

**KITTITAS COUNTY**  
**Board of County Commissioners**

**AGENDA STAFF REPORT**

**AGENDA DATE:** August 7, 2012

**ACTION REQUESTED:** Request Approval of Board Signature on Amendment#1 to the 2012 Lodging Tax Services Agreement between Kittitas County and Kittitas Valley Jr. Soccer Association (KVJSA) which was executed on June 5, 2012.

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**BACKGROUND:** The Kittitas County Lodging Tax Advisory Committee (LTAC) met on March 8<sup>th</sup> and 14<sup>th</sup> to review and rate the second round of Kittitas County Lodging Tax Grant Funds Applications. The LTAC sent their recommendations to the Board of County Commissioners (BOCC), who approved disbursement of funds from the Lodging Tax fund through Resolution 2012-033 on March 23, 2012. The KVJSA requested their reimbursement date be extended through 2014. The agreement was executed during a regularly scheduled meeting on June 5, 2012.

**INTERACTION:** The Prosecutors office has reviewed and approved as to form the Lodging Tax Services Agreements (request #16844). The Prosecutor's office received information on possible legislative changes to the hotel/motel tax requirements and expenditures timelines which could affect the Agreement between the County and Kittitas Valley Jr. Soccer Association. Prosecutor's office has recommended the attached Amendment#1 be added to the Agreement, changing the reimbursement deadline date to June 30, 2013.

**RECOMMENDATION:** Request approval of Board Signature on Amendment#1 to the 2012 Lodging Tax Services Agreement between Kittitas County and Kittitas Valley Jr. Soccer Association which was executed on June 5, 2012.

**HANDLING:** Original – Clerk of the Board  
Copy – Auditor  
Copy – LTAC  
Copy – Applicant

**ATTACHMENTS:** Resolution No. 2012-033  
2012 Lodging Tax Services Agreement between Kittitas County and Kittitas Valley Jr. Soccer Association  
Amendment to the 2012 Lodging Tax Services Agreement  
Emails from Zera Holland Lowe, Civil Deputy Prosecuting Attorney

**LEAD STAFF:** Debbie Myers, LTAC Clerk