

KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS

AGENDA STAFF REPORT

AGENDA DATE: October 16, 2012

ACTION REQUESTED: Approve & Sign a Lease Addendum for an existing lease at the Bowers Field Airport.

BACKGROUND: On September 1, 1998, Ron & Sonja Mitchell signed a "Consent to Assignment of Lease" with Kittitas County. The Mitchells assumed the lease of Chris & Barbara Williams when they purchased their hangar. Per RCW 36.34.180 the county is required to renegotiate these long-term leases every 5 years. As of October 31, 2012, this lease is up for renegotiation. According to Paragraph #3 "Adjustment of Rental" the County has the right to increase rental rates provided that the annual rental rate shall not increase more than 5% of the previous years. We are proposing to increase the Mitchell's rental rate at 5%. They are currently at \$.063 per square foot, and with the increase will be at \$.066 per square foot

INTERACTION: Public Works; Ron & Sonja Mitchell; Neil Caulkins

RECOMMENDATION: Approve & Sign the Addendum to Lease with Ron & Sonja Mitchell for County Airport property located on Bowers Field.

HANDLING: Return 1 original to Public Works

ATTACHMENTS: Lease Addendum; Original Lease

LEAD STAFF: Kelly Carlson
Airport Manager



THIS ADDENDUM TO LEASE is made and dated this ____ day of _____, 2012, by and between **Kittitas County**, a municipal corporation in the State of Washington, hereinafter referred to as the **LESSOR**, and **RON MITCHELL AND SONJA MITCHELL, husband and wife**, and hereinafter referred to as the **LESSEE**.

WITNESSETH:

WHEREAS, LESSOR and LESSEE signed a Consent to Assignment of Lease on September 1, 1998, a copy of which is attached hereto and by this reference incorporated herein; and

WHEREAS, according to the original lease Paragraph 3 "Adjustment of Rental", it states "After the fifth year, the Lessor shall have the right to increase rental rates as outlined above. After the tenth year, the Lessor shall have the right to increase rental rates, provided that the annual rate shall not increase to more than 5% of the previous years annual rental rate, effective at the beginning of the tenth, fifteenth and twentieth years of this lease.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties to a change in rental rates and contract terms as follows:

1) "Paragraph #2 – Rent" – Rental Rates for 11/01/2012 thru 10/31/2017 Term.

<u>11/01/12 thru 10/31/17</u> <u>Term</u>	<u>Rental Rate (\$.066 per</u> <u>Sq Ft)</u>	<u>Leasehold Tax</u>	<u>Total Per Year</u>
11/01/12 - 10/31/13	\$ 488.20	\$ 62.68	\$ 550.88
11/01/13 - 10/31/14	\$ 488.20	\$ 62.68	\$ 550.88
11/01/14 - 10/31/15	\$ 488.20	\$ 62.68	\$ 550.88
11/01/15 - 10/31/16	\$ 488.20	\$ 62.68	\$ 550.88
11/01/16 - 10/31/17	\$ 488.20	\$ 62.68	\$ 550.88
11/01/17	Renegotiate	Renegotiate	Renegotiate

All other terms and conditions of the aforementioned lease shall remain the same

IN WITNESS WHEREOF, the Lessor and Lessee have signed their names and affixed their seals the day and year first above written.

LESSOR:

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

ATTEST:

Clerk of the Board

Alan Crankovich, Chairperson

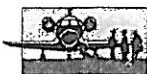
Obie O'Brien, Vice-Chair

Paul Jewell, Commissioner

LESSEE:

Ron Mitchell, Owner

Sonja Mitchell, Owner



ADDENDUM TO LEASE

THIS ADDENDUM TO LEASE is made and dated this 2nd day of October, 2007, by and between Kittitas County, a municipal corporation in the State of Washington, hereinafter referred to as the LESSOR, and RON MITCHELL AND SONJA MITCHELL, husband and wife, and hereinafter referred to as the LESSEE.

WITNESSETH:

WHEREAS, LESSOR and LESSEE signed a Consent to Assignment of Lease on September 1, 1998, a copy of which is attached hereto and by this reference incorporated herein; and

WHEREAS, according to the original lease Paragraph 3 "Adjustment of Rental", it states "After the fifth year, the Lessor shall have the right to increase rental rates as outlined above. After the tenth year, the Lessor shall have the right to increase rental rates, provided that the annual rate shall not increase to more than 5% of the previous years annual rental rate, effective at the beginning of the tenth, fifteenth and twentieth years of this lease.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties to a change in rental rates and contract terms as follows:

1) "Paragraph #2 – Rent" – Rental Rates for 11/01/2007 thru 10/31/2012 Term.

