

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON**

RESOLUTION

NO. _____

IN THE MATTER OF RESCINDING THE ALTERNATE WORKWEEK SCHEDULE

WHEREAS: The Kittitas County standard workweek begins at 12:00 a.m. on Sunday and runs through 11:59 p.m. on the following Saturday; and

WHEREAS: In 2000, the Board of County Commissioners adopted Resolution 2000-12, authorizing an alternate work schedule for specific departments and employees. This Alternate Workweek begins at 12:00 PM on Friday, and runs through 11:59 AM on the following Friday; and

WHEREAS: Staffing reductions have occurred over recent years, making it increasingly difficult for departments to utilize the Alternate Workweek and maintain efficient and effective service to internal and external clients;

NOW, THEREFORE BE IT RESOLVED: The Board of County Commissioners has determined that the Alternate Workweek as defined above will no longer be an option, and those currently on the Alternate Workweek will be moved to the Standard Workweek. The transition will take place over a two week period; employees will return to the Standard Workweek the Monday following their next Friday off. A Personnel Action Form will be required for each affected employee. HR will communicate with those departments involved, and the transition should be complete by April 30, 2012.

This Resolution will nullify and replace all previous Resolutions that pertain to the Alternate Workweek as defined above.

DATED this _____ day of April, 2012.

**BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

ATTEST:

Clerk of the Board

Alan Crankovich, Chairman

Obie O'Brien, Vice-Chairman

Paul Jewell, Commissioner