SWIFTWATER
CELLARS

RECEIVED
MAY 24 2012
1st ___ 2nd ___ 3rd ___
KITTITAS COUNTY BOARD OF COMMISSIONERS

Enclosed is an event application. Please feel free to call me with any questions or concerns.

Thank You,

Bjorn Gjerde

O:509.852.7311

C:509.308.1260

Swiftwater Cellars *Mail:* P.O. Box 492, Roslyn, WA 98941 *Winery:* 301 Rope Rider Drive, Cle Elum, WA 98922
T: 509.674.6555 *F:* 509.674.6505

Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

EVENT APPLICATION

Thank you for your interest in holding a special event in Kittitas County. Please complete and return this application along with any other materials to the Kittitas County Board of Commissioners **at least 60 days** prior to the day upon the event is scheduled. Any misrepresentation in the application materials or deviation from the final agreed upon route and/or method of operation described may result in the immediate revocation of an issued permit. Specifics outlining Event Permits can be viewed at http://www.co.kittitas.wa.us/boc/countycode/title05.asp

Event Information

Name of event: Swiftwater Cellars Hosts Three Dog Night

Date(s) of event: 07-27-12

Hours of operation: 5pm To 10pm

Description of the event: Three Dog Night will bring their musical act to Swiftwater Cellars.

Has this event taken place before? Yes ✓ No Dates:

Estimated attendance: 2600

How is your event being publicized? Radio, Print, Television (Advertising is heavily weighted towards the greater Seattle metro area)

Please attach any flyers, posters, etc. with your application submission.

Contact Information

Name of the organizer/contact person: Bjorn Gjerde

Address: PO Box 492, Roslyn, WA 98941

Phone number(s): Off: 509.852.7311 Cell: 509.308.1260

Email address: bjorngjerde@swiftwatercellars.com

Date of birth of applicant: 07-29-1980

If the application is made on behalf of a partnership, please submit full names with their residence and post office address for a period of six months prior to the date of application together with the location of principal office or place of business of such corporation. _____

_____

Emergency contact name(s) and phone number(s) that can be contacted during the event:

Bjorn Gjerde	509.308.1260
Name	Phone Number
Leena Haija	509.378.8814
Name	Phone Number

WRITTEN PERMISSION TO ENTER EVENT SITE

I/We hereby permit law enforcement and/or County officials to enter the site for which the Event Application has been granted at the time of the event and up to five days prior to the event for the purposes of inspecting and enforcement of County Code and other applicable laws, and pursuant to my agreement and representations made in connection with this Event Application.

SWORN STATEMENT OF COMPLIANCE

I/We hereby acknowledge that I/We have read Kittitas County Code, have familiarized myself with County requirements. I/We agree that either my designated agent or I/we shall be on site at all times and shall be responsible for the operation of the event and for compliance with all legal requirements in connection with this event.

I/We understand that failure to comply with the rules, regulations and conditions set forth in Code may be deemed a gross misdemeanor and that drug or narcotics violations are crimes under RCW.

Bjorn Gjerde	
Applicant Name (Print)	**Applicant Signature**
DON WATTS	
Applicant Name (Print)	**Applicant Signature**

Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Fire Safety and Protection

If more than 50 people are expected at your event, you must complete a separate application process which can be obtained through the Kittitas County Fire Marshal's office. You may contact the Fire Marshal's office at 509-962-7000.

Will there be a temporary structure erected for the event? ✓Yes No

If yes, you must attach a drawing including the dimensions. The structure may require an inspection by County staff prior to the event.

Public Health/Environmental Health

Will there be food served at the event? ✓Yes No

If no food will be served at the event then, no permit or application is required.

If yes, is the food and beverage that you intend on preparing and serving at the event exempt from permit requirements http://www.co.kittitas.wa.us/health/food.asp?

- If yes, please submit an application for exemption from permit and proof of food handlers training to the Kittitas County Public Health Department (KCPHD).

