

Kittitas County Human Resources

Agenda Staff Report

AGENDA DATE:

9/5/2012

ACTION REQUESTED:

Request to approve a Resolution adopting a Memorandum of Understanding with RSVP and Volunteer Services of Kittitas County

BACKGROUND:

RSVP and Volunteer Services of Kittitas County sent a request to the Board of County Commissioners to adopt a Memorandum of Understanding that would acknowledge their office as a volunteer station for the program.

HR was asked to review the MOU and take any necessary action. After review, it was discovered that several other County offices had their own MOU's in place. HR's recommendation was one MOU for all County Offices rather than individual agreements. This way any department who hires a volunteer that participates in the RSVP and Volunteer Services program can obtain credit for their hours.

There were some concerns regarding the "Station" responsibilities required in the MOU. HR worked with their legal representative to address many of these and RSVP and Volunteer Services accepted the recommended changes.

This agreement is renewable every year and may be cancelled by either party with the proper notice provided.

INTERACTION:

Lisa Young, HR Director

Michael Nigrey, DPA

Judy Pless, Budget & Finance Manager

Carol Findley, RSVP Program Director

Board of County Commissioners

RECOMMENDATION:

HR recommends approval of the Resolution and Memorandum of Understanding.

HANDLING:

Please return one original to HR.

LEAD STAFF:

Lisa Young