

**INTERAGENCY AGREEMENT  
BETWEEN  
WASHINGTON STATE DEPARTMENT OF AGRICULTURE  
AND  
KITITAS COUNTY  
AND ITS AGENT  
KITITAS COUNTY NOXIOUS WEED CONTROL BOARD**

**THIS AGREEMENT** is made and entered into by and between the Washington State Department of Agriculture, hereinafter referred to as "WSDA," and Kittitas County, hereinafter referred to as "Kittitas County."

**IT IS THE PURPOSE OF THIS AGREEMENT** to provide Kittitas County and its agent Kittitas County Noxious Weed Control Board, funding for a project to conduct survey and mapping of target species in the Yakima River above the confluence of the Yakima River and the Naches River. Major tributaries may also be surveyed and mapped if time permits. Target species include parrotfeather (*Myriophyllum aquaticum*), purple loosestrife (*Lythrum salicaria*), yellow flag iris (*Iris pseudacorus*), flowering rush (*Butomus umbellatus*) and non-native common reed (*Phragmites australis*).

**THEREFORE, IT IS MUTUALLY AGREED THAT:**

**STATEMENT OF WORK**

Kittitas County through its agent Kittitas County Noxious Weed Control Board shall furnish the necessary personnel, equipment, material and/or service(s) and otherwise do all things necessary for or incidental to the performance of the work set forth in Attachment "A" which is attached hereto and incorporated herein.

**PERIOD OF PERFORMANCE**

Regardless of the date of signature and subject to its other provisions, this Agreement shall commence on May 15, 2011, and be completed on or before October 15, 2011, unless terminated sooner as provided herein.

**PAYMENT**

Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34.130. The parties have determined that the cost of accomplishing the work herein will not exceed \$5,000.00. Only reasonable costs identified in Attachment "A", incurred directly related to the Kittitas County Yakima River Survey Project, will be reimbursed to Kittitas County under this Agreement.

Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree in writing to a higher amount prior to the commencement of any work that will cause the maximum payment to be exceeded. Compensation for service(s) shall be as set forth in accordance with the budget in Attachment "B" which is attached hereto and incorporated herein.

**BILLING PROCEDURE**

Kittitas County shall submit properly completed invoices quarterly to the WSDA Agreement administrator. Reference WSDA Contract Number K650 on all invoices. Payment to Kittitas County for approved and completed work will be made by warrant or account transfer by WSDA

within 30 days of receipt of the properly completed invoice. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within 30 days after the expiration date or the end of the fiscal year, whichever is earlier. In no case can this be more than 10 days past the end of the biennium.

### **RECORDS MAINTENANCE**

The parties to this Agreement shall each maintain books, records, documents and other evidence that sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. Documents must also support performance and costs of any nature expended in the performance of this Agreement. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents and other material relevant to this Agreement will be retained for six years after expiration of the Agreement and the Office of the State Auditor, federal auditors and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond, consistent with applicable laws. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

### **RIGHTS IN DATA**

Unless otherwise provided, data that originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by WSDA. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

### **INDEPENDENT CAPACITY**

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

### **AGREEMENT ALTERATIONS AND AMENDMENTS**

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

### **TERMINATION**

Either party may terminate this Agreement upon 30 days' prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of the Agreement prior to the effective date of termination.

### **TERMINATION FOR CAUSE**

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party

will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days of receipt of written notice. If the failure or violation is not corrected, this Agreement may be terminated immediately upon receipt of written notice of the aggrieved party to the other.

### **CONFLICT OF INTEREST**

WSDA may, by written notice to Kittitas County, terminate this Agreement if it is found after due notice and examination by the Director of the Department of Agriculture, and/or the designee authorized in writing to act on the Director's behalf, that there is a violation of the State Ethics Law, chapter 42.52 RCW; chapter 42.23 RCW; or any similar statute involving Kittitas County in the procurement of or performance under this Agreement. Unless stated otherwise, the signatory of this Agreement is the Director's designee.

In the event this Agreement is terminated as provided above, WSDA shall be entitled to pursue the same remedies against Kittitas County and its agent Kittitas County Noxious Weed Control Board as it could pursue in the event of a breach of the Agreement by Kittitas County or its agent Kittitas County Noxious Weed Control Board. The rights and remedies of WSDA provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which the Director of the Department of Agriculture, and/or the designee authorized in writing to act on the Director's behalf, makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this Agreement.

### **DISPUTES**

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final administrative remedy available to the parties. Each party reserves the right to litigate these issues and matters in court de novo.

### **LICENSING, BONDING, INDUSTRIAL INSURANCE AND OTHER INSURANCE COVERAGE**

Kittitas County and its agent Kittitas County Noxious Weed Control Board shall ensure that all contractors hired to perform services under this Agreement shall comply with all applicable licensing and bonding requirements for the type of service to be performed, and with the provisions of Title 51, Industrial Insurance. Kittitas County and its agent Kittitas County Noxious Weed Control Board shall also ensure that all contractors provide proof of an adequate amount of commercial general liability insurance coverage for the activities to be performed under any subcontract.

### **GOVERNANCE**

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws. In the event of a lawsuit involving this contract, venue shall be proper only in Thurston County, Washington.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. Plan of Work (Attachment A);
- c. Budget (Attachment B);
- e. Any other provisions of the Agreement, including material incorporated by reference.