If yes, and the food or beverage is not considered exempt from permit, then does the person or organization preparing and serving the food have a food service permit, temporary food service permit, or catering permit from KCPHD?

- If yes, please provide a list of foods and beverages that you intend on having prepared and served at the event along with the name and phone number(s) of the permitted person or organization.

If yes, and the person or organization preparing and serving the food does not already have a food service permit.

- Then a temporary food service permit or catering permit will need to be acquired from KCPHD prior to the event.

Please allow at least 2 weeks to complete the food service permitting process.

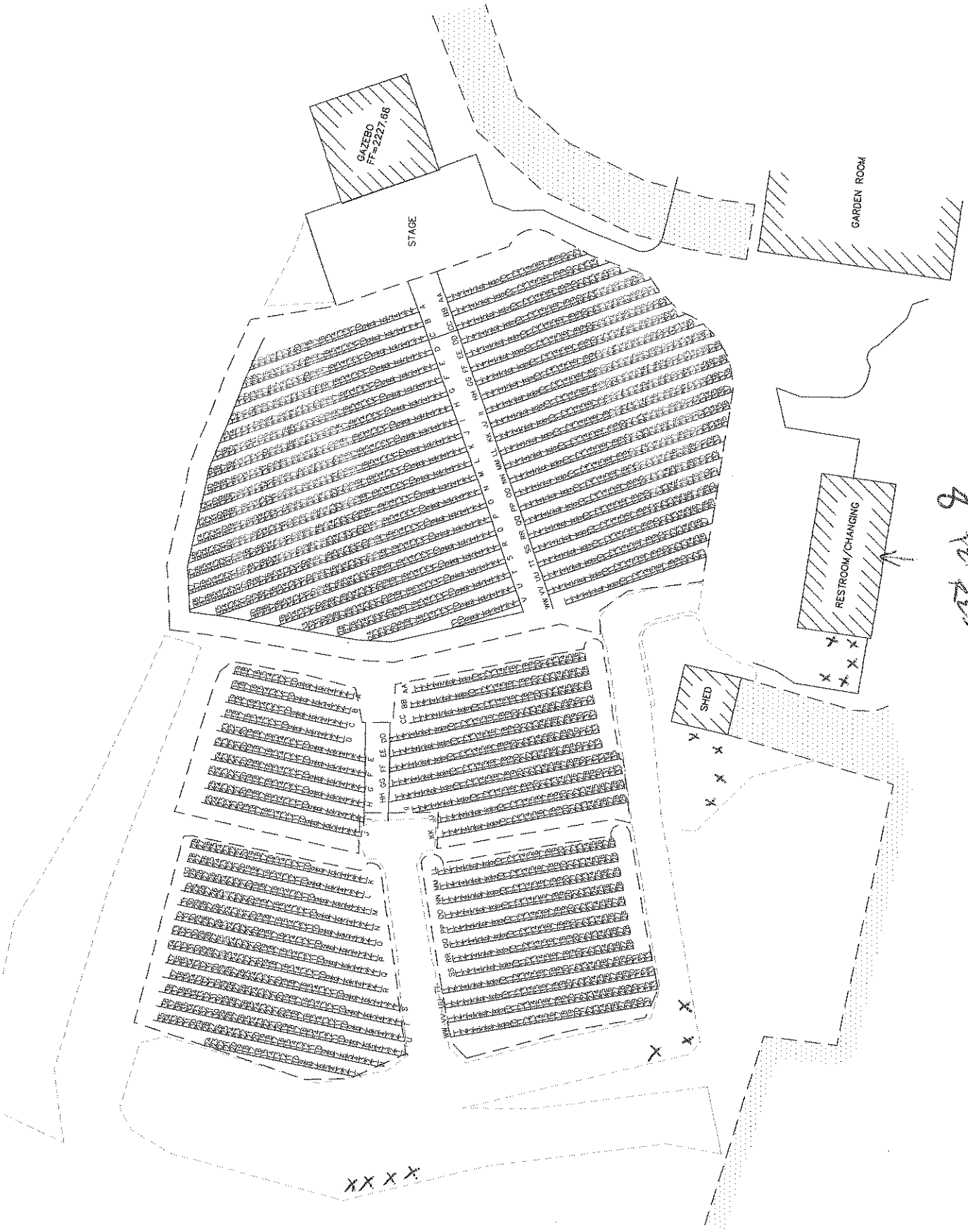
Are there permanent or fixed bathroom facilities already available at the location of the event?

