

KITTITAS COUNTY
Facilities Maintenance

AGENDA STAFF REPORT

AGENDA DATE: December 1, 2009

ACTION REQUESTED: Request to approve and signature on RFQ for architectural firms for design and cost estimates for improvements to two (2) parking lots on Water Street.

BACKGROUND: The Board of County Commissioners has asked that an RFQ for architectural services be advertised for design, drawings, cost estimates and construction management for two (2) separate parking lots located on County owned property at 6th Avenue and Water Street. Scope of work would include expanding and improving current parking areas to include but not be limited to paving, irrigation, lighting, landscaping, drainage, pavement markings, and signage.

INTERACTION: Board of County Commissioners; Prosecuting Attorney's Office; Facilities Maintenance

RECOMMENDATION: Approval and signature for RFQ for architectural services and authority to advertise.

HANDLING: Copy to Clerk of the Board; copy to Prosecuting Attorney's Office; copy to Auditor's Office; copy to Facilities Maintenance.

ATTACHMENTS: RFQ for Architectural services.

LEAD STAFF: Michael Carpenter, Director of Facilities Maintenance; Brent Bottoms, Prosecuting Attorney's Office