

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** August 7, 2012

**ACTION REQUESTED:** Approve the Community Development Block Grant (CDBG) Public Services Contract No. 11-64009-005 Closeout Performance Report

**BACKGROUND:** The Commissioner's office received a letter from the Department of Community, Trade and Economic Development requesting that the County approve the 2011 Public Services Grant Closeout Report for the Community Development Block Grant Program (CDBG).

**INTERACTION:** The Auditor's office and Susan Grindle, HopeSource Executive Director has reviewed the Closeout report and has recommended the Board's approval.

**RECOMMENDATION:** Approve and authorize the Chair to sign the CDBG Closeout Performance Report for the period July 1, 2011 through June 30, 2012.

**HANDLING:** 1 original – Department of Community, Trade & Economic Development  
1 – Clerk of the Board  
1 copy – Judy Pless, Auditors Office  
1 copy – Susan Grindle, HopeSource

**ATTACHMENTS:** CDBG Closeout Performance Report

**LEAD STAFF:** Judy Pless, Budget & Finance Manager