✓ Yes No

If yes, please provide an estimated attendance for the event, a detailed map that identifies the name and address of the physical facility that will provide lavatory facilities for the event, quantity of toilette facilities available for each gender, and the distance from the event that patrons must walk.

If no, please provide an estimated attendance for the event, specific information related to the number of portable restrooms that will be provided, the distance from the event that patrons must walk, and a service plan to ensure that sani-cans remain in a sanitary condition. You must include the location of the portable restrooms on a map/diagram of the event.

MAP #1


GAZEBO
FF=2227.68
STAGE
GARDEN ROOM
RESTROOM/CHANGING
SHED
8 PERMANENT RESTROOMS

Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Law Enforcement/Security/Emergency Medical Services

Will there be security on site during the event? ✓Yes No

If yes, please provide a complete list of names and contact information for who will be providing the security.

Will Emergency Medical Services (EMS) be on site during the event? ✓Yes No

If yes, please provide written verification from the providers.

Will there be music, sound amplification or any other noise impacts? ✓Yes No

If yes, Kittitas County has a noise ordinance in effect (see County Code for details). If your event is scheduled for outside of the allowed time, you must submit a written letter to the Board of County Commissioners requesting a waiver and it must be included with your application materials.

Will you have traffic control? ✓Yes No

If yes, please provide documentation on how the traffic control will be addressed.

Will there be off-site parking? ✓Yes No

If yes, please provide the location and a parking plan.

Will there be shuttle buses provided for attendees? ✓Yes No

If yes, provide a map of their route.

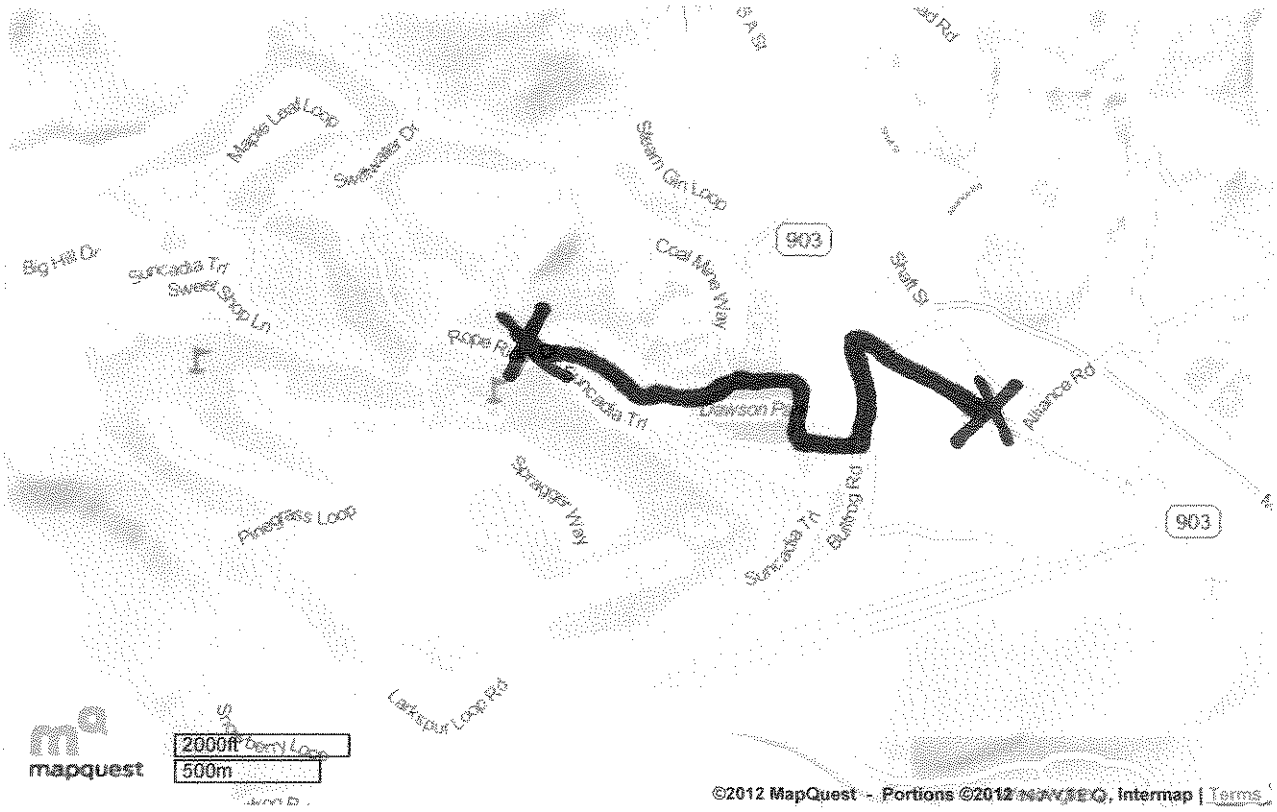
Will there be alcohol served at the event? ✓Yes No

