

PURCHASE REIMBURSEMENT AGREEMENT  
between  
THE WASHINGTON STATE  
ADMINISTRATIVE OFFICE OF THE COURTS  
and  
KITITITAS COUNTY, CLERK'S OFFICE

AOC Information Technology Primary Purchase Agreement (ITPPA) Number: IAA05884  
Purchase Reimbursement Agreement (PRA) Number: PRA10002

**1. Purpose**

This PRA Number PRA10002 is executed by the Washington State Administrative Office of the Courts (AOC) and the Kittitas County, Clerk's Office (CUSTOMER) pursuant to the terms and conditions of ITPPA Number IAA05884. The parties acknowledge they have read and understand the terms and conditions therein. All rights and obligations of the parties shall be subject to and governed by the terms of the ITPPA. This PRA sets forth the obligations of the parties with respect to AOC's reimbursement to the CUSTOMER of funds which have been expended by the CUSTOMER for purchase of 2 computer systems.

**2. Term and Termination**

The term of the PRA is effective upon the date of execution by both parties through Sunday, January 31, 2010. Termination of the PRA requires written notification to the other party. Extensions to the PRA can only be executed by the AOC, with written notification to the other party.

**3. Responsibilities**

**3.1. The AOC will:**

- 3.1.1. Provide specifications for the equipment covered by this agreement. (See Exhibit A).
- 3.1.2. Provide funds to reimburse the CUSTOMER for costs associated with the purchase of 2 computer systems pursuant to Subsection 3.2 below. The funding provided by AOC shall be at a maximum the amount required for the purchase of the equipment meeting the provided specifications or the actual cost, whichever is lower. Should the CUSTOMER acquire equipment that exceeds the provided specifications, the CUSTOMER shall be responsible for that portion of the acquisition costs which exceeds the reimbursable amount as referenced above.

**3.2. The CUSTOMER will:**

- 3.2.1. Purchase equipment that meets the specifications referenced above. Install and maintain the equipment purchased under this PRA, including providing network connectivity to the new equipment as needed. It is possible that a new network line may need to be installed by the CUSTOMER to provide connectivity to the equipment covered by this PRA.
- 3.2.2. Be responsible for all costs not reimbursed by the AOC pursuant to Subsection 4 below.
- 3.2.3. Submit invoices to the AOC pursuant to Subsection 5 below.
- 3.2.4. Submit, with the invoice, a completed copy of the exhibit supplying the specifications of the purchased equipment in the last column.

**4. Reimbursement Amount**

The AOC will reimburse the CUSTOMER up to \$1,025 for each computer system, or actual price, whichever is lower. The reimbursement amount for computer systems breaks down as \$800 for the computer and \$225 for the monitor, or the actual cost, whichever is lower. The actual cost shall include any tax and shipping costs incurred by the CUSTOMER.

**5. Billing/Invoicing**

Billing/invoicing will be in accordance with procedures outlined in the above-referenced ITPPA (IAA05884) and additional terms and conditions listed below.

**6. Treatment of Assets and Property**

CUSTOMER shall be the owner of any and all fixed assets or personal property jointly or cooperatively, acquired, owned, or disposed of pursuant to this PRA.

**7. Modifications/Changes**

This PRA may be modified at any time upon mutual written agreement of the parties. All such modification will be made as an amendment to the PRA and will take precedence over the original PRA.

**8. Order of Precedence**

If there is a conflict between this PRA and the above-referenced ITPPA, the conflict will be resolved by giving precedence first to this PRA and then to the ITPPA.

**9. PRA Management**

Unless otherwise indicated, all correspondence regarding this PRA should be directed to:

	CUSTOMER	AOC
Primary Contact	Joyce Julsrud	Christine Winslow
Title	County Clerk	Infrastructure Program Associate
Agency/Division	Kittitas Clerk's Office	Administrative Office of the Courts
Address	205 W 5th Ave, Ste 210 Ellensburg, WA 98926-2887	1206 Quince St SE PO Box 41170 Olympia, WA 98504-1170
Phone	509-962-7531	(360) 705-5249
FAX	509-962-7667	(360) 956-5700
E-mail	joyce.julsrud@co.kittitas.wa.us	Christine.Winslow@courts.wa.gov

**10. Authorization/Acceptance**

This PRA and the underlying ITPPA constitute the entire agreement between the parties and supersedes all other communication, written or oral, related to the subject matter of the PRA. Execution of this PRA by both parties constitutes an addendum to the underlying ITPPA, which remains in full force and effect, except as may be specifically modified and agreed to between the parties within this PRA. The parties hereby acknowledge and accept the terms and conditions of this PRA.

AGREED:

STATE OF WASHINGTON  
ADMINISTRATIVE OFFICE  
OF THE COURTS

KITTITAS CLERK'S OFFICE

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
(printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
(printed)

\_\_\_\_\_  
Title

KITTITAS BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
(printed)

\_\_\_\_\_  
Title

Court Desktop PC Specifications

COMPONENT	AOC REQUIREMENT	PURCHASED SYSTEM'S SPECIFICATION
Processor	Intel or AMD and may use a multi-core processor	
Processor Speed	3 GHz or more for single or 2.5 GHz or more for multi-core	
RAM	4 GB or greater	
Hard Drive	80 GB or greater	
Network Interface Card (NIC)	Must be non-USB Ethernet minimum 10/100/ 1000	
Mouse	MS IntelliMouse compatible PS2 or USB	
Keyboard	Standard MS Compliant Keyboard PS2 or USB	
Operating System	Windows XP Professional other latest release of Microsoft Windows for business use	
Monitor	17" flat panel monitor or greater	

Court Laptop PC Specifications

COMPONENT	AOC REQUIREMENT	PURCHASED SYSTEM'S SPECIFICATION
Processor	Mobile Intel Pentium or equivalent, including AMD Mobile Processor and may use multi-core processors	
Processor Speed	Must be 2.2 GHz or more and may include multi-core Processor Technology.	
RAM	4 GB or greater	
Hard Drive	160 GB or greater	
Network Interface	Must be non-USB Ethernet minimum 10/100/ 1000	
Operating System	Windows XP Professional other latest release of Microsoft Windows for business use	
Display	15" XGA TFT, 14" WXGA or better	

Court Printer Specifications

ATTRIBUTE	AOC REQUIREMENT	PURCHASED SYSTEM'S SPECIFICATION
Speed	17 page per minute, or more	
Processor	266 MHz, or more	