

**KITTITAS COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA STAFF REPORT

AGENDA DATE: May 15, 2012

ACTION REQUESTED: Request to Approve a Special Event Application – 2012 Ellensburg Sprint Triathlon (July 28, 2012).

BACKGROUND: The Commissioners office received a Special Event application to hold the annual Ellensburg Sprint Triathlon on Saturday July 28, 2012.

INTERACTION: The applicant is also requesting a waiver to the following:

Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their event has proven to have no effect on the roads in the past.

The applicant will also need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their event is scheduled to begin set up at 6:00 a.m. and according to the County Code, events shall not be open to the public before the hour of 10:00 a.m.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works, Solid Waste, Prosecutor, and Fire Marshal. There was no response received from the Treasurer or Auditor.

RECOMMENDATION:

Approve the Event Application to hold the 2012 annual Ellensburg Sprint Triathlon on Saturday July 28, 2012, and to grant there request for a waiver to Kittitas County Code Chapter 5.20.100 Penal Bond – Bond of Indemnity and Kittitas County Code Chapter 5.20.160 Closing Hours .

DPW: Local advertisement in the Daily Record, Radio and physical postings at least two weeks in advance to inform the public and allow them time to plan an alternate route.

HANDLING: BOCC staff to send letter to applicant of the Board's decision.

ATTACHMENTS: Special Event Application
Certificate of Liability Insurance
Memos from County Departments with recommendations

LEAD STAFF: Mandy Robinson, Deputy Clerk of the Board