

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** March 20, 2012

**ACTION REQUESTED:** Request to Approve a Special Event Application to hold the Sand & Sage Sports Car Club Autocross – May 5 - May 6, 2012.

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**BACKGROUND:** The Commissioners office received a Special Event application from Lawrence Danton to hold the Sand & Sage Sports Car Club Autocross event on May 5 – May 6, 2012 with setup on May 4<sup>th</sup>.

**INTERACTION:** The applicant is also requesting a waiver to the following:

**Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity** - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their ride has proven to have no effect on the roads in the past.

The applicant will also need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their event is scheduled to begin at 9:00 a.m. (event) & set up (6:00 a.m.) according to the County Code, events shall not be open to the public before the hour of 10:00 a.m.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works, Solid Waste, Prosecutor, Fire Marshal and the Auditor.

**RECOMMENDATION:** Approve holding the Sand & Sage Sports Car Club Autocross on May 5 & May 6, 2012.

DPW: Event crew is responsible for all signage of road closure, flaggers, and advertising. Advertising should be done with a local advertisement in the Daily Record, Radio and physical postings at least two weeks in advance to inform the public.

**HANDLING:** Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Fire Marshal and Auditor.

**ATTACHMENTS:** Special Event Application  
Memo's from County departments

Kittitas County Code Chapter 5.20 – Event Permits

**LEAD STAFF:**

Mandy Robinson, Deputy Clerk of the Board