If yes, a State permit is required from the WA State Liquor Control Board and must submitted with your application materials.

mapquest

Notes

This map doesn't contain any items.



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SWIFTWATER CELLARS, LLC
SWIFTWATER CELLARS
PO BOX 492
ROSLYN WA 98941-0492

003593

DETACH BEFORE POSTING

STATE OF WASHINGTON

BUSINESS LICENSE

Unified Business ID #: 602 861 236
Business ID #: 1
Location: 2
Expires: 09-30-2012

Domestic Limited Liability Company

SWIFTWATER CELLARS, LLC
SWIFTWATER CELLARS
301 ROPE RIDER DRIVE
CLE ELUM WA 98922

TOBACCO PRODUCT RETAILER
TAX REGISTRATION
DOMESTIC WINERY < 250,000 LITERS
#405532
SPIRITS/BR/WN REST LOUNGE + #405532
OFF PREMISES-PRIVATE LABEL WINE

#405532
INDUSTRIAL INSURANCE
UNEMPLOYMENT INSURANCE

LICENSING RESTRICTIONS:
Not licensed to hire persons under age 18 at this location.

LIQUOR CONTROL BOARD TRADENAMES:
SWIFTWATER CELLARS LLC

REGISTERED TRADE NAMES:
SWIFTWATER CELLARS

This document lists the registrations, endorsements, and licenses authorized for the business named above. By accepting this document, the licensee certifies the information on the application was complete, true, and accurate to the best of his or her knowledge, and that business will be conducted in compliance with all applicable Washington state, county, and city regulations.

Director, Department of Revenue

Kittitas County
Public Health
Department

To Protect and Promote the Health and the Environment of the People of Kittitas County

FOODSERVICE PERMIT

PERMIT NO. FE-11-00231

Granted to:
SWIFTWATER CELLARS LLC

This permit is for:
101 SEATS OR MORE
HIGH RISK WITH FOOD PREP

Permit can only be used at this location
301 ROPE RIDER DRIVE
CLE ELUM, WA 98922

THIS PERMIT EXPIRES ON:
10/31/2012

This permit is not transferable

FROM THE CASCADES . . . TO THE COLUMBIA
KITTITAS COUNTY

PUBLIC HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH
507 N Nanum St., Suite 102
ELLENSBURG, WA 98926
(509) 962-7698

Regulatory Authority — Date 11/1/11

Health Officer — Date 11/1/11

Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Public Roads

Will the event obstruct, interfere or require the closure and free use of any public road, street or right-of-way? Yes ~~No~~

If yes, please provide a detailed adequate traffic and detour plans at the time of submission of the application.

