

**KITTITAS COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA STAFF REPORT**

**AGENDA DATE:** March 20, 2012

**ACTION REQUESTED:** Request to Approve a Special Event Application to hold the CWU Cycling Collegiate Stage Race – April 14 - April 15, 2012.

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**BACKGROUND:** The Commissioners office received a Special Event application from the CWU University Recreation Center to hold the CWU Cycling Collegiate Stage Race on April 14 and April 15, 2012.

**INTERACTION:** The applicant is also requesting a waiver to the following:

**Kittitas County Code Chapter 5.20.100 – Penal Bond – Bond of Indemnity** - The applicant has provided proof of insurance and believes that it should be adequate coverage, since their ride has proven to have no effect on the roads in the past.

The applicant will also need a waiver to **Kittitas County Code Chapter 5.20.160 – Closing Hours** since their event is scheduled to begin at 9:00 a.m. and according to the County Code, events shall not be open to the public before the hour of 10:00 a.m.

The permit fee has been paid and staff has routed the application and received a recommendation of approval from the following departments: Sheriff, Public Health, Public Works, Solid Waste, Prosecutor, Fire Marshal and the Auditor.

**RECOMMENDATION:** Approve holding the CWU Cycling Collegiate Stage Race on April 14 and April 15, 2012.

**HANDLING:** Staff will notify the applicant of the Board's decision & send a copy to the Sheriff, Public Works, Public Health, Solid Waste, Prosecutor, Fire Marshal and Auditor.

**ATTACHMENTS:** Special Event Application  
Memo's from County departments  
Kittitas County Code Chapter 5.20 – Event Permits

**LEAD STAFF:** Mandy Robinson, Deputy Clerk of the Board