

Kittitas County Community Development Services

Agenda Staff Report

AGENDA DATE:

4/17/2012

ACTION REQUESTED:

Request board signature approving Professional Service Agreement with Evergreen Financial LLC for Code Enforcement.

BACKGROUND:

On September 15, 2009 the BOCC approved Ordinance No. 2009-19 which allowed for several amendments to KCC title 18 Enforcement. One of the amendments under KCC 18.02 Corrective Orders included the implementation of a “notice of violation and abatement” (NOVA) which allows for the code enforcement officer to send out a notice of violation and an immediate penalty. The person receiving the NOVA has approximately ten days to address the violation and pay the \$500 penalty directly to Community Development Services or to pay a \$500 appeal fee to present their case before a hearings examiner.

While implementing the NOVA process it was brought to my attention that Code Enforcement and Community Development Services as whole do not have a collections program which in turn undermines the purpose for imposing a penalty and has been a large factor in the program being put on hold in 2011 and approximately \$29,000.00 in penalties still uncollected.

NOVA's issued:

2009	41
2010	130
2011	6
2012	0

By obtaining a collections contract with Evergreen Financial Services both Code Enforcement and Community Development Services will become more efficient in recouping unpaid debts in a legal and professional manner.

INTERACTION:

CDS, HR, Prosecutor's Office, Evergreen Financial Services LLC

RECOMMENDATION:

Request board approval of Professional Service Agreement with Evergreen Financial Services LLC..

HANDLING:

Please return signed Professional Service Agreements to CDS to obtain signature from Evergreen.

LEAD STAFF:

Lisa Iammarino