COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION

TUESDAY **10:00 A.M.** **JULY 5, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Julie Kjorsvik, Clerk of the Board; Bob Gubser, Commander; Judy Pless, Budget & Finance Manager; Dan Valoff, Staff Planner; Linda Navarre, Community Health Services Supervisor; James Rivard, Environmental Health Supervisor; Maria Canfield, Public Health Administrator; Patti Johnson, Solid Waste Director/Project Manager; Gene Dana, Sheriff and 5 members of the public.

CALL TO ORDER

Chairman Jewell called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Jewell led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Linda Navarre, Community Health Services Supervisor, introduced Maria Canfield as the new Public Health Administrator.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Jewell noted one item had been added to the Agenda, under Administrative Matters (revisions of the Mental Health/Developmental Disabilities Advisory Board Bylaws) which had originally been postponed to July 5th from the June 21, 2011 Agenda.

Commissioner Crankovich moved to approve the Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion

APPROVED
7/19/2011

with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Jewell announced that due to the 4th of July legal holiday, the Agenda Study Session had been cancelled and recommended reviewing each item under the Consent Agenda before calling for a vote. The Board agreed to review each item.

MINUTES **COMMISSIONER MEETINGS** **COMMISSIONERS**

DATE	MINUTES
08/10/2009	CDS Study Session
08/24/2009	CDS Study Session
06/14/2010	CDS Study Session
07/26/2010	CDS Study Session
05/23/2011	CDS Study Session
06/09/2011	Solid Waste/Fair/Maintenance Study Session
06/13/2011	CDS Study Session
06/13/2011	DPW Study Session
06/13/2011	Homeless Meeting Discussion
06/16/2011	Executive Session
06/20/2011	BOCC Office Admin. Meeting
06/20/2011	Dept. Head Meetings (1)
06/20/2011	Agenda Study Session
06/20/2011	Executive Session (10:00)
06/20/2011	Executive Session (1:30)
06/20/2011	TV District Meeting
06/21/2011	Agenda
06/21/2011	Public Hearing
06/22/2011	Review of Draft Fire Code
06/22/2011	Report on Mental Health Updates
06/23/2011	Monthly Finance Meeting
06/27/2011	BOCC Office Admin. Meeting
06/27/2011	Dept. Head Meetings (cancelled)
06/27/2011	Health Insurance Presentation
06/28/2011	WCRP Annual Update
06/29/2011	Discussion of Application of KCC 14.08

REQUEST TO APPROVE REGISTRATION REIMBURSEMENT FOR LINDA NAVARRE, CHS SUPERVISOR, TO ATTEND THE EPIDEMIOLOGY AND PREVENTION OF VACCINE-PREVENTABLE DISEASE CENTER FOR DISEASE CONTROL SPONSORED TRAINING IN TACOMA, WA - ITEM MOVED TO BOARD DISCUSSION & DECISION

CONTRACT **COMMUNITY HEALTH OF CENTRAL WASHINGTON** **PUBLIC HEALTH**

Approve Contract Amendment #2 between the Community Health of Central Washington and the Kittitas County Public Health Department, to provide nurse consultant services for the Children with Special Health Care Needs, effective January 1, 2011 through December 31, 2011.

APPOINTMENT **JOHN ASRIEL - BOARD OF HEALTH** **COMMISSIONERS**

Approve the appointment of Dr. John Asriel to serve as a community member on the Kittitas County Board of Health, for a term effective immediately and expiring on January 1, 2012.

MEMORANDUM OF UNDERSTANDING **WA. TRAFFIC SAFETY COMMISSION** **SHERIFF**

Approve a Memorandum of Understanding with the Washington State Traffic Safety Commission and Request for Budget Amendment in the amount of $500.00, to provide overtime funding to law enforcement agencies who have certified Drug Recognition Experts for the period beginning July 1, 2011 through June 30, 2013.

CONTRACT **DEPARTMENT OF COMMERCE - CDBG** **COMMISSIONERS**

Approve Contract No. 11-64100-005 with the Washington State Department of Commerce for the Community Development Block Grant, in the amount of $55,483.00, to provide public services through HopeSource to low-and moderate-income persons in Kittitas County for the period beginning July 1, 2011 through December 31, 2011.

AGREEMENT **CITY OF ELLENSBURG - ANIMAL SHELTER** **COMMISSIONERS**

Approve an Agreement between the City of Ellensburg and Kittitas County to provide animal shelter services, for the period beginning January 1, 2011 through December 2012.

EVENT **RALEIGH CYCLO-CROSS RACE** **COMMISSIONERS**

Approve an event request to hold the Raleigh Cyclo-cross Race on July 21, 2011, at Suncadia.

EVENT **OVERLAND RALLY & WORKSHOP** **COMMISSIONERS**

Approve an event request to hold the Overland Rally & Workshop on July 27, 2011 through July 31, 2011, and to grant a waiver to Kittitas County Code Chapter 5.20.020 (60 day application deadline) and Chapter 5.20.100 (Penal Bond - Bond of Indemnity).

