

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA STAFF REPORT**

**AGENDA DATE:** April 17, 2012

**ACTION REQUESTED:** Request to Approve a Special Event Application – 2012 Easton Memorial Day Celebration (May 26, 2012).

---

**BACKGROUND:** The Commissioners office received a Special Event application to hold the annual Easton Memorial Day Parade on Saturday May 26, 2012.

**INTERACTION:** The applicant is also requesting a waiver to the following:

**Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity** - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their ride has proven to have no effect on the roads in the past.

The applicant will also need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their event is scheduled to begin at 8:00 a.m. and according to the County Code, events shall not be open to the public before the hour of 10:00 a.m.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works, Solid Waste, Prosecutor, Fire Marshal and the Auditor, no response from the Treasurer.

**RECOMMENDATION:**

Approve the Event Application to hold the 2012 Easton memorial Day Celebration on Saturday May 26, 2012.

**HANDLING:** BOCC staff to send letter to applicant of the Board's decision.

**ATTACHMENTS:** Special Event Application  
Certificate of Liability Insurance  
Memos from County Departments with recommendations

**LEAD STAFF:** Mandy Robinson, Deputy Clerk of the Board