

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA STAFF REPORT**

AGENDA DATE: August 7, 2012

ACTION REQUESTED: Request the Board ratify the Chairs signature on Approve the Community Development Block Grant (CDBG) Public Services Contract No. 10-64100-005 Closeout Performance Report

BACKGROUND: On October 24, 2011, the Board approved the 2010 Closeout Performance Report for the Community Development Block Grant Contract No 10-64100-005. At this meeting the Chair signed the report and the report was sent into Department of Commerce. I failed to put the document on the agenda to ratify the Chairman's signature, Paul Jewell as he was the Chairman in 2011 and have the report become part of the record. I found it in the file as I was preparing the closeout report for 2011.

RECOMMENDATION: Request the Board ratify the past Chairman, Paul Jewell's signature on the 2010 Closeout Performance Report for the Community Development Block Grant Contract No 10-6100-005 for the period January 1, 2010 through June 30, 2011.

HANDLING:

1 – Clerk of the Board

ATTACHMENTS: CDBG Closeout Performance Report
Minutes of October 24, 2011

LEAD STAFF: Judy Pless, Budget & Finance Manager