

Kittitas County Sheriff

Agenda Staff Report

AGENDA DATE:

12/15/2009

ACTION REQUESTED:

Request to approve Memo of Understanding between Bureau of Alcohol, Tobacco, Firearms and Explosives and Kittitas County Sheriff's Office.

BACKGROUND:

The purpose of this Memo of Understanding is to establish an interagency agreement governing the access and utilization of eTrace. In addition, the MOU will designate a primary and alternate point of contact within our agency. The point of contact will be charged with ensuring adherence to the MOU between the Bureau and client agency users. The point of contact is to identify individuals from their agency who will require system access to periodically validate the list of users, and to notify the National Tracing Center immediately in the event it becomes necessary to revoke or suspend a user's account.

INTERACTION:

The Kittitas County Prosecutor's Office has reviewed and approved.

RECOMMENDATION:

Request to approve Memo of Understanding between Bureau of Alcohol, Tobacco, Firearms and Explosives and Kittitas County Sheriff's Office.

HANDLING:

No handling.

LEAD STAFF:

Clay Myers