<u>11/01/07 thru 10/31/12</u> <u>Term</u>	<u>Rental Rate (\$.063 per</u> <u>Sq Ft)</u>	<u>Leasehold Tax</u>	<u>Total Per Year</u>
11/01/07 - 10/31/08	\$ 466.00	\$ 59.84	\$ 525.85
11/01/08 - 10/31/09	\$ 466.00	\$ 59.84	\$ 525.85
11/01/09 - 10/31/10	\$ 466.00	\$ 59.84	\$ 525.85
11/01/10 - 10/31/11	\$ 466.00	\$ 59.84	\$ 525.85
11/01/11 - 10/31/12	\$ 466.00	\$ 59.84	\$ 525.85
11/01/12	Renegotiate	Renegotiate	Renegotiate

2) "Paragraph #5 – Fire Protection Assessment" – will read as follows:

In addition to any rental herein provided, the Lessee shall pay a fee *which shall be in lieu of taxes for fire protection services*. The annual rate shall be based upon the annual fire assessment determined by the Kittitas County Assessor and Fire District #2 to be calculated on January 1st of the current year. The assessment shall be due and payable concurrently with the lease payment or through Personal Property Taxes.

All other terms and conditions of the aforementioned lease shall remain the same

IN WITNESS WHEREOF, the Lessor and Lessee have signed their names and affixed their seals, the day and year first above written.



[Signature]
Clerk of the Board

LESSOR:

BOARD OF COUNTY COMMISSIONERS
KITITAS COUNTY, WASHINGTON

[Signature]
Alan Crankovich, Chairperson

[Signature]
David B. Bowen, Vice-Chair

OPPOSED

Mark McClain, Commissioner

LESSEE:

[Signature]
Ron Mitchell, Owner

[Signature]
Senja Mitchell, Owner



RECEIVED

ADDENDUM TO LEASE
AND CONSENT TO ASSIGNMENT
KITTITAS COUNTY
DEPT. OF PUBLIC WORKS

THIS ADDENDUM TO LEASE is made and dated this 1st day of September, 1998, by and between Kittitas County, a municipal corporation in the State of Washington, hereinafter referred to as the LESSOR, and CHRIS WILLIAMS and BARBARA R. WILLIAMS, husband and wife, and hereinafter referred to as the LESSEE.

WITNESSETH:

WHEREAS, LESSOR and LESSEE entered into a Lease on November 6, 1997, a copy of which is attached hereto and by this reference incorporated herein; and

WHEREAS, said lease contains a provision on Page 6 "Assignment" which provides as follows:

"The Lessee shall not assign this lease or sublet any portion thereof without first obtaining the written consent of the Lessor, which written consent will be evidenced by passage of a resolution assigning the lease."

and;

WHEREAS, LESSEE owns the aircraft hangar located upon the leased property; and

WHEREAS, LESSEE has entered into a sale agreement with Ron Mitchell and Sonja Mitchell, husband and wife, for the sale of the aircraft hangar; and

WHEREAS, LESSEE is requesting the consent of LESSOR to the assignment of the lease to Ron Mitchell and Sonja Mitchell, husband and wife.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties that the LESSOR consents to an Assignment of the above described Lease to Ron Mitchell and Sonja Mitchell, husband and wife.

That all other terms and conditions of the aforementioned lease shall remain the same.

IN WITNESS WHEREOF, the Lessor and Lessee have signed their names and affixed their seals the day and year first above written.

LESSOR:

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

ATTEST:
COUNTY CLERK
SEAL
Clerk of the Board
Approved as to form:

[Signature]
Prosecuting Attorney
WSBA # 19125

Mary Seibert
Chairperson

Mr. A. L. L. L. L.
Commissioner

Burt Hill
Commissioner

ACCEPTED:

[Signature]
Ron Mitchell

Sonja Mitchell
Sonja Mitchell

LESSEE:

Chris Williams
Chris Williams

Barbara R. Williams
Barbara R. Williams



LEASE

THIS LEASE made and entered into this 6 day of November, 1997, by and between Kittitas County, a municipal corporation in the State of Washington, hereinafter referred to as the LESSOR, and CHRIS WILLIAMS and BARBARA R. WILLIAMS, husband and wife, or his heirs and assigns, hereinafter referred to as the LESSEE.