### **ASSIGNMENT**

Kittitas County and its agent Kittitas County Noxious Weed Control Board are responsible for ensuring that all terms, conditions, assurances and certifications set forth in this Agreement are carried forward to any subcontracts. In no event shall the existence of any subcontract operate to release or reduce the liability of Kittitas County and its agent Kittitas County Noxious Weed Control Board to WSDA for any breach in the performance of Kittitas County and its agent Kittitas County Noxious Weed Control Board's duties.

### **WAIVER**

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in writing signed by an authorized representative of the party and attached to the original Agreement.

### **SEVERABILITY**

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

### **ALL WRITINGS CONTAINED HEREIN**

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

### **CONTRACT MANAGEMENT**

The Agreement administrator for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Agreement administrator for WSDA is:

Brad White, Pest Program Manager  
Washington State Dept. of Agriculture  
Plant Protection Division  
PO Box 42560  
Olympia, Washington 98504-2560  
(360) 902-2071  
bwhite@agr.wa.gov

The Agreement administrator for Kittitas County is:

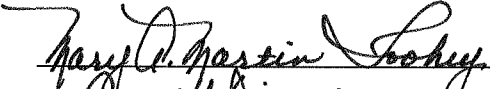
Todd Davis, Coordinator  
Kittitas County Noxious Weed Control Board  
507 N. Nanum St., Rm. 26  
Ellensburg, Washington 98926  
(509) 962-7007  
Todd.davis@co.Kittitas.wa.us

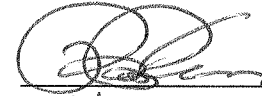
All communications between the parties relating to this Agreement and any billings and payments will be directed to those persons. Either party may change administrators by notifying the other in writing.

IN WITNESS WHEREOF, the parties have executed this Agreement.

STATE OF WASHINGTON  
DEPT. OF AGRICULTURE

KITTITAS COUNTY

By:   
Title: Asst. Director  
Date: 6/23/11

By:   
Title: Chairman BoCC  
Date: 6/7/2011

By:   
Title: VICE-CHAIRMAN, BOCC  
Date: 6/7/11

By:   
Title: Commissioner  
Date: 6.7.11

Approved as to form

 5-27-11

**ATTACHMENT A**  
**Plan of Work**  
**Kittitas County**  
**and its agent Kittitas County Noxious Weed Control Board**  
**Kittitas County Yakima River Survey Project**  
**May 15, 2011 to October 15, 2011**

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**County Partnership Control Criteria:**

Kittitas County through its agent, the Kittitas County Noxious Weed Control Board will conduct survey and mapping of target species in and along the banks of the Yakima River. These activities will utilize funding allotted to the Washington State Department of Agriculture (WSDA) by the Washington State Department of Ecology for the development of an Integrated Aquatic Plant Management Plan for the Yakima River Basin.

Minimum work specifications: Personnel of the Kittitas County Noxious Weed Control Board and its cooperators or contractors will survey and map target species using Global Positioning System (GPS) equipment. The area to be surveyed includes the Yakima River above the confluence of the Yakima River and the Naches River. Major tributaries may also be surveyed and mapped if time allows. Target species for the project include parrotfeather (*Myriophyllum aquaticum*), purple loosestrife (*Lythrum salicaria*), yellow flag iris (*Iris pseudacorus*), flowering rush (*Butomus umbellatus*) and non-native common reed (*Phragmites australis*).

**Expenditures:**

The funds provided to Kittitas County will be utilized for surveying for and mapping target species in and along the banks of the Yakima River. Items such as maps, computer programs, models or other costs not specified in this document will not be reimbursed unless the expenditure is specifically authorized in advance in writing by WSDA. All billings under this contract shall be submitted by Kittitas County.

**Deliverables:**

The Kittitas County Noxious Weed Control Program Coordinator will submit written reports to the WSDA Agreement Administrator, documenting the work conducted on the survey and mapping project as follows: a full final report is due by October 31, 2011. The final report should include difficulties or problems encountered; GPS derived location information along with any GIS information available and photo documentation of selected sites. In addition to location information an estimate of the area of infestation should also be included when feasible. This should be in number of plants at the site or acreage estimate of the site. Final payment under this Agreement will not be made until the season ending summary report is accepted by WSDA.

These deliverables are separate from and in addition to any reporting requirements associated with limited agent status under WSDA's Aquatic Noxious Weed Control NPDES General Permit coverage.

**ATTACHMENT B  
Budget  
Kittitas County  
and its agent Kittitas County Noxious Weed Control Board  
Kittitas County Yakima River Survey Project  
May 15, 2011 to October 15, 2011**

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Total payment to Kittitas County and its agent Kittitas County Noxious Weed Control Board will not exceed \$5,000 in fiscal years 2011 and 2012 (i.e., May 15, 2011 through October 15, 2011).

1. Personnel, salaries and benefits .....\$5,000

**TOTAL: .....\$5,000**

Reimbursement for travel expenditures shall not exceed allowable costs as set forth in Washington State travel regulations, contained in the Office of Financial Management State Administrative and Accounting Manual, Chapter 10, Section 90.