what plans exist to allow this project to become self-sustaining. Include any plans for ticket sales, event sponsors, and other cost-recovery models.

For the 2013 Washington State Search and Rescue Conference the majority of the classes are free with registration. Search & Rescue volunteers have considerable expenses associated with attending this conference that are not reimbursed. These volunteers come from a wide variety of economic circumstances, including retiree's, students & people that are beginning with their careers and families.

One of our primary goals is to keep registration costs as low as possible. For past conferences registration averages \$80-\$100 per attendee. We will hold registration cost at that level or lower.

KCSR has applied for Grant funds to assist with costs for a successful conference.

KCSR and KCSO is in the process of seeking donations from local and Washington State businesses that are willing to make a donation to help fund this conference.

Seeking donations for the 2013 SAR Conference is a onetime event for Kittitas County Search and Rescue. However, KCSR & KCSO would like to establish relationships with donors that can be carried forward to assist with future Washington State Search and Rescue Conferences.

12. Does your organization have a legally constituted Board of Directors? Yes.

Chairperson: James E. Nale III

Vice Chairperson: John Atherton

Treasurer: Myrna Antonich

Secretary: Marilyn Brown

13. Attachments – Please attach a copy of your entire current year's budget. You must include this in order to be considered.

KCSR Monthly Report
For September 27, 2012 Meeting

Description	Amount	Balance	
August meeting balance	\$30,863.98	\$30,863.98	
Deposits:			
Boeing Matching/Burris Memorial	\$92.50		
Restitution Check	\$92.03		
T-shirt	\$20.00		
Man-tracking/outside student	\$250.00		
September Interest	\$16.03		
TOTAL DEPOSITS		\$470.56	
Checks:			
James Nale/Reimburse/snacks	(\$19.50)		
Life-Assist/Medical supplies	(\$111.21)		
Ken Matney/Reimburse/Comm Van Antenna motors	(\$209.90)		
Kittitas County EMS Division/First Aid Training/10 students	(\$80.00)		
Oxarc/T-shirts	(\$158.04)		
TOTAL CHECKS		(\$578.65)	
Checkbook Balance as of 9/27/12:		\$30,755.89	
Grant Funds Set-aside:			
Balance of Medical Supply Funds			\$1.26
Balance of Dog Grant Funds			\$901.96
Balance Snowmobile Grant			\$10,000.00
Funds Pre-Approved but not yet spent:			
2 gasoline tanks for ORV's			\$120.02
T-shirts			\$857.56
Avalanche Membership Dues/Bankson & Wenger			\$90.00
Set Aside funds for Tracking Class			\$6,000.00
Total Pre-Approved & Grant Monies			\$17,970.80
Actual spendable general funds			\$12,785.09
KCSR EVENTS ACCOUNT			
Description	Amount	Balance	
July Meeting Balance	\$688.96	\$688.96	
Deposits:			
Dinner/Auction Donations	\$105.00		
Dinner tickets/PayPal	\$1,120.70		
Dinner tickets	\$720.00		
TOTAL DEPOSITS		\$1,945.70	
Checks			
Daily Record/ad for Dinner/Auction	(\$193.25)		
TOTAL CHECKS		(\$193.25)	
Checkbook Balance as of 9/27/12:		\$2,441.41	