WITNESSETH:

The Lessor hereby agrees to lease to the Lessee, and the Lessee hereby agrees to lease from the Lessor, the real property described as follows:

That portion of the Southwest ¼ of the Southeast ¼ of Section 24, Township 18 North, Range 18 East, W.M., located at the Kittitas County Airport (Bowers Field), said property being within Kittitas County, State of Washington, described as: Beginning at the intersection of Bowers and Piper Roads; thence South 88°12'30" East along the centerline of Bowers Road 1023.40 feet; thence North 1°47'34" West 30.00 feet to the northerly right-of-way of said Bowers Road and the True Point of Beginning; from the True Point of Beginning North 88°12'30" East for 70.00 feet; thence North 01°47'30" West for 105.7 feet; thence South 88°12'30" West for 70.00 feet; thence South 01°47'30" East for 105.67 feet to the Point of Beginning.

Containing 7,396.90 sq.ft., more or less

This lease is made in accordance with RCW 36.34.

TERM: The term of this lease shall be for twenty-five (25) years and will commence on the 1st day of November, 1997, and terminate on the last day of October, 2022, except as provided hereunder.

Failure to comply with the terms of this Lease by the Lessee may be sole cause for non-renewal or termination of this Lease by the Lessor, and such other remedies as are available to the Lessor.

RENT: Rent shall be paid in advance on an annual basis, with the first payment due on or before the 1st day of November of each year beginning in 1997, and continuing thereafter until termination of this lease. The rental for each year shall be as follows:

<u>Rental Periods</u>	<u>Annual</u>	<u>Monthly</u>
11/01/97 to 10/31/02	\$378.00	\$31.50
11/01/02 to 10/31/07	\$441.00	\$36.75
11/01/07 to 10/31/12	To be negotiated	
11/01/12 to 10/31/17	To be negotiated	
11/01/17 to 10/31/22	To be negotiated	

Alternatively, the lease payment may be paid in monthly installments equal to 1/12 of the annual lease amount. Said monthly installments shall be paid in advance and are due no later than the 25th day of each foregoing month.

ADJUSTMENT OF RENTAL: After the fifth year, the Lessor shall have the right to increase rental rates, as outlined above. After the tenth year, the Lessor shall have the right to increase rental rates, provided that the annual rental rate shall not increase to more than 5% of the previous year's annual rental rate, effective at the beginning of the tenth, fifteenth and twentieth year of this lease..

The appraised value of land and improvements shall be as determined by the Kittitas County Assessor according to the last previous appraisal.

If the Lessee does not agree with the proposed rental rates for the subsequent five year term, the Lessee may request arbitration. If the Lessee elects to arbitrate, the Lessee shall select one arbitrator and the Lessor shall select one arbitrator and the two so chosen shall select a third arbitrator. The arbitrators shall have the authority to increase the rent or continue the previous rental rate, but the arbitrator cannot reduce the rate. Both parties shall be bound by the decision of the arbitrators. The cost of arbitration shall be borne by the Lessee.

LEASEHOLD TAX: In addition to any rental herein provided, the Lessee shall pay to the Lessor the leasehold tax as set forth by the State of Washington in Chapter 61, Laws of 1976, Second Executive Session (R.C.W. 82.29A) or as amended. The tax shall be due and payable at the same time the rental charged herein is due and payable.

FIRE PROTECTION ASSESSMENT: In addition to any rental herein provided, the Lessee shall pay an annual fee which shall be in lieu of taxes for fire protection services, a sum equal to \$1.00 (plus any special levies of the Fire District which has received voter approval) per \$1,000.00 of appraised value of land and improvements of the leased premises. The value of the leased premises shall be determined by the Kittitas County Assessor. This fee shall be due annually each and every year during the term and shall be due and payable on the 1st day of March of each year.

UTILITIES: The Lessee shall pay for extension of and all utility services supplied to the premises. Any such extensions shall be subject to the advance review of the Lessor.

PURPOSE: The Lessee shall utilize the premises primarily for an aircraft hangar for non-commercial aircraft storage and maintenance at least seven (7) months out of each calendar year. The land and any improvements are for non-commercial uses only, Lessee shall not conduct any type of commercial activity from said premises, without first obtaining the prior written approval of the Department of Public Works.

RULES AND REGULATIONS: The Lessee agrees to comply with all pertinent rules and regulations of the federal, state and local governments, as well as the rules, regulations, ordinances, and minimum standards of the Kittitas County Airport (Bowers Field), as are presently in effect and may in the future be adopted. The rules, regulations, ordinances and minimum standards of the Kittitas County Airport (Bowers Field) are made a part of this Agreement and shall have the same effect as though written herein. A copy of the Kittitas County Airport Standards is on file in the office of the Kittitas County Department of Public Works.

CONSTRUCTION: The Lessee shall have the right, during the term of this lease, to maintain and/or improve the Lessee's existing aircraft hangar. Any additions to the structure shall conform to required minimum setbacks as determined by the Kittitas County Building Department. Prior to construction, the Lessee shall submit a written plan and specifications for the construction work, including any proposed extension of utilities, and said improvements shall not be constructed without said plans having first been approved, in writing, by the Lessor's Director of Public Works and the Director of the Building Department.

The existing improvements and any future improvements (except for fencing, surfacing and utility lines) upon the leased premises shall belong to the Lessee and shall be removed within thirty (30) days at the expiration of the term of this lease or any subsequent term of this lease. Failure to remove shall cause said improvements to become the property of the Lessor. All costs for such removal, including costs to remove debris from the site, repair any damages, and provide tie offs for utility connections to the satisfaction of the Lessor, shall be the sole responsibility of the Lessee.

In the event the Lessee is directed to remove said building and improvements, the work shall be completed within thirty (30) days of the termination of the lease. The Lessor shall provide the Lessee notice in writing at least 30 days prior to the termination of the Lessor's intent for such removal. In the event notice is not given, or the Lessee fails to complete such removal within the prescribed time limits, the building and other improvements shall become the property of the Lessor and any removal costs shall be assessed the Lessee.

REPAIRS: The maintenance and repair of the proposed hangar structure and other improvements shall be the responsibility of the Lessee, including utilities within the leased area.

The Lessee further agrees that it will not commit waste and that it will keep said premises in a safe, sanitary, neat, presentable, and otherwise good condition, and in general shall comply with all the applicable governmental rules, ordinances and regulations as may be required or imposed by such authorities on said premises and shall comply with

any direction pursuant to law of any public officer or officers who shall be empowered to enforce local, state and federal rules, regulations and ordinances upon the Lessee with respect to the said premises or the use, occupancy, or control thereof and shall not suffer any improper or offensive use of said premises.

AREA MAINTENANCE: Lessee shall, during the term of this lease, maintain the area between the building and boundary line of said lease to the satisfaction of the Lessor. The area shall be kept free of all debris, weeds and brush for the term of this lease. Lessee shall reimburse the Kittitas County Weed Authority or Kittitas County Department of Public Works for any costs incurred in the event that the County Weed Authority or Kittitas County Department of Public Works undertakes noxious weed or vegetation control measures.

INSURANCE: The Lessee shall obtain and maintain in force during the term of this agreement a liability insurance policy, which provides protection for bodily injury (including death) and property damage. Said insurance shall provide coverage by the Lessee to any employees or permittees of the Lessee, and shall name the Lessor as coinsured.

Pursuant to Resolution No. 88-73, or as may be amended hereafter, liability insurance policy shall have the following provisions, at a minimum:

1. Premises and leased area liability coverage in an amount not less than \$100,000 - bodily injury; \$300,000 - property damage; \$300,000 - each occurrence.
2. Provide for not less than thirty (30) days advance written notice to Kittitas County regarding any material change or termination of the policy.

Lessee hereby releases Lessor of and from every and all right, claim and demand that Lessee may hereafter have against Lessor, its successors or assigns, arising out of or in connection with any loss or losses occasioned by fire and such items as are included under the normal extended coverage clauses of insurance policies, and does hereby waive all rights of subrogation in favor of insurance carriers against Lessor arising out of any losses occasioned by fire and such items as are included under the normal extended coverage clauses of fire insurance policies, and sustained by Lessee in or to the said premises and leased area.

The Lessee shall provide the Lessor with a copy of said policy.

AIRPORT TRAFFIC: It is understood and agreed that the Lessee's use of said premises and leased area shall not in any manner interfere or restrict the use of aircraft landings, take-offs, or storage of aircraft as the airport is presently constructed. Lessee shall comply with all rules and regulations of the Federal Aviation Administration, Washington State Department of Transportation Aeronautics Division, and the Kittitas County Airport Standards.

HUNTING: Hunting or discharging of firearms will not be permitted on or from said premises or leased area.

NOTICES: Any notice given by one party to the other in connection with this agreement shall be in writing and shall be sent by certified or registered mail, return receipt requested as follows:

1. If to Lessor, addressed to:

Kittitas County Department of Public Works
205 W. Fifth, Room 108
Ellensburg, Washington 98926

2. If to Lessee, addressed to:

Chris Williams
P.O. Box 36
Ellensburg, WA 98926

(Physical address is Angford Drive, Ellensburg, WA 98926)

Notice shall be deemed to have been received on the date of receipt as shown on the return receipt.

Notice need be sent to but one Lessee where the Lessee is more than one person.

ATTORNEY FEES: In case Lessor shall bring suit to recover any rent due hereunder, or for breach of any provision of this lease, or to recover possession of the leased premises, or if Lessee shall bring any action for any relief against Lessor, declaratory or otherwise, arising out of this lease, the prevailing party shall recover reasonable attorney fees which shall be determined and taxed by the court as part of the costs of such action.

RIGHTS OF THE U.S. GOVERNMENT: The Lessor holds title to the property herein leased, partially by virtue of a deed from the United States Government. A copy of said deed is available for inspection at the office of the Kittitas County Department of Public Works, hereto and made a part of this instrument as though fully set forth herein. Lessee agrees that it will do nothing which will cause the Lessor to be in violation of the terms of said deed. Lessee furthermore agrees that it has had ample opportunity to review said deed and is aware of all of the terms and conditions therein.

AFFIRMATIVE ACTION: The Lessee assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E., to insure that no person shall, on the grounds of race, creed, color, national origin or sex, be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. The Lessee assures that no person shall be excluded on these grounds from participating in, or receiving the services or benefits of, any program or activity covered by this subpart. The Lessee assures it will require that its covered suborganizations provide assurance to the Lessor that they similarly will undertake affirmative action programs and that they will require

assurances from their suborganizations as required by 14 CFR Part 152, Subpart E, to the same effect.

ASSIGNMENT: The Lessee shall not assign this lease nor sublet any portion thereof without first obtaining the written consent of the Lessor, which written consent will be evidenced by passage of a resolution assigning the lease.

HOLD HARMLESS: The Lessee hereby agrees to indemnify and hold harmless the Lessor from any and all claims or demands whatsoever arising out of any loss, damage, or injury to persons or property resulting from the Lessee's use or occupancy of said premises and leased area, or caused by the acts or neglect of the Lessee, his agents or employees.

BANKRUPTCY: It is further agreed and understood that in case of the insolvency or bankruptcy of the Lessee, or any assignment for the benefit of creditors or the appointment of a receiver for the Lessee, this lease shall be immediately forfeited and shall be of no further force and effect, and that the Trustee in Bankruptcy, Receiver, or Assignee for the benefit of creditors shall not have any rights whatsoever in the demised premises.

DEFAULT: In the event the Lessee shall fail to comply with any of Lessee's commitments, duties or responsibilities under this lease, or any of its conditions or terms as herein stated, the Lessor may terminate this lease by giving thirty (30) days written notice of the conditions or terms being violated. If said failures are not corrected within the thirty (30) day period, this lease may be terminated and the Lessor shall be entitled to peaceably retake possession of the premises, provided the Lessee shall have the right to remove improvements as herein provided.

WAIVER: No assent, express or implied, by the Lessor to any breach of any of Lessee's covenants, agreements, conditions or terms hereof shall be deemed or taken to be a waiver of any succeeding breach of any covenant, agreement, condition or term hereof.

VENUE. In the event of any litigation between lessor and lessee arising out of this lease, the venue for such action shall lie in Kittitas County, notwithstanding any contrary provision of the Revised Code of Washington.

APPLICABILITY The covenants, agreements, terms and conditions contained in this lease shall apply to and be binding upon Lessor and Lessee and their respective heirs, executors, administrators, successor and assigns.

IN WITNESS WHEREOF, the Lessor and Lessee have signed their names and affixed their seals the day and year first above written.

LESSOR:

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



Approved as to form:

Prosecuting Attorney

Mary Seubert
Chairperson

M. A. [Signature]
Commissioner

Bill Hull
Commissioner

LESSEE:

Chris Williams
Chris Williams

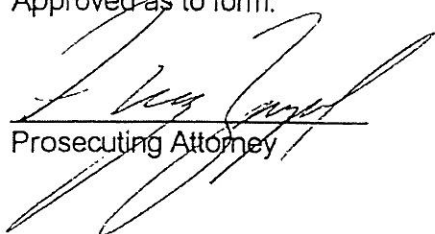
Barbara R. Williams
Barbara R. Williams

IN WITNESS WHEREOF, the Lessor and Lessee have signed their names and affixed their seals the day and year first above written.

ATTEST:

Clerk of the Board

Approved as to form:



Prosecuting Attorney

LESSOR:

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Chairperson

Commissioner

Commissioner

LESSEE:

Chris Williams

Barbara R. Williams