

KITTITAS COUNTY
Human Resource Department

AGENDA STAFF REPORT

AGENDA DATE: 11/06/12

ACTION REQUESTED: **APPROVAL OF SUBSCRIBER AGREEMENT WITH COOPERATIVE PERSONNEL SERVICES, DBA CPS HR CONSULTING**

BACKGROUND: The Civil Service Commission, with the support of Human Resources and the Kittitas County Sheriff's Department, utilizes CPS Human Resource Services to conduct validated testing for various classifications within the Sheriff's Department.

It is the desire of all parties to continue the utilization of CPS Human Resource Services.

The Prosecutor's office has reviewed the Subscriber Agreement; their recommendations are incorporated therein.

INTERACTION: Civil Service Commission
Clayton Myers, Undersheriff
Stephanie Conley, HR Representative/Civil Service Chief Examiner
Lisa Young, Human Resource Director
Michael Nigrey, Deputy Prosecutor
Kittitas County Board of County Commissioners

RECOMMENDATION: The Human Resource Department and Civil Service Commission recommend Board approval and Chairman signature on the Subscriber Agreement.

HANDLING: Return one (1) original copy of the executed document to HR

ATTACHMENTS: Subscriber Agreement

LEAD STAFF: Stephanie Conley, HR Representative/Civil Service Chief Examiner