Will there need to be road closure or detour signs posted? Yes ~~No~~

KITTITAS COUNTY COURTHOUSE · 205 WEST 5th, SUITE 108 · ELLENSBURG, WA 98926
(509) 962-7508 · FAX (509) 962-7679
www.co.kittitas.wa.us

Kittitas County, Washington

BOARD OF COUNTY COMMISSIONERS

Garbage/Recycling

Do you have a plan for garbage and recycling? ✓Yes No

A written plan for garbage and recycling must be attached to your application materials. For questions or assistance contact the Kittitas County Solid Waste Department at 509-962-7542.

Insurance

Have you obtained a Certificate of Insurance, specifically naming "Kittitas County" as an insured? ✓Yes No

A copy of the Certificate of Insurance must be included with your application materials. Kittitas County must be named as an additional insured in the amount of $1,000,000.00 per occurrence and $2,000,000.00 aggregate coverage.

Penal Bond – Bond of Indemnity

A $5,000.00 Penal Bond – Bond of Indemnity is required to be deposited with the County Treasurer to save and protect the streets, pavements, bridges, etc. from damage. The deposit or its balance will be returned once the event has been held and the Board of County Commissioners has certified no damage has been done and that the County has not incurred additional expenses

Are you submitting a $5,000.00 Penal Bond – Bond of Indemnity with your Event Application? ✓Yes No

If no, you must request a letter in writing to the Board of County Commissioners requesting a waiver to the Penal Bond – Bond of Indemnity and outline the specific reasons why it should not be required of your event.

County Filings and Registration

Is there a cost to attend the event? ✓Yes No

How much are you charging to attend your event? [redacted] $35-125

List of Food & Beverage-

Hot dogs, pulled pork sandwich, ribs, fried chicken, croissant sandwiches, salads, ice cream. Beer, wine, one mixed drink. Swiftwater Cellars has a current Health Permit to operate our restaurant which is where our food will be prepared. All staff who handle food have food handlers permits. Staff will be on hand to check IDs for all patrons who are going to be consuming alcohol. Security staff will be roaming venue looking specifically for any violations that may be occurring.

Bathroom Facilities-

Currently have 8 fixed units on site. Will be bringing in an additional 14-16 to handle the crowd of 2,600. With a total of 22-24 approximately 10 will be for Males, 12-14 will be for females. Please see attached map #1 for proposed restroom locations that are marked with an X. Patrons will not need to walk more than 100 feet to reach a restroom from anywhere inside the concert venue. M.T.H. Septic Service will be providing the portable units for our event. We will also have 3 additional hand washing stations on site.

Security-

Starplex will be providing security for the event. www.starplexcms.com. We anticipate having approximately 20 security personnel on site during the event to help keep our patrons safe and control human traffic in an orderly fashion. We have not been assigned an event manager yet. Swiftwater Cellars staff of approximately 60 will be onsite as well handling various functions.

EMS Services-

We have an understanding with Fire District 7, that they will provide an on-site team to handle our EMS needs. Verification will be submitted shortly.

Traffic Control-

Parking at the event venue will be extremely limited. A valet company will be onsite to provide direction for those who will be parking onsite at the event venue. Please see offsite parking plan below. Handicap access spots will be maintained at the event venue for patrons displaying a state certified placard.

Offsite Parking-

Patrons will be instructed to park at Cle Elum High School, Walter Strom Middle School, Patrons staying at Suncadia can park there and take the Suncadia shuttle. Parking attendants will be at off location sites to direct traffic, and maintain safety in those locations.

Shuttle Buses-

Shuttle buses will be provided for patrons parking in the high school/middle school lot. Approximately 8 buses will be shuttling between venue and parking.

Garbage/Recycling-

Waste Management of Ellensburg will bring additional dumpsters to our location to handle the increased amount of garbage that the event will produce.