**Kittitas County Search Rescue (KCSR)
2011 Income and Expense Report**

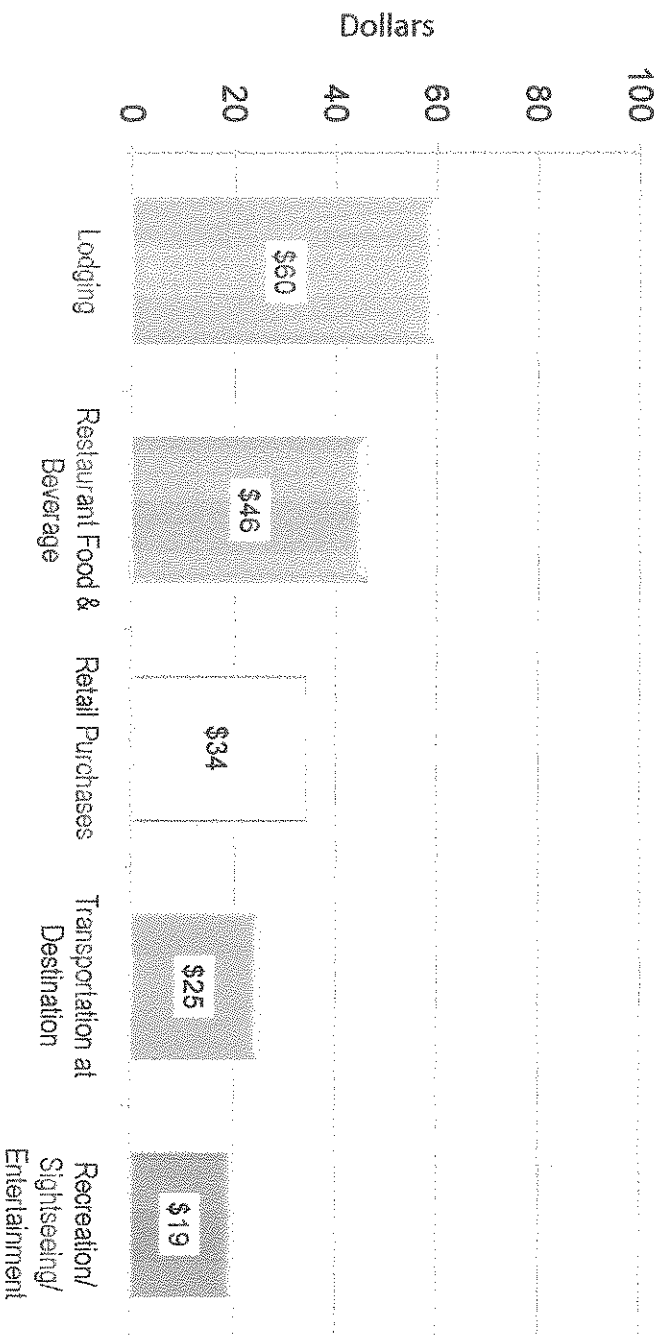
TOTAL INCOME FOR 2011: \$21,006.99
TOTAL EXPENSES FOR 2011: (\$25,696.13)

2011 Beginning KCSR Balance \$28,109.55

	Income Amount	Sub Total by Category	Expense Amount	Sub Total by Category	Total
Income:					
Interest on bank account for year		\$270.96			
Donations:					
General donations/Community Day	\$2,301.85				
Restitution	\$19.16				
Microsoft Giving	\$440.70				
December 2010 Snowshoe Rescue	\$750.00				
Burris Memorial	\$1,575.00				
Life Support, Medical	\$0.00				
Working (Hot Loppett & Dog Meet)	\$909.32	\$5,996.03			
Grants:					
Dog Grant	\$2,000.00				
Snowmobile Grant	\$2,500.00	\$4,500.00			
Golf Tournament		\$7,520.00			
Meals		\$1,675.00			
Resale (hats, badges, buttons, T-shirts, etc)					
T-shirts	\$980.00				
Misc: hats, badges, buttons, etc.	\$65.00	\$1,045.00			
Total Income for 2011:					\$21,006.99
Expenses:					
Administrative:					
PO Box			(\$44.00)		
Secretary of State Filing Fee			(\$10.00)		
Building Usage			(\$350.00)		
Meeting Snacks & Agenda Copies			(\$127.10)		
Gift Certificate			(\$50.00)		
New Checks			(\$20.00)	(\$601.10)	
20 Year Anniversary Celebration				(\$3,745.97)	
Vehicle/Equipment Maintenance and/or Repair				(\$763.42)	
Equipment				(\$5,461.86)	
Dog Grant				(\$1,130.00)	
Golf Tournament				(\$4,982.90)	
Medical				(\$1,768.04)	
Resale				(\$2,284.40)	
Supplies				(\$1,417.43)	
Training				(\$3,541.01)	
Total Expenses for 2011:					(\$25,696.13)
					\$23,420.41

Average Per Person Expenditures on Overnight Trips — By Sector

Base: Total Overnight Person-Trips to Washington State



Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: July 2, 2002

Person to Contact:
John Kennedy ID 31-07297
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
91-1671424

Kittitas County Search & Rescue Council
c/o Maren Sandall
P. O. Box 1494
Ellensburg, WA 98926

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in July 1995, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi). ~~XXXXXX~~

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Kittitas County Search & Rescue Council
91-1871424

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

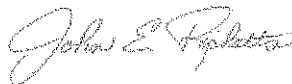
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services