RESOLUTION 2011-058 **REVOLVING FUND/PETTY CASH ACCOUNTS** **AUDITOR**

Approve Resolution No. 2011-058, Establishing Kittitas County Fair Revolving Fund/Petty Cash Accounts, in an amount up to $28,000.00, and to be remitted to the County Auditor before November 4, 2011.

RESOLUTION 2011-059 AMEND TRAVEL POLICY AUDITOR

Approve Resolution No. 2011-059, Amending Kittitas County's Travel Policy, effective July 1, 2011.

RESOLUTION 2011-060 SET 2012 BUDGET HEARINGS AUDITOR

Approve Resolution No. 2011-060, In the Matter of Setting Dates for the 2012 Budget Hearings, to be held on Monday December 5, 2011 at 2:00 p.m. in the Commissioner's Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg and to authorize the Clerk to publish said notice.

SET CLOSED RECORD HEARING TAMARACK VALLEY REZONE CDS

Approve Setting a Closed Record Hearing, to consider the Tamarack Valley Rezone (RZ-10-04) and Preliminary Plat (LP-10-03), an application from Brookside Consulting, agent for Cooper Pass, LLC, for a rezone from Forest and Range to Rural-3 along with a Preliminary Plat to subdivide approximately 18.5 acres into 6-lots, located north of Misty Mountain Way and south of Storie Lane, Cle Elum, WA (Map Number 20-14-28000-0007), to be held on Tuesday July 19, 2011 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, WA.

SET CLOSED RECORD MEETING ASPEN GROVE PRELIMINARY PLAT CDS

Approve Setting a Closed Record Meeting, to consider the Aspen Grove Preliminary Plat (LP-10-04), an application from Brookside Consulting, agent for property owner Saddle Ridge, LLC, for a 7-lot Preliminary Plat on approximately 21 acres of land that is zoned Rural-3, located 4 miles west of the City of Cle Elum, south of Misty Mountain Way and west of Big Horn Way, Cle Elum, WA (Map Number 20-14-33000-0009), to be held on Tuesday July 19, 2011 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, WA.

SET CLOSED RECORD MEETING VISTA WEST PERFORMANCE BASED CLUSTER CDS

Approve Setting a Closed Record Meeting, to consider the Vista West Performance Based Cluster Plat (LP-09-01), an application from Fortune Creek, LLC, for a 10-lot Performance Based Cluster Plat on approximately 21.09 acres of land located southwest of the City of Cle Elum, accessed off of Storie Lane via Nelson Siding Road, Cle Elum, WA (Map Number 20-14-33000-0007), to be held on Tuesday July 19, 2011 at 10:00 a.m. in the

Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue, Ellensburg, WA.

AGREEMENT **SARGENT ENGINEERS, INC.** **PUBLIC WORKS**

Approve a Local Agency Standard Consultant Agreement, in the amount of $313,577.00, for the Kittitas Highway project consisting of a bridge replacement, road overlay, guardrail, adding bicycle lanes and adding pullouts for enforcement and road stabilization, for the period ending December 31, 2014.

AGREEMENT **DAVID EVANS & ASSOCIATES, INC.** **PUBLIC WORKS**

Approve Supplemental Agreement No. 3, with David Evans and Associates, Inc., in the amount of $886,830.29, for the Nelson Siding Road Safety Enhancement project, beginning June 28, 2011 through December 31, 2012.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

BYLAWS **MENTAL HEALTH/DEVELOPMENTAL DISABILITIES BOARD** **MH/DD**

Commissioner O'Brien moved to continue the Mental Health/Developmental Disabilities Board's proposed Bylaws to the next Agenda Session on July 19, 2011 at 10:00 a.m. to allow for additional time for their Board to review the proposed changes. Commissioner Crankovich seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

TRAVEL REQUEST **LINDA NAVARRE** **PUBLIC HEALTH**

Commissioner Crankovich moved to approve reimbursement in the amount of $185.00 to Linda Navarre for attending a conference on Epidemiology and Prevention of Vaccine-Preventable Diseases from September 27, 2011 through September 28, 2011. Commissioner O'Brien seconded.

Chairman Jewell moved to amend the motion to include paying for hotel charges in the amount of $126.00 relating to her attendance at the conference. Commissioner Crankovich seconded. Amendment carried 3-0.

Main motion carried 3-0.

MISCELLANEOUS

Patti Johnson, Solid Waste Director/Project Manager, explained she had just been informed from the contractor who will be working on the jail pod project, that they will be lifting an excavator and equipment over the east wing of the Courthouse on Wednesday July 6, 2011 from approximately 9:00 a.m. to 10:00 a.m. and the employees within the Assessor and Treasurer's office will need to be evacuated at that time.

The Board thanked Ms. Johnson for the update and Chairman Jewell offered to assist with getting the word out to everyone.

EXECUTIVE SESSION - NONE

ADJOURNMENT

At 10:55 a.m. Commissioner O'Brien moved to adjourn. Commissioner Crankovich seconded. Motion carried 3-0.

Meeting adjourned at 10:55 a.m.

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

CLERK OF THE BOARD

Julie Kjorsvik

Chairman Paul Jewell