

**BOARD OF COUNTY COMMISSIONERS  
COUNTY OF KITTITAS  
STATE OF WASHINGTON**

**RESOLUTION**

**NO.: 2009-\_\_\_\_\_**

**IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON COUNTIES RISK POOL AND THE RELATED APPOINTMENTS AND DESIGNATIONS OF/FOR EACH MEMBER COUNTY.**

**WHEREAS:** Several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

**WHEREAS:** The Pool's Interlocal Agreement and Bylaws, and policies of its Board of Directors require appointees and/or designees from each member county; that is:

- a) **Director / Alternate Director** – officers or employees of each Pool member county that are appointed by and serve at the pleasure of the respective county's legislative authority (*Article 8 of the Interlocal Agreement and Article 2 of the Bylaws*);
- b) **County Risk Manager** – an employee of each Pool member county appointed to serve as a liaison between the County and the Pool as to risk management and who is responsible for the risk management function within the County (*Article 11(b) of the Interlocal Agreement*);
- c) **County Safety Officer** – an active employee designated by each Pool member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices (*Article 11(c) of the Interlocal Agreement*); and
- d) **County Claims Administrator** – each Pool member county's must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the Pool, and with whom the Pool will coordinate the County's claims administration (*section B of the Pool Board of Directors' Claims Handling Policies and Procedures*);

**NOW, THEREFORE BE IT RESOLVED:** That Kittitas County hereby confirms the appointment or designation of the following individuals for the applicable and required relationships with the Washington Counties Risk Pool:

Director: Lisa Young

Title: Human Resource Manager

Alternate Director: Joseph Whalen III

Title: Human Resource Director

2<sup>nd</sup> Alternate (optional): Judy Pless

Title: Budget & Finance Manager

Risk Manager: Lisa Young

Title: Human Resource Manager

Safety Officer: Lisa Young

Title: Human Resource Manager

Claims Administrator: Greg Zempel, or  
designee

Title: Prosecuting Attorney

**BE IT FURTHER RESOLVED** that this resolution shall become effective immediately upon its passage and shall supersede any prior conflicting action(s); and

**BE IT STILL FURTHER RESOLVED** that the clerk of this body shall forward a copy of this resolution, once completed, to the attention of Executive Director Vyrle Hill at the Washington Counties Risk Pool, 2558 RW Johnson Rd. S.W., Suite 106, Tumwater, WA 98512-6103.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2009.

ATTEST:  
CLERK OF THE BOARD

**BOARD OF COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON**

---

Julie A. Kjorsvik

---

Alan Crankovich, Chairman

---

Paul Jewell, Vice-Chairman

---

Mark McClain, Commissioner