

**KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS**

AGENDA ITEM STAFF REPORT

AGENDA DATE REQUESTED: December 4, 2012

ACTION: Approve a Resolution To Award A Bid To Dispose of Equipment Rental & Revolving Fund Surplus Used Equipment #505 - 1974 Norland Snowblower

☒ Routine

☐ Public Hearing

BACKGROUND: A public hearing was held on September 5, 2012 and the following used equipment was declared surplus to the county's needs by Resolution No. 2012-110 and authorized Public Works to do a notice of call for bids to dispose of:

E. R. & R. No. 505 – 1974 Norland Snowblower, VIN# 1042

A Notice Of Call For Bids was advertised and sealed bids were opened on September 21, 2012 at 2:00pm, at the Kittitas County Public Works Department. The Notice of Call For Bids allowed the Board of County Commissioners to reserve the right to reject any/all bids as deemed necessary in the best interest of Kittitas County. After reviewing all bids, the Board of County Commissioners approved Resolution No. 2012-125 rejecting the bid in the amount of \$2,463.00, for E. R. & R. No. 505 – 1974 Norland Snowblower due to an insufficient bid amount. Equipment manufacturer Idaho-Norland had stated that the wholesale value for the used snowblower was approximately \$5,000.00.

Kittitas County Code, Chapter 2.81.090 authorizes the county to sell county property to another governmental agency by way of negotiation, upon such terms as may be agreed upon and for such consideration as may be deemed adequate by the board.

On or about October 22, 2012 the Maintenance Manager entered into negotiations with the Snoqualmie Pass Utility District (SPUD) for the purchase of the used snowblower. SPUD offered a bid in the amount of \$5,000.00 for the used equipment. A written bid was subsequently received on November 9, 2012.

A verbal offer from Cascade Snow Removal, in the amount of \$7,000.00 for the used snowblower, was made on October 23, 2012. It was determined after the Maintenance Manager and Shop Foreman spoke that the county had entered into negotiations with SPUD prior to any conversations with Cascade Snow Removal.

After further consideration and legal review, it was determined that SPUD's offer to purchase the used snowblower for \$5,000.00 complies with the Kittitas County Code, Chapter 2.81.090 and is a fair and reasonable offer. It is our recommendation that the bid from the Snoqualmie Pass Utility District, in the amount of \$5,000.00 be accepted.

REQUEST: The Department of Public Works requests the BOCC approve a resolution to award the bid to dispose of Equipment Rental & Revolving Fund Surplus Used Equipment #505, 1974 Norland Snowblower.

INTERACTION: None

HANDLING: Department of Public Works – Finance Division

ATTACHMENTS: Resolution To Award Bid To Dispose of Equipment Rental & Revolving Fund
Surplus Used Equipment #505 - 1974 Norland Snowblower

LEAD STAFF: Jim Van de Venter, Maintenance Manager

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION

NO. 2012 - _____

**TO AWARD BID TO DISPOSE OF EQUIPMENT RENTAL & REVOLVING FUND SURPLUS
USED EQUIPMENT #505 – 1974 NORLAND SNOWBLOWER**

- WHEREAS:** Kittitas County Resolution No. 2012-110 declared the following used equipment surplus to the needs of the Equipment Rental & Revolving Fund;
- E.R. & R. No. 505 – 1974 Norland Snowblower, VIN# 1042
- WHEREAS:** A Notice of Call For Bids was advertised and sealed bids were opened on September 21, 2012 at 2:00pm, in the Kittitas County Public Works Department; and
- WHEREAS:** The Board of County Commissioners reserved the right to reject any/all bids as deemed necessary in the best interest of Kittitas County; and
- WHEREAS:** Resolution No. 2012-125 rejected the bid received for E.R. & R No. 505 – 1974 Norland Snowblower due to an insufficient bid in the amount of \$2,463.00; and
- WHEREAS:** The Kittitas County Code, Chapter 2.81.090 authorizes the county to sell county property to another governmental agency by way of negotiation, upon such terms as may be agreed upon and for such consideration as may be deemed adequate by the board; and
- WHEREAS:** The Snoqualmie Pass Utility District has made a written offer in the amount of \$5,000 to purchase E. R. & R. No. 505 – 1974 Norland Snowblower; and
- WHEREAS:** The Public Works Director recommends the bid of \$5,000.00 from Snoqualmie Pass Utility District be accepted.
- NOW, THEREFORE BE IT RESOLVED** that the Board of County Commissioners, after due consideration and in the best interest of the public, does hereby accept the bid in the amount of \$5,000.00 from Snoqualmie Pass Utility District for E. R. & R. No. 505 – 1974 Norland Snowblower.
- DATED** this 4th day of December, 2012, at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Alan Crankovich, Chair

Attest:

Obie O'Brien, Vice-Chair

Clerk of the Board

Paul Jewell